

**City Council
Regular Meeting
Agenda**

**Litchfield Park Branch Library
Community Room
101 W. Wigwam Blvd.
Litchfield Park, AZ 85340**

Wednesday, March 18, 2026

IMMEDIATELY FOLLOWING THE WORK STUDY SESSION

Members of the Litchfield Park City Council will attend either in person, by telephone, or video conference call.
Physical access to the meeting room will be available 30 minutes prior to the meeting.

I. Call to Order

- A. The agenda and packet are available at: www.litchfieldpark.gov
- B. A video recording of the meeting can be seen [here](#) the next business day.

II. Mayor and Council Members Report on Current Events

III. City Manager's Report on Current Events

INFORMATION ONLY

No action may be taken on this report unless the specific item is listed on the agenda for Council action.

This report may include information from the following departments and the City's app:

- Administration
- Building Safety
- City Clerk
- Community and Recreation Services
- Engineering
- Finance
- Human Resources
- Planning
- Public Works
- Engage LP

IV. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

V. Presentations

A. Arbor Day Proclamation

INFORMATION ONLY

Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf may read a proclamation declaring April 24, 2026, as Arbor Day.

B. Court Appointed Special Advocate (CASA) Volunteer Week

INFORMATION ONLY

Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf may read a proclamation declaring April 6 - 12, 2026 as CASA Volunteer Week.

VI. Reports

A. Public Safety Services Monthly Reports

1. Goodyear Fire Report

INFORMATION ONLY

Chief Kleinschmidt may provide this report, which may include the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Other Incident Types
- Good Intent Calls
- Construction Inspections
- Construction Permits
- Plan Review

2. Avondale Police Department**INFORMATION ONLY**

Sgt. Emmett may provide this report, which may include the following items:

- Assault
- Juvenile Disturbing
- Theft/Vehicle Theft
- Stolen Vehicle Recovery
- Drugs
- Harassment/Civil Matter
- Welfare Check
- Traffic Violations
- Traffic Citations
- Threat/Phone Calls/Burglary
- Shoplifting
- Criminal Damage
- Suspicious Activity
- Deceased Persons
- Fight/Mutual Combat
- Traffic Stops

B. Staff Monthly Reports**1. Finance Monthly Report****INFORMATION ONLY**

Ms. Peterson may provide an update on the City's budget and expenditures for FY26 through February. Follow-up items from the previous Council meeting may also be discussed.

2. Communications Update**INFORMATION ONLY**

Ms. Brunson Kuhl will provide an update on activity during the month of February.

3. Contamination / Plume Update**INFORMATION ONLY**

Mr. Drunasky may provide an update on the following items:

- PGA North Plume (Superfund)
- Luke AFB PFAS Remedial Investigation

4. Capital Improvement Projects (CIP) Update**INFORMATION ONLY**

Mr. Drunasky may provide an update on the following items:

- Project Updates
- Budgets
- Timelines

5. Special Projects Update**INFORMATION ONLY**

Mr. Proch may provide an update on the status of Special Projects, including Litchfield Square development, La Loma Restoration, and The Thomas project. The Gantt chart for the various La Loma projects are attached. Follow-up items from the previous Council meeting may also be discussed.

6. Magistrate Court Monthly Report**INFORMATION ONLY**

This report is non-verbal and may include information on the following:

- Cases filed
- Cases dismissed
- Violations filed
- Other Court Activity

VII. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

- A. Approval of Minutes** **ACTION/COMMENT**
Presenter: *Terri Roth, City Clerk*
- Discussion and possible action to approve the February 4, 2026, special, the February 18, 2026, work study session and regular, and the February 26, 2026, State of the City meeting minutes.
- B. Adoption of Resolution 26-601 CDBG Agreement** **ACTION/COMMENT**
Presenter: *Terri Roth, City Clerk*
- Discussion and possible action to adopt Resolution No. 26-601 Community Development Block Grant (CDBG) amending the cooperative agreement between the City and Maricopa County to include the City's population in the County's CDBG application.
- C. Adoption of City Vision Statement** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to approve the amended City Vision Statement as presented.
- D. Naming of Hilltop Park** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to select a name for the hilltop park.
- E. Naming of City Library** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to officially name the new library "Litchfield Park Library in honor of Max Wilson".
- F. Approval of IPM Agreement Amendment** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to approve a ratification to the Interim Public Management (IPM) Professional Services Agreement.
- G. Adoption of Resolution 26-602 Ride Share Contract** **ACTION/COMMENT**
Presenter: *Matthew Williams, City Manager*
- Discussion and possible action to adopt Resolution 26-602 for the annual renewal of rideshare contract with Valley Metro for a cost of \$21,323.
- H. Approval of MCDOT IGA for Traffic Signals** **ACTION/COMMENT**
Presenter: *Keith Drunasky, City Engineer*
- Discussion and possible action to approve the Intergovernmental Agreement (IGA) with MCDOT for signal operation and maintenance.

