

City Council
Regular Meeting
Agenda

Wednesday, September 17, 2025

IMMEDIATELY FOLLOWING THE 6:00 PM WORK STUDY SESSION

Members of the Litchfield Park City Council will attend either in person, by telephone, or video conference call.
Physical access to the meeting room will be available 30 minutes prior to the meeting.

I. Call to Order

- A. The agenda and packet are available at: www.litchfieldpark.gov
- B. A video recording of the meeting can be seen here the next business day.

II. Mayor and Council Members Report on Current Events

III. City Manager's Report on Current Events

INFORMATION ONLY

No action may be taken on this report unless the specific item is listed on the agenda for Council action.

This report may include information from the following departments:

- Administration
- Building Safety
- City Clerk
- Community and Recreation Services
- Engineering
- Finance
- Human Resources
- Planning
- Public Works

IV. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

V. Presentations

A. Pitt Hopkins Syndrome Awareness Day

INFORMATION ONLY

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf may read a proclamation declaring September 18, 2025, as Pitt Hopkins Syndrome Awareness Day.

B. Ovarian Cancer Awareness Month Proclamation

INFORMATION ONLY

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf may read a proclamation declaring September as Ovarian Cancer Awareness Month.

C. Arizona Cities and Towns Week Proclamation

INFORMATION ONLY

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf may read a proclamation declaring October 19 - 25, 2025, as Arizona Cities and Towns Week.

D. National School Lunch Week Proclamation

INFORMATION ONLY

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf may read a proclamation declaring the week of October 13–17, 2025 as National School Lunch Week.

- E. **Domestic Violence Awareness Month Proclamation** **INFORMATION ONLY**
Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf may read a proclamation declaring October as Domestic Violence Awareness Month.

- F. **Certificate of Achievement in Financial Reporting** **INFORMATION ONLY**
Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will present the GFOA Certificate of Achievement in Financial Reporting for Fiscal Year 2024

VI. Reports

A. Public Safety Services Monthly Reports

- 1. **Goodyear Fire Report** **INFORMATION ONLY**

Interim Fire Chief Pahl may provide this report, which may include the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Other Incident Types
- Good Intent Calls
- Construction Inspections
- Construction Permits
- Plan Review

- 2. **Avondale Police Department** **INFORMATION ONLY**

Lt. Rios may provide this report, which may include the following items:

- Assault
- Juvenile Disturbing
- Theft/Vehicle Theft
- Stolen Vehicle Recovery
- Drugs
- Harrassment/Civil Matter
- Welfare Check
- Traffic Violations
- Traffic Citations
- Threat/Phone Calls/Burglary
- Shoplifting
- Criminal Damage
- Suspicious Activity
- Deceased Persons
- Fight/Mutual Combat
- Traffic Stops

B. Staff Monthly Reports

- 1. **Finance Monthly Report** **INFORMATION ONLY**

Ms. Peterson may provide an update on the City's budget and expenditures for FY26 through August. Follow-up items from the previous Council meeting may also be discussed.

- 2. **Communications Update** **INFORMATION ONLY**

Ms. Brunson Kuhl may provide an update on activity during the month of August.

3. Contamination / Plume Update**INFORMATION ONLY**

Mr. Drunasky may provide an update on the following items:

- PGA North Plume (Superfund)
- Luke AFB PFAS Remedial Investigation

4. Capital Improvement Projects (CIP) Update**INFORMATION ONLY**

Mr. Drunasky may provide an update on the following items:

- Project Updates
- Budgets
- Timelines

5. Special Projects Update

Mr. Proch may provide an update on the status of Special Projects, including Litchfield Square development, La Loma Restoration, and The Thomas project. The Gantt chart for the Hilltop projects is under redevelopment following numerous scheduling changes. Follow-up items from the previous Council meeting may also be discussed.

