

City Council
Regular Meeting
Agenda

Litchfield Park Branch Library
Community Room
101 W. Wigwam Blvd.
Litchfield Park, AZ 85340

Wednesday, March 18, 2026

IMMEDIATELY FOLLOWING THE WORK STUDY SESSION

Members of the Litchfield Park City Council will attend either in person, by telephone, or video conference call.
Physical access to the meeting room will be available 30 minutes prior to the meeting.

I. Call to Order

- A. The agenda and packet are available at: www.litchfieldpark.gov
B. A video recording of the meeting can be seen [here](#) the next business day.

II. Mayor and Council Members Report on Current Events

III. City Manager's Report on Current Events

INFORMATION ONLY

No action may be taken on this report unless the specific item is listed on the agenda for Council action.

This report may include information from the following departments and the City's app:

- | | |
|-------------------------------------|-------------------|
| • Administration | • Finance |
| • Building Safety | • Human Resources |
| • City Clerk | • Planning |
| • Community and Recreation Services | • Public Works |
| • Engineering | • Engage LP |

IV. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

V. Presentations

A. Arbor Day Proclamation

INFORMATION ONLY

Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf may read a proclamation declaring April 24, 2026, as Arbor Day.

B. Court Appointed Special Advocate (CASA) Volunteer Week

INFORMATION ONLY

Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf may read a proclamation declaring April 6 - 12, 2026 as CASA Volunteer Week.

VI. Reports

A. Public Safety Services Monthly Reports

1. Goodyear Fire Report

INFORMATION ONLY

Chief Kleinschmidt may provide this report, which may include the following items:

- | | |
|-----------------------------|----------------------------|
| • EMS Calls/False Calls | • Good Intent Calls |
| • Other/Unknown/False Alarm | • Construction Inspections |
| • Hazardous Conditions | • Construction Permits |
| • Other Incident Types | • Plan Review |

2. Avondale Police Department**INFORMATION ONLY**

Sgt. Emmett may provide this report, which may include the following items:

- Assault
- Juvenile Disturbing
- Theft/Vehicle Theft
- Stolen Vehicle Recovery
- Drugs
- Harassment/Civil Matter
- Welfare Check
- Traffic Violations
- Traffic Citations
- Threat/Phone Calls/Burglary
- Shoplifting
- Criminal Damage
- Suspicious Activity
- Deceased Persons
- Fight/Mutual Combat
- Traffic Stops

B. Staff Monthly Reports**1. Finance Monthly Report****INFORMATION ONLY**

Ms. Peterson may provide an update on the City's budget and expenditures for FY26 through February. Follow-up items from the previous Council meeting may also be discussed.

2. Communications Update**INFORMATION ONLY**

Ms. Brunson Kuhl will provide an update on activity during the month of February.

3. Contamination / Plume Update**INFORMATION ONLY**

Mr. Drunasky may provide an update on the following items:

- PGA North Plume (Superfund)
- Luke AFB PFAS Remedial Investigation

4. Capital Improvement Projects (CIP) Update**INFORMATION ONLY**

Mr. Drunasky may provide an update on the following items:

- Project Updates
- Budgets
- Timelines

5. Special Projects Update**INFORMATION ONLY**

Mr. Proch may provide an update on the status of Special Projects, including Litchfield Square development, La Loma Restoration, and The Thomas project. The Gantt chart for the various La Loma projects are attached. Follow-up items from the previous Council meeting may also be discussed.

6. Magistrate Court Monthly Report**INFORMATION ONLY**

This report is non-verbal and may include information on the following:

- Cases filed
- Cases dismissed
- Violations filed
- Other Court Activity

VII. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

- A. Approval of Minutes** **ACTION/COMMENT**
Presenter: *Terri Roth, City Clerk*
- Discussion and possible action to approve the February 4, 2026, special, the February 18, 2026, work study session and regular, and the February 26, 2026, State of the City meeting minutes.
- B. Adoption of Resolution 26-601 CDBG Agreement** **ACTION/COMMENT**
Presenter: *Terri Roth, City Clerk*
- Discussion and possible action to adopt Resolution No. 26-601 Community Development Block Grant (CDBG) amending the cooperative agreement between the City and Maricopa County to include the City's population in the County's CDBG application.
- C. Adoption of City Vision Statement** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to approve the amended City Vision Statement as presented.
- D. Naming of Hilltop Park** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to select a name for the hilltop park.
- E. Naming of City Library** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to officially name the new library "Litchfield Park Library in honor of Max Wilson".
- F. Approval of IPM Agreement Amendment** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to approve a ratification to the Interim Public Management (IPM) Professional Services Agreement.
- G. Adoption of Resolution 26-602 Ride Share Contract** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to adopt Resolution 26-602 for the annual renewal of rideshare contract with Valley Metro for a cost of \$21,323.
- H. Approval of MCDOT IGA for Traffic Signals** **ACTION/COMMENT**
Presenter: *Keith Drunasky, City Engineer*
- Discussion and possible action to approve the Intergovernmental Agreement (IGA) with MCDOT for signal operation and maintenance.

VIII. Business

- A. Public Hearing-Liquor License Application for The Green Olive Bar & Grill, LLC** **INFORMATION ONLY**
Presenter: *Terri Roth, City Clerk*
1. Staff Report
 2. Applicant Presentation
 3. Public Comment

Citizens may ask questions or speak for or against the proposed liquor license application for The Green Olive Bar and Grill, LLC, for a Series 12 Restaurant new liquor license.

B. The Green Olive Bar and Grill, LLC New Liquor License Application

ACTION/COMMENT

Presenter: *Terri Roth, City Clerk*

Discussion and possible action to make a recommendation to the ADLLC for the Series 12 restaurant new Application from The Green Olive Bar and Grill, LLC.

C. Adoption of Resolution 26-600 Surplus Property

ACTION/COMMENT

Presenter: *Matthew Williams, City Manager*

Discussion and possible action to adopt Resolution 26-600 establishing a policy for surplus property sales.

D. Engineering Professional Services

ACTION/COMMENT

Presenter: *Matthew Williams, City Manager*

Discussion and possible action to approve spending up to \$100,000 for Engineering Professional Services.

E. Public Works Facility Final Design

Presenter: *Randy Proch, Planning Director*

Discussion and possible action to approve the final design of the Public Works Facility.

IX. Executive Session

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**
- B. An Executive Session pursuant to A.R.S. 38-431.03(A)(3) and (7) for discussions or consultations with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property located at Litchfield Square and associated infrastructure. Discussions may also include the Litchfield Square Community Facilities District and all Litchfield Square Development Agreements.**

X. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, MMC, City Clerk. do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of Wednesday, March 18, 2026, in the following place in the City of Litchfield Park:

- 1. City Hall, outside bulletin board
- 2. City Website

Terri Roth, MMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.