VIII. Business

- A. Public Hearing-Liquor License Application for The Green Olive Bar & Grill, LLC** **INFORMATION ONLY**
Presenter: *Terri Roth, City Clerk*
1. Staff Report
 2. Applicant Presentation
 3. Public Comment

Citizens may ask questions or speak for or against the proposed liquor license application for The Green Olive Bar and Grill, LLC, for a Series 12 Restaurant new liquor license.

B. The Green Olive Bar and Grill, LLC New Liquor License Application

ACTION/COMMENT

Presenter: Terri Roth, City Clerk

Discussion and possible action to make a recommendation to the ADLLC for the Series 12 restaurant new Application from The Green Olive Bar and Grill, LLC.

C. Adoption of Resolution 26-600 Surplus Property

ACTION/COMMENT

Presenter: Matthew Williams, City Manager

Discussion and possible action to adopt Resolution 26-600 establishing a policy for surplus property sales.

D. Engineering Professional Services

ACTION/COMMENT

Presenter: Matthew Williams, City Manager

Discussion and possible action to approve spending up to \$100,000 for Engineering Professional Services.

E. Public Works Facility Final Design

Presenter: Randy Proch, Planning Director

Discussion and possible action to approve the final design of the Public Works Facility.

IX. Executive Session

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**
- B. An Executive Session pursuant to A.R.S. 38-431.03(A)(3) and (7) for discussions or consultations with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property located at Litchfield Square and associated infrastructure. Discussions may also include the Litchfield Square Community Facilities District and all Litchfield Square Development Agreements.**

X. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, MMC, City Clerk. do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of Wednesday, March 18, 2026, in the following place in the City of Litchfield Park:

- 1. City Hall, outside bulletin board
- 2. City Website

Terri Roth, MMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.



CITY COUNCIL COMMUNICATION

City Manager's Report
on Current
Events Item III.A
*No action may be
taken on this report
unless the specific
item is listed on the
agenda for Council
action.*

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. March 2026 Report
2. Engage LP Monthly Report - February 2026

To: Mayor and Council
From: City Manager, Matthew Williams
Subject: February 2026 Manager's Report

Community and Recreation Services (Tricia Kramer)

Recreation Center Facility

- This week Public Works staff installed emergency exit signs over the lifeguard room and lifeguard office doors.

Aquatics

- The first Lifeguard class was held last weekend with 7 participants. There are two more classes scheduled in March with 9 total registrants so far.
- The Aquatics Coordinator has been conducting interviews this week on potential Lifeguard rehires.

Community Services

- Staff have been working with RPG to secure sponsorships for the Orange Tree Painting event. So far, 92 volunteers have signed up for RPG's 3/14 & 3/15 Orange Tree Painting event. The following businesses have committed to sponsor:
 - Faith Law
 - Litchfield Park Pool Service
 - Palm Valley Church
 - TEEMA Title
 - West Valley Golf Cars
 - West Valley National Bank
- On Mon., 2/23, the Rec and Comms Directors met with several community leaders to discuss ideas for America250 events and activities in Litchfield Park. We are interested in doing something special during Flag Week in June.
- The annual Community Garage Sale event is scheduled for Sat., 4/18. Residents who would like to have their address included in our listing can complete the [participation form](#) on our website.
-

Preschool

- There are 25 students enrolled so far for the 2026-2027 School Year. Open enrollment started on Mon., 2/23.

Sports

- We currently have 728 kids registered for Spring Sports (210 -basketball, 361 soccer, and 157 flag football). Our basketball registrations are down a little compared to last spring, but registration for flag football has increased, and we've seen some crossover between those two sports.
- Last Saturday's Litchfield Park Run was a fun and successful event. 780 racers participated, which is the most ever. Thank you, Mayor Schoaf, for helping us kick off the races. Congrats to Councilmembers Allen and Fraser for lacing up and racing with the community!

