

**Design Review Board**  
**Regular Meeting**  
**Agenda**

**REVISED 11/4/2025 AT 5:09 PM**

Thursday, November 6, 2025

6:00 PM

Members of the Litchfield Park Design Review Board will attend either in person, by telephone, or video conference call.  
Physical access to the meeting room will be available 30 minutes prior to the meeting.

**I. Call to Order**

- A. The agenda and packet are available at: [www.litchfieldpark.gov](http://www.litchfieldpark.gov)**
- B. A video recording of the meeting can be seen [here](#) the next business day.**

**II. Pledge of Allegiance**

**III. Call to the Community**

This is the time for citizens who would like to address the Commission on any non-agenda item. Action taken as a result of public comment will be limited to asking staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

**IV. Response to Call to the Community**

**V. Business**

- A. Approval of Minutes *ACTION/COMMENT***  
**Presenter:** *Randy Proch, Planning Director*

Discussion and possible action to approve the August 7, 2025 regular meeting, the August 14, 2025 special meeting minutes, the September 4, 2025, and the October 2, 2025, regular meeting minutes.

- B. Approval of Backyard Pergola (PZ-25-80) *ACTION/COMMENT***  
**Presenter:** *Randy Proch, Planning Director*

Discussion and possible action to approve a new backyard pergola located at 310 W. Campbell Avenue.

- C. Guesthouse Conversion (PZ-25-86) *ACTION/COMMENT***  
**Presenter:** *Randy Proch, Planning Director*

Discussion and possible action to approve a shed to guesthouse conversion at 4599 N. Village Parkway.

- D. Expanded Front Yard Wall (PZ-25-87) *ACTION/COMMENT***  
**Presenter:** *Randy Proch, Planning Director*

Discussion and possible action to approve a modified front yard wall at 218 Laguna Drive East

- E. Remodel and New Garage (PZ-25-88) *ACTION/COMMENT***  
**Presenter:** *Randy Proch, Planning Director*

Discussion and possible action to approve a remodel and new garage located at 1093 N. Oro Vista.

- F. Carport Conversion (PZ-25-92) *ACTION/COMMENT***  
**Presenter:** *Randy Proch, Planning Director*

Discussion and possible action to approve a carport conversion located at 400 E. Palm Street.

**G. Sunken Gazebo (PZ-25-94)**

**ACTION/COMMENT**

**Presenter:** Randy Proch, Planning Director

Discussion and possible action to approve a sunken gazebo located at 13770 W. Bloomington Street.

**H. City of Litchfield Park Public Works Facility (PZ-25-98)**

**ACTION/COMMENT**

**Presenter:** Randy Proch, Planning Director

Discussion and possible action to recommend approval to the City Council for the preliminary design of the public works facility located at 105 S. Desert Avenue.

**VI. Staff Report on Current Events**

**VII. Board Members Reports on Current Events**

**VIII. Executive Session**

- A. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding state law changes.**

**IX. Adjournment**

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Susan Charnetsky, Chair

**CERTIFICATION**

I, Rena Dosch, do hereby certify that I caused to be posted a true and correct copy of this agenda for the Design Review Board meeting of Thursday, November 6, 2025, in the following place in the City of Litchfield Park:

- 1. City Hall, outside bulletin board
- 2. City Website

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Rena Dosch, Planning Assistant

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.