

Recreation and Public Grounds  
Commission  
Regular Meeting  
Agenda

Thursday, February 12, 2026

7:00 PM

Members of the Recreation and Public Grounds Commission will attend either in person, by telephone, or video conference call.  
Physical access to the meeting room will be available 30 minutes prior to the meeting.

**I. Call to Order**

- A. The agenda and packet are available at: [www.litchfieldpark.gov](http://www.litchfieldpark.gov)**
- B. A video recording of the meeting can be seen [here](#) the next business day.**

**II. Pledge of Allegiance**

**III. Call to the Community**

This is the time for citizens who would like to address the Commission on any non-agenda item. Action taken as a result of public comment will be limited to asking staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

**IV. Staff Report**

**A. Community and Recreation Services Monthly Report**

**INFORMATION ONLY**

**Presenter:** *Tricia Kramer, Community & Recreation Services Director*

Ms. Kramer may provide an update on the following:

- Recreation Center Facility
- Community Services
- Special Events
- Aquatics
- Preschool
- Sports

**B. Opportunities for Improvement**

**INFORMATION ONLY**

**Presenter:** *Tricia Kramer, Community & Recreation Services Director*

Staff may provide updates on the maintenance and upkeep of city parks and public grounds. Additional areas of opportunity for improvement may be discussed.

**V. Business**

**A. Approval of Minutes**

**ACTION/COMMENT**

**Presenter:** *Tricia Kramer, Community & Recreation Services Director*

Discussion and possible action to approve the January 8, 2026, regular meeting minutes.

**B. Cancellation of March RPG Meeting**

**ACTION/COMMENT**

**Presenter:** *Anthony Taddei, Chairperson*

Discussion and possible action to cancel the March 12, 2026, regular RPG meeting.

**C. 2026 Orange Tree Painting Event**

**ACTION/COMMENT**

**Presenter:** *Tricia Kramer, Community & Recreation Services Director*

Discussion and possible action on matters related to the 2026 Orange Tree Painting event.

**D. Yard of the Quarter Program**

**ACTION/COMMENT**

**Presenter:** Anthony Taddei, Chairperson

Discussion and possible action related to the Yard of the Quarter program.

**VI. Commissioners Report on Current Events**

This is the time Commissioners may present a brief summary on current events. The Commission may not propose, discuss, deliberate or take any legal action on the information presented, pursuant to A.R.S. § 38-431.02.

**VII. Topics for Referral to City Council**

**VIII. Adjournment**

\_\_\_\_\_  
Anthony Taddei, Chair

**Affidavit of Posting**

I, Tricia Kramer, do hereby certify that I caused to be posted a true and correct copy of this agenda for the Recreation and Public Grounds Commission meeting of Thursday, February 12, 2026, in the following place in the City of Litchfield Park:

- 1. City Hall, outside bulletin board
- 2. City Website

\_\_\_\_\_  
Tricia Kramer, Staff Liaison

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.



**RECREATION AND PUBLIC  
GROUNDS COMMISSION  
COMMUNICATION**

**Staff Report Item IV.A  
Community and Recreation  
Services Monthly Report**

**To:** Recreation and Public Grounds Commission Members  
**From:** Tricia Kramer, Community and Recreation Services Director  
**Meeting Date:** 2/12/2026

---

**RECOMMENDED MOTION:**

N/A

**BACKGROUND/DISCUSSION:**

See attached report.

**STAFF RECOMMENDATION:**

N/A

**FINANCIAL IMPACT:**

N/A

---

**ATTACHMENTS:**

1. Community and Recreation Services Monthly Report - February 2026



## COMMUNITY AND RECREATION SERVICES MONTHLY REPORT

**To:** RPG Chairperson and Commissioners  
**From:** Tricia Kramer, Director of Community and Recreation Services  
**Meeting Date:** 02/12/2026

### Recreation Center Facility

- The external doors to the lifeguard office, lifeguard room, and the upstairs office at the Rec Center are being replaced. The doors are old and have failing weatherproofing and locking mechanisms.

