

Design Review Board
Regular Meeting
Agenda

REVISED 12/2/2025 AT 10:26AM

Thursday, December 4, 2025

6:00 PM

Members of the Litchfield Park Design Review Board will attend either in person, by telephone, or video conference call.
Physical access to the meeting room will be available 30 minutes prior to the meeting.

I. Call to Order

- A. The agenda and packet are available at: www.litchfieldpark.gov
- B. A video recording of the meeting can be seen [here](#) the next business day.

II. Pledge of Allegiance

III. Call to the Community

This is the time for citizens who would like to address the Commission on any non-agenda item. Action taken as a result of public comment will be limited to asking staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

IV. Business

A. Approval of Minutes

ACTION/COMMENT

Presenter: *Randy Proch, Planning Director*

Discussion and possible action to approve the November 6, 2025, regular meeting minutes.

B. January Meeting Date Change

ACTION/COMMENT

Presenter: *Randy Proch, Planning Director*

Discussion and possible action to move the January 1, 2026, meeting date to January 8, 2026.

C. Backyard Media Wall (PZ-25-97)

ACTION/COMMENT

Presenter: *Randy Proch, Planning Director*

Discussion and possible action to approve a freestanding pergola with media wall at 815 W. Verbena Lane.

D. Breezeway Conversion (PZ-25-102)

ACTION/COMMENT

Presenter: *Randy Proch, Planning Director*

Discussion and possible action to approve a breezeway to bedroom conversion at 1108 N. Oro Vista.

V. Staff Report on Current Events

VI. Board Members Reports on Current Events

VII. Adjournment

Susan Charnetsky, Chair

Affidavit of Posting

I, Rena Dosch, do hereby certify that I caused to be posted a true and correct copy of this agenda for the Design Review Board meeting of Thursday, December 4, 2025, in the following place in the City of Litchfield Park:

1. City Hall, outside bulletin board
2. City Website

Rena Dosch, Planning Assistant

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.