6. Magistrate Court Monthly Report**INFORMATION ONLY**

This report is non-verbal and may include information on the following:

- Cases filed
- Cases dismissed
- Violations filed
- Other Court Activity

VII. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Approval of Minutes**ACTION/COMMENT**

Presenter: Terri Roth, City Clerk

Discussion and possible action to approve the June 18, 2025, regular and the August 6, 2025, special meeting minutes.

B. National Opiate Litigation**ACTION/COMMENT**

Presenter: Matthew Williams, City Manager

Discussion and possible action to approve participation in the National Opiate Litigation in both the Purdue Settlement and the relevant Secondary Manufacturers Opioid Settlement involving Alvogen, Amneal, Apotex, Kikma, Indivior, Mylan, Sun, Zyclus Opioids Implementation Administrator, Rubris and authorization for signature.

C. Amendment to Litchfield Road Underpass Agreement**ACTION/COMMENT**

Presenter: Matthew Williams, City Manager

Discussion and possible action to approve an amendment to the agreement with Colliers Engineering & Design, Inc. for the design and engineering of the Litchfield underpass.

D. Amendment to Hilltop Phase 1 Agreement **ACTION/COMMENT**

Presenter: Matthew Williams, City Manager

Discussion and possible action to approve an amendment to the agreement with Colliers Engineering & Design, Inc. for Design and Engineering to Hilltop Phase 1.

E. Amendment to Litchfield/Brinton Roundabout Agreement **ACTION/COMMENT**

Presenter: Matthew Williams, City Manager

Discussion and possible action to approve an amendment to the agreement with Colliers Engineering & Design, Inc. for the Litchfield/Brinton Roundabout Design.

F. APS Temporary Construction Easement Ratification **ACTION/COMMENT**

Presenter: Keith Drunasky, City Engineer

Discussion and possible action to ratify the APS Temporary Construction easement for the Agua Fria project.

G. Camelback Park Parking Lot Construction Additional Funding **ACTION/COMMENT**

Presenter: Keith Drunasky, City Engineer

Discussion and possible action to approve additional funding for parking lot construction.

H. Liberty Utilities NDA Ratification **ACTION/COMMENT**

Presenter: Keith Drunasky, City Engineer

Discussion and possible action to ratify a non-disclosure agreement with Liberty Utilities.

I. Fiscal Year 2025 Budget Adjustments **ACTION/COMMENT**

Presenter: Paige Peterson, Asst. City Mgr/Finance Director

Discussion and possible action to approve the Fiscal Year 2025 Budget Adjustments

J. IT Equipment Disposal **ACTION/COMMENT**

Presenter: Paige Peterson, Asst. City Mgr/Finance Director

Discussion and possible action to approve the disposal of old and outdated IT equipment.

K. Litchfield Park Festival of Arts **ACTION/COMMENT**

Presenter: Tricia Kramer, Community & Recreation Services Director

Discussion and possible action to approve street closures for the Litchfield Park Festival of Arts on November 1 and 2, 2025.

L. Millennium High School Homecoming Parade **ACTION/COMMENT**

Presenter: Tricia Kramer, Community & Recreation Services Director

Discussion and possible action to approve street closures for the Millennium High School Homecoming Parade on September 27, 2025.

VIII. Business

ACTION/COMMENT

A. Sun Health Development Agreement Amendment

Presenter: Matthew Williams, City Manager

Discussion and possible action to approve an amendment to 2020 Sun Health Development Agreement to allow an extension until February 2, 2026.

B. Introduction of Ordinance 25-294 City Code Update

ACTION/COMMENT

Presenter: Matthew Williams, City Manager

Discussion and possible action to introduce Ordinance 25-294 related to the cleanup of the City Code per City Charter.

IX. Executive Session

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

X. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, MMC, City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of Wednesday, September 17, 2025, in the following place in the City of Litchfield Park:

- 1. City Hall, outside bulletin board
- 2. City Website

Terri Roth, MMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.