### Aquatics

- We have 8 registrants so far for upcoming Lifeguard Certification classes.
- We have received 10 applications for open lifeguard positions to date.

### Community Services

- The annual orange tree painting event is scheduled for 3/14 & 3/15.

### Preschool

- Both Preschool Aide positions are currently vacant. We are in the process of interviewing qualified candidates. Applications will remain open until filled.

### Sports

- Staff purchased four new sets of bleachers for our youth sports game spectators. Two have already been installed at Staggs Park. We plan to install the other two at Scout Park.
- Registration for the Spring Sports Season is ongoing. Our leagues currently have 524 kids registered (116 -basketball, 297 soccer, and 111 flag football).
- 505 people have signed up so far for the 2/28 Litchfield Park Run. We will continue to accept registrations through race day.

### Special Events

- February Events:
  - 2/14 - The Parent Trap - Free Movie Night at Jackie Robinson Ballfield
  - 2/22 - Come Back Buddy – Free Arts in the Park Concert at The Wigwam
  - 2/28 - The BFG – Free Movie Night at Jackie Robinson Ballfield
- March Events:
  - 3/1 & 3/2 – Spring Art & Wine Festival – Litchfield Square Park
  - 3/14 – Monsters, Inc. - Free Movie Night at Jackie Robinson Ballfield
  - 3/15 – Thaddeus Rose – Free Arts in the Park Concert at The Wigwam
  - 3/28 – Easter in the Square – Litchfield Square Park



**RECREATION AND PUBLIC  
GROUNDS COMMISSION  
COMMUNICATION**

**Staff Report Item IV.B  
Opportunities for Improvement**

**To:** Recreation and Public Grounds Commission Members  
**From:** Tricia Kramer, Community and Recreation Services Director  
**Meeting Date:** 2/12/2026

---

**RECOMMENDED MOTION:**

N/A

**BACKGROUND/DISCUSSION:**

Staff will provide updates on items previously submitted by Commissioners regarding the maintenance and upkeep of city parks and public grounds. Commissioners may also notify staff about additional areas of opportunity for improvement. No action will be taken during the meeting on any items presented as part of this agenda item.

**STAFF RECOMMENDATION:**

N/A

**FINANCIAL IMPACT:**

None

---

**ATTACHMENTS:**



**RECREATION AND PUBLIC  
GROUNDS COMMISSION  
COMMUNICATION**

**Business Item V.A  
Approval of Minutes**

**To:** Recreation and Public Grounds Commission Members  
**From:** Tricia Kramer, Community and Recreation Services Director  
**Meeting Date:** 2/12/2026

---

**RECOMMENDED MOTION:**  
**MOVE TO APPROVE THE JANUARY 8, 2026, MEETING MINUTES**

**BACKGROUND/DISCUSSION:**  
None

**STAFF RECOMMENDATION:**  
Staff recommends approval.

**FINANCIAL IMPACT:**  
None

---

**ATTACHMENTS:**  
1. 010826 REG Minutes - Draft

---

Thursday, January 8, 2026

Regular Meeting

---

**I. Call to Order**

The meeting was held in the Library Community Room and called to order by Chairperson Taddei at 7:00 p.m. A video recording of the meeting can be viewed [here](#).

Present: Chairperson Anthony Taddei, Vice Chairperson Andrea Phillips, Commissioner Brian Culbreth, Commissioner Brian Faith, Commissioner Christoph Gerz, Commissioner Krysten Giordano  
Absent: Commissioner Adam Schwartz, Council Member Justin James  
Staff: Tricia Kramer, Community and Recreation Services Director; Pat McCoy, Sports Coordinator, Randy Proch, City Planner

**II. Pledge of Allegiance**

The Pledge of Allegiance was led by Chairperson Taddei.

