

**Recreation and Public  
Grounds Commission**  
**Regular Meeting**  
**Agenda**

Litchfield Park Branch  
Library Community Room  
101 W. Wigwam Blvd.  
Litchfield Park, AZ 85340

Thursday, December 11, 2025

7:00 PM

Members of the Recreation and Public Grounds Commission will attend either in person, by telephone, or video conference call.  
Physical access to the meeting room will be available 30 minutes prior to the meeting.

**I. Call to Order**

- A. The agenda and packet are available at: [www.litchfieldpark.gov](http://www.litchfieldpark.gov)**
- B. A video recording of the meeting can be seen [here](#) the next business day.**

**II. Pledge of Allegiance**

**III. Call to the Community**

This is the time for citizens who would like to address the Commission on any non-agenda item. Action taken as a result of public comment will be limited to asking staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

**IV. Staff Report**

- A. Public Works Monthly Report** **INFORMATION ONLY**  
*Presenter:* **Kyle Ames, Public Works Director**  
  
Public Works Monthly Report
- B. Community and Recreation Services Monthly Report** **INFORMATION ONLY**  
*Presenter:* **Tricia Kramer, Community & Recreation Services Director**  
  
Ms. Kramer will provide an update on activity for the month of December.

**V. Business**

- A. Approval of Minutes** **ACTION/COMMENT**  
*Presenter:* **Tricia Kramer, Community & Recreation Services Director**  
  
Discussion and possible action to approve the October 9, 2025, regular meeting minutes.
- B. Formation of America250 Planning Committee** **ACTION/COMMENT**  
*Presenter:* **Tricia Kramer, Community & Recreation Services Director**  
  
Discussion and possible action to select a Commissioner to serve on the City's America250 Planning Committee.
- C. Water Conservation Projects** **ACTION/COMMENT**  
*Presenter:* **Kyle Ames, Public Works Director**  
  
Discussion and possible action regarding potential water mitigation projects in the city.
- D. Yard of the Quarter Program** **ACTION/COMMENT**

**Presenter:** *Tricia Kramer, Community & Recreation Services Director*

Discussion and possible action related to the Yard of the Quarter program.

**VI. Commissioners Report on Current Events**

This is the time Commissioners may present a brief summary on current events. The Commission may not propose, discuss, deliberate or take any legal action on the information presented, pursuant to A.R.S. § 38-431.02.

**VII. Topics for Referral to City Council**

**VIII. Adjournment**

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Anthony Taddei, Chair

**Affidavit of Posting**

I, Tricia Kramer, do hereby certify that I caused to be posted a true and correct copy of this agenda for the Recreation and Public Grounds Commission meeting of Thursday, December 11, 2025, in the following place in the City of Litchfield Park:

- 1. City Hall, outside bulletin board
- 2. City Website

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Tricia Kramer, Staff Liason

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.