- We had 541 participants last year, so we are excited about this big jump in registrations.
- We are going to be offering another session of the Strong Minds Run Club's run classes this March. These will be held at Rose Park.
- Staff worked with Public Works to purchase four new sets of bleachers for our youth sports game spectators. Two have already been installed at Staggs Park. We plan to install the other two at Scout Park.
- Staff would like to renovate Scout Park to add a tee ball field similar to the one at Staggs Park. We originally planned to do this at Turtle Park but believe that Scout Park is better suited for it. The backstop at Scout Park is in good shape and can be shifted slightly to add the field. The backstop at Turtle Park is 17+ years old and in disrepair. We would also like the unused goal posts removed from Turtle Park. RPG has asked us to bring estimates for Scout Park back to them for consideration. Also Scout Park has public parking that Turtle Park does not.

Special Events

- This week Rec and Comms Directors have been working on the registration procedures and online form for the new community health and fitness event set for 4/19.
- Staff have been focused on various tasks related to the 3/7 & 3/8 Art & Wine Festival, including finalizing the layout.
- Easter in the Park is set for 3/28 from 9am-12pm. Abrazo Health is sponsoring the Easter Bunny's arrival by helicopter. There will be an egg hunt, pictures with the Easter Bunny, and a petting zoo. We will also have a couple of food trucks onsite serving breakfast items and sweets.

City Engineer (Keith Drunasky)

- Major construction activities have begun on the Litchfield Road & Brinton Avenue roundabout project. Nesbitt Contracting has mobilized equipment and laydown yard and is actively grading, demolishing existing improvements, implementing traffic control and engaging the public and adjacent project. This area will have a major effect on traffic flow on Litchfield Road.
- Began construction of new bollards in front of the Perimeter Wall at Bird Lane and Litchfield Road.
- Coordinated with the contractor to complete Citywide pavement management/repairs. Anticipated to mobilize mid-April for crack seal, pavement replacement, mill and overlay.
- Completed Bird Lane catch basin replacement, completed a final acceptance walk.
- Completed construction on repair of Perimeter Wall at Bird Lane, completed a final acceptance walk.
- Completed CIP inspections at Litchfield Road roundabout, Hilltop, utility installations, resident gathering space, AFHS and Library projects.
- Attended the weekly Library AOC Construction meeting with Haydon, ADM and Staff.

- Met with Cox Communications to provide internet services to the Library and Hilltop projects.
- Attended update meeting with Sun Health staff.
- Met with Bay Alarms for the security system on the Hilltop and Library.
- Reviewed multiple submittals and RFI's for the Library Project.
- Issued multiple Public Works permits for utility providers such as SW Gas, Cox, Liberty, APS and Lumen.
- Issued multiple responses to the SeeClickFix app being used by City Staff.
- Issued Sun Health Sewer Main extension permits for construction.
- Issued Purchase Order to Straight Arrow to install new bollards in front of Perimeter Wall at Bird Lane, southeast corner, behind sidewalk.
- Coordinated with the contractor to complete Citywide pavement management/repairs.

Communications and Government Relations (Yosha Brunson Kuhl)

Communications

- State of the City
 - Complete
- Trainings/Meetings Attended
 - Social media strategy/review
 - America 250 planning meeting
 - Arizona League of Cities and Towns Intergov meeting
 - Monday legislative update
 - Southwest Valley Chamber Education & Workforce Summit
 - Engage LP marketing meeting
 - SOTC walk-through
 - Sip Shop Shine – Stacy Pingree
- Social Media
 - 16 pieces of content published (3 FB posts, 5 FB stories, 3 IG posts, 5 IG stories)
 - Total reach/Viewers: 38.1K Viewers via FB (-46.6%), 18.5K via IG (+21.7%)
 - Total views: 74.3K via FB (-44%), 30.2K via IG (-25%)
 - Content interactions: 1K FB (-22.7%), 2.1K IG (+47%)
- New Follows: 102 FB (-43.3%), 72 IG (-22.6%)
- Top Post (FB)
 - Park Car Club
 - Views: 25.1K
 - Reactions: 130
 - Comments: 6
 - Shares: 7
- Top Post (IG)

- o Belen Soto Moreno
 - o Views: 13.1K
 - o Reactions: 240
 - o Comments: 7
 - o Shares: 78
- Ongoing outreach to connect with community businesses for features
- Media Coverage:
 - o Litchfield Park Independent - [Litchfield Park to Host State of the City Address](#)
 - o Litchfield Park Independent - [Litchfield Park Launches Engage LP Reporting App](#)
 - o Litchfield Park/Goodyear Independent – [Gas Prices Up 11 Cents Over Previous Week](#)
- Litchfield Park is noted as having the highest gas prices in the Valley (\$3.49) after an increase over the past week
- Litchfield Park Independent – [Coyote Sightings Reported in Litchfield Park Neighborhoods](#)

Government Relations

- HB 4030/HCR 2025 was retained on the calendar, and the league drafted the attached talking points on this bill and its companion resolution that can be used to explain the harm these measures will have on each community if passed into law.
- Amendment language on HB 2290 (internet sales location) was shared with legislators.