**III. Call to the Community**

There were no requests to speak.

**IV. Staff Report**

**A. Community and Recreation Services Monthly Report**

Ms. Kramer reviewed her written report. Sports Coordinator Pat McCoy provided registration updates for the Spring Sports Season. He added that BEST sports skills classes and Strong Minds Run Club are also starting back up.

**V. Business**

**A. Final Hilltop Park Design**

**APPROVED**

Planning Director Randy Proch presented the final Hilltop Park conceptual design to the Commissioners. He highlighted five key updates since the design was last presented to the Commissioners.

- As directed by Council, the location of the playground was shifted closer to the library. The playground will be embedded into the event space.
- A path connecting the Public Works maintenance yard to Sunset Terrace has been added. This will allow Public Works staff to drive their mowers onto the terrace.
- The pump house will remain as a park amenity and become an educational component of the park. It will be painted, and the roof tiles will be repaired.
- Structural integrity tests will be performed on the 325-gallon reservoir. Depending on the results, the reservoir will either remain as a park amenity, or it will have to be imploded.
- The bandstand now has new connecting sidewalks behind the restrooms to make it ADA accessible throughout the site.

Discussion was held. The Commissioners would like to see public restrooms added to the event space to accommodate event attendees and families using the playground. The restroom near the Public Works Yard should also be reevaluated now that the playground has shifted to the event space.

**MOVE TO RECOMMEND APPROVAL OF THE FINAL HILLTOP PARK DESIGN TO COUNCIL AS PRESENTED WITH THE EXCEPTION OF ADDING A RESTROOM IN OR NEAR THE EVENT SPACE**

**MOVER** Commissioner Faith, **SECONDER** Commissioner Culbreth

**AYE:** Chairperson Taddei, Vice Chairperson Phillip, Commissioner Culbreth, Commissioner Faith, Commissioner Gerz, Commissioner Giordano

**6 - 0 - 1 Passed**

**B. Approval of Meeting Minutes**

**APPROVED**

**MOVE TO APPROVE THE DECEMBER 11, 2025 MEETING MINUTES**

**MOVER** Commissioner Gerz, **SECONDER** Vice Chairperson Phillip

**AYE:** Chairperson Taddei, Vice Chairperson Phillip, Commissioner Culbreth, Commissioner Faith, Commissioner Gerz, Commissioner Giordano

**6 - 0 - 1 Passed**

**c. 2026 Meeting Schedule**

The Commissioners considered whether to start meeting quarterly or continue with their monthly meeting schedule for 2026. They decided that monthly meetings keep the Commission more productive and impactful.

**MOVE TO KEEP 2026 MEETINGS ON THE SECOND THURSDAY OF EACH MONTH AT 7:00 PM**

**MOVER** Commissioner Gerz, **SECONDER** Commissioner Giordano

**AYE:** Chairperson Taddei, Vice Chairperson Phillip, Commissioner Culbreth, Commissioner Faith, Commissioner Gerz, Commissioner Giordano

**6 - 0 - 1 Passed**

**D. 2026 Orange Tree Painting Event**

Discussion was held. Commissioner Gerz stated that it is hard for some people to volunteer because the event falls during spring break. Ms. Kramer informed the Commissioners that spring weekends are filled with other annual events, making it difficult to change the timing of the orange tree painting.

**MOVE TO SCHEDULE THE ORANGE TREE PAINTING ON MARCH 14 & 15, 2026**

**MOVER** Vice Chairperson Phillip, **SECONDER** Commissioner Culbreth

**AYE:** Chairperson Taddei, Vice Chairperson Phillip, Commissioner Culbreth, Commissioner Faith, Commissioner Gerz, Commissioner Giordano

**6 - 0 - 1**

**E. Yard of the Quarter Program****APPROVED**

Discussion was held. Vice Chair Phillips told the Commissioners that the city code does not restrict the name or the format used to highlight a home each quarter. Commissioner Gerz would like to see underrepresented neighborhoods taken into consideration. Commissioner Gerz has identified three homes for consideration by the Commissioners this quarter. The Commissioners agreed to select one of those homes. They also agreed to start making their quarterly selections during the months of January, April, July and October.

**MOVE TO HAVE ONE COMMISSIONER PER QUARTER BRING A RECOMMENDATION FOR CONSENT APPROVAL AS YARD OF THE QUARTER (OR ALTERNATIVE TBD NAME) STARTING IN JANUARY 2026**

**MOVER** Commissioner Gerz, **SECONDER** Commissioner Culbreth

**AYE:** Chairperson Taddei, Vice Chairperson Phillip, Commissioner Culbreth, Commissioner Faith, Commissioner Gerz, Commissioner Giordano

**6 - 0 - 1 Passed**

**MOVE TO RECOGNIZE 230 W PINTURA CIRCLE AS YARD OF THE QUARTER**

**MOVER** Commissioner Gerz, **SECONDER** Vice Chairperson Phillip

**AYE:** Chairperson Taddei, Vice Chairperson Phillip, Commissioner Culbreth, Commissioner Faith, Commissioner Gerz, Commissioner Giordano

**6 - 0 - 1 Passed**

On a separate but related note, Commissioner Culbreth asked about taking inventory of areas for improvement. Discussion was held. A standing agenda item will be created for this purpose.

**VI. Commissioners Report on Current Events**

**Commissioner Culbreth** attended the inaugural tree lighting and Christmas in the Park. He also likes the new parking at Camelback Park, as well as the new sunshades installed at a couple of the parks.

**Commissioner Gerz** really liked the new parade route at Christmas in the Park. He is also noticing more gophers in Scout Park.

**Vice Chair Phillips** is glad the new shade structures are up. They will be much appreciated when it's hot.

**Commissioner Giordano** enjoyed Christmas in the Park. She prefers to see more farmer's market-type offerings at the Saturday market, such as food, drink, and homemade goods. She would also love to see something done about the speeding on Old Litchfield Rd.

**Commissioner Faith** agrees that the new shade structures are great. He went to Little Park recently and saw a lot of damage. He'll pass his observations along to Staff for follow up.

**Chairperson Taddei** was happy for the holidays and enjoyed the extended parade route. He thanked Public Works for their hard work. He is also excited for the upcoming tree painting event.

**VII. Topics for Referral to City Council**

City Planner Proch will provide the Commission's Hilltop Park design recommendations to Council at their January regular meeting.

**VIII. Adjournment**

Chairperson Taddei adjourned the meeting at 8:21 p.m.

**APPROVED:**

\_\_\_\_\_  
Anthony Taddei, Chair

**CERTIFICATION**

I, Tricia Kramer, do hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the Recreation and Public Grounds Commission of the City of Litchfield Park held on Thursday, January 8, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Tricia Kramer, Staff Liaison



**RECREATION AND PUBLIC  
GROUNDS COMMISSION  
COMMUNICATION**

**Business Item V.B  
Cancellation of March RPG  
Meeting**

**To:** Recreation and Public Grounds Commission Members  
**From:** Anthony Taddei, RPG Chair  
**Meeting Date:** 2/12/2026

---

**RECOMMENDED MOTION:  
MOVE TO CANCEL THE MARCH 12, 2026, REGULAR RPG MEETING**

**BACKGROUND/DISCUSSION:**

The RPG Commission is hosting the annual Orange Tree Painting event on March 14 & 15, 2026. Chairperson Taddei is proposing to cancel the March 12, 2026, regular RPG meeting since most, if not all, of the Commissioners will be working the event that weekend.

**STAFF RECOMMENDATION:**

Staff defers to the Commission.