Special Projects/Planning Department (Randy Proch)

Special Projects

- The Desert Botanical Gardens continues to express an interest in La Loma Park. An MOU may be forthcoming to continue discussions formally.
- The roofline is beginning to take shape at the library with the trusses being placed. Underground work within the parking lot is nearing completion as well, with street frontage work starting for APS, Lumen, and Cox to follow soon after.
- Footings are starting for the formal retaining wall with the cast-in-place concrete on the lower tier to immediately follow .
- Staff met with Mike Rudolfo and team to discuss outstanding permit status and a possible expansion of the ground floor patio space. Staff are receptive to the changes and increased footprint, which may require a ROW easement to expand into the planned public sidewalk.
- The PWLHC plans were resubmitted for the building set, and the initial Civil sets were submitted this week for review.
- Major utility work is being done with APS, Zayo, Lumen, and now Cox as well for powering the entire site as well as internet service for the school, library, and City services, respectively.

Planning Department

- Staff continue to meet with different software companies to look at modules for planning, building, code enforcement, and short-term rentals. The goal is to replace paper forms and files, as well as electronic reviews and approvals.

Building Safety Department (Brian Bertucci)

- Permit submittals 3
- Permits issued 3
- Field inspections 16
- The Gathering Space at La Loma Sun Health has started construction and the first inspections have been conducted this week.

Public Works Department (Troy White)

- **Tree Installation – Park Avenue & Village Parkway Corridors:** The remaining trees along Park Avenue and Village Parkway were installed this week, with over 20 new trees planted to replace previously missing trees. Staff are currently obtaining estimates for installation of missing shrubs along these corridors, with approximately 60–70 new shrubs anticipated as part of ongoing aesthetic improvements.
- **Litchfield Road Tunnel Lighting Repairs:** Staff repaired and replaced multiple burned-out light bulbs within the Litchfield Road Tunnel to improve visibility and safety.
- **Jackie Robinson Park Erosion Control & Trail Improvements:** Staff initiated an aesthetic improvement project at Jackie Robinson Park addressing significant erosion concerns. Work completed includes cutting a minor drainage channel, with riprap installation planned in key areas to prevent future erosion. Improvements will also include installation of an unpaved trail connecting the rear parking lot to the ballfields and other park amenities.
- **Signage Assessment – Citywide Inventory:** Staff are conducting a comprehensive inventory of sun-faded and deteriorated signage throughout the city to support a future replacement program and upcoming budget request.
- **Traffic Signage Improvements – Bird Lane & Village Park:** New “Stop Ahead” warning signs were installed along Bird Lane replacing deteriorated signage. Staff also reinstalled two handicapped parking signs at Village Park. Additionally, consolidation of “No Parking During Student Drop-Off” signage along Vineyard Lane will begin next week, resulting in the removal of approximately 17 redundant street signs.
- **Recreation Center Safety Improvements:** New emergency exit signage was installed at the Recreation Center offices to enhance safety and code compliance.
- **Tree Removal & Replacement Approvals:** Approval was granted to West Coast Arborists to remove and replace three dead orange trees. Approval was also granted for removal of a dead eucalyptus tree at Camelback Park after drone services confirmed the large nest was vacant in accordance with Forest Service recommendations.
- **Camelback Park Bench Improvements:** Staff installed three new park benches at Camelback Park and are scheduled to remove two aging concrete benches next week.
- **Facility Roof Repairs Completed:** Roof leak repairs at both the Library and Town Hall facilities have been successfully completed.
- **Speed Hump Safety Enhancements – Bird Lane:** New reflectors were installed on speed humps along Bird Lane to improve nighttime visibility and traffic safety.

- Irrigation System Repairs & Improvements: Irrigation maintenance this week included repair of two backflow preventers, five irrigation valves, and eight water line breaks across various locations. Staff also installed irrigation for 10 newly planted trees within the Villages area and corrected dry spot irrigation issues at Camelback Park.