**FINANCIAL IMPACT:**

None

---

**ATTACHMENTS:**



**RECREATION AND PUBLIC  
GROUNDS COMMISSION  
COMMUNICATION**

**Business Item V.C  
2026 Orange Tree Painting Event**

**To:** Recreation and Public Grounds Commission Members  
**From:** Tricia Kramer, Community and Recreation Services Director  
**Meeting Date:** 2/12/2026

---

**RECOMMENDED MOTION:**

N/A

**BACKGROUND/DISCUSSION:**

The RPG Commission's annual orange tree painting event will be held on March 14 & 15, 2026. Status updates related to plans for this event will be discussed.

**STAFF RECOMMENDATION:**

N/A

**FINANCIAL IMPACT:**

None

---

**ATTACHMENTS:**



**RECREATION AND PUBLIC  
GROUNDS COMMISSION  
COMMUNICATION**

**Business Item V.D  
Yard of the Quarter Program**

**To:** Recreation and Public Grounds Commission Members  
**From:** Anthony Taddei, RPG Chair  
**Meeting Date:** 2/12/2026

---

**RECOMMENDED MOTION:**

N/A

**BACKGROUND/DISCUSSION:**

The Commissioners will continue the Yard of the Quarter discussion from the January 8, 2026, Regular Meeting.

**STAFF RECOMMENDATION:**

N/A

**FINANCIAL IMPACT:**

N/A

---

**ATTACHMENTS:**

1. Litchfield Park City Code Article 2-7 - Recreation and Public Grounds Commission

B. All meetings of each board or commission shall be conducted in conformance with the state open meeting law. (Ord. 96-36)

**Section 2-6-6 Duties**

A. A board or commission shall assist and advise the council in the establishment of essential policies, procedures, rules and regulations relating to the subject matter of the board or commission.

B. The recommendations of any board or commission to the city shall be advisory only. Such recommendations will be sent back to the board or commission by the city indicating any action, revision or modification of any recommendation.

**Article 2-7 Recreation and Public Grounds Commission**

**Sections:**

- 2-7-1 Established**
- 2-7-2 Membership**
- 2-7-3 Purpose and Duties**

**Section 2-7-1 Established**

A recreation and public grounds commission of the city of Litchfield Park, Arizona, is hereby created. (Ord. 11-171 § 1)

**Section 2-7-2 Membership**

All members of the recreation and public grounds commission shall be generally representative of the community and shall serve without pay. Initially the membership of the commission shall consist of members of the former cityscape commission and the recreation, arts and parks commission as those existed immediately prior to the effective date of the ordinance codified in this chapter, not to exceed eleven members. The terms of office shall be staggered as provided in Section 2-6-3. Beginning with terms that expire in 2014, the number of members shall be reduced to seven. (Ord. 11-171 § 1)

**Section 2-7-3 Purpose and Duties**

A. The commission shall be advisory in nature and shall provide counsel and advice to council in matters including, but not limited to:

1. Inventory the opportunities for improving the appearance of public grounds;
2. Provide recommendations for recreation programs, public art and public grounds maintenance and improvements in the city;
3. Study the problems and determine the needs of the city in connection with street trees and park trees.
4. Recommend quarterly for formal recognition by the council those homeowners who have maintained or enhanced their property by making significant landscape or architectural improvements.
5. Perform such other duties as the council from time to time shall request.

B. The council, at its discretion, may designate the city department to implement programs developed by the commission. (Ord. 18-226 § 1; Ord. 11-171 § 1)

**Article 2-9 Indemnification of Members of the Council, City Officers, City Employees and Members of Committees, Commissions and Boards**

**Sections:**

- 2-9-1 Persons Covered**
- 2-9-2 Indemnification and Protection of City Officials by City**
- 2-9-3 Insurance Coverage**
- 2-9-4 Notice of Claim**

**Section 2-9-1 Persons Covered**

All of the protections and benefits conferred by this article shall be enjoyed by any present or former mayor, vice mayor and each and all of the present or former members of the council, city officers, municipal judges, city