Human Resource Department (Lisa Adams-Williams)

- **Hiring**
 - Site Supervisors—Final 2 applicants in hiring process
 - Lifeguard I, II & III – 23 applicants
 - Facilities Manager – 6 applicants
 - Grounds Superintendent – 3 applicants
- **Department Projects (In Progress/Completed)**
 - Moving HR files from the HR drive to Paycor file system— complete. Data proofing is underway to ensure no files were missed during the port over--in progress
 - Department Job Descriptions/Class & Comp.—in progress
 - Policy Updates—in progress
 - Tuesday, February 24th 10am – 10:30am AMRRP Action Center user training
 - Wednesday, February 25th 2pm – 2:30pm ADOSH Closing Conference via Google Meet
 - Wednesday, February 25th 2:30pm – 3:00pm ADOSH follow up meeting with Tricia and Troy to discuss data needed moving forward and establishing a deadline by which to submit data.
 - Thursday, February 26th 9am – 10am Paycor Customer Virtual User Group regarding system upgrades.
 - Assembling ADOSH data for submittal in March
 - Preparing for April Open Enrollment
 - Preparing for FY system updates
- **Wellness/ EAC**
 - Thursday, March 26th 11:30am – 1:00pm March Madness Wellness Luncheon @ Litchfield Square
 - Open Enrollment April 20th – May 1st
- **Risk Management (In Progress/Completed)**
 - Submitted claim for Randy's office—roofing issue- in progress
 - Submitted claim for Recreation Center—flooring/foundation issue – in progress
 - Submitted claim for Library Community Room roofing issue – in progress

City Clerk's Department (Terri Roth)

- Prepared and published Public Notice for Surplus Sale. The sale will begin on March 7th after the notice has been published two times.
- Accepted two candidate filings for Mayor seat. Candidate filing ends March 23, 2026.
- Completed preparations for the February 26, 2026, State of the City event and attended a walk through at Souers Hall.

- Scheduled a tow truck to pick up the 2008 Ford Escape Hybrid. The City of Peoria Fire Dept. has accepted it for training purposes and arranged the tow company. Prepared the title for transport. It was picked up on February 23rd.
- Completed and submitted the Menu of Service to the County Elections Department for the July 21, 2026, Primary Election. The cost per voter for this election is \$0.50.
- Prepared Conflict Waiver and Right of Entry for signature and routed to Sun Health.
- Terri celebrated 24 years with the City on the 7th

Finance/IT Department/ACM (Paige Peterson)

Finance

- Continue working on the FY27 budget.
- Attended a meeting with Abdo Financial Services to discuss contracting with them for assistance with the NetSuite implementation.

Assistant City Manager

- I hosted the West Valley Assistant/Deputy City Managers meeting. We had 15 attendees and discussed revenue trends, potential legislative impacts to revenues, federal facilities, and cost of living and merit adjustments for fiscal year 2027. The west valley city average of the proposed COLA and merit combined is 5%.
- The Facilities Manager and Grounds Superintendent jobs are posted.
- Attended a meeting with Troy to discuss the Grounds (PW) budget for FY27. We need to purchase one more crew cab truck to accommodate all of the crews; we currently have staff waiting to be picked up and wasting manhours. We also need to purchase a Gator for the dedicated Litchfield Square crew.

IT

- Staff met with the Verizon rep to get pricing on converting the current “flip phones” used by Grounds staff to smart phones. With new technology and work order systems, the crews need the ability to take photos and access the work order systems in the field. We have policies in place that regulate appropriate usage of the phones.
- Engage LP is running smoothly; we’ve received seven requests and closed six of them. One is pending until the parts are received.
- We will be upgrading and replacing the switches; they have reached the end of their useful life and can no longer be updated. Sentinel is scheduled to install on Wednesday, March 25th.

Code Enforcement (Rena Dosch)

- Opened new case and issued courtesy notice:
 - Trailer parked in driveway in excess of 72-hour time limit on Bird Ln
- Closed three cases due to compliance.
- Conducted proactive and reactive inspections.
- Attended ICC Virtual Trainings.
- Met with iWorQ and CloudPermit regarding demos for short-term rental licensing and community development software.

Administration

- Thank you, Mayor, Council and staff that made, SOTC 26' a big success. Staff will be holding an after-action meeting. Staff will be preparing a after-action survey for staff and Council. Please let us know any thoughts you may have.
- GYFD will be changing how their numbers are shown to Council in their monthly reports. In an "apples to apples" scenario GY calls vs LP will be shown per 1000 for both communities.
- Staff have received multiple complaints about a growing coyote problem in the city. Staff have reached out to Game & Fish on managing this issue.
- At the Vice Mayor's request, I will be doing the calculations on the Sun Health EMS cost.
- Staff are continuing to research water supply for the 15-acre JDM, Sun Health site and Litchfield Square.
- GM is extending the powertrain warranty on our three 21' police Tahoes. These vehicles have repetitive engine failure issues. Under the extended warranty, the powertrain will be covered until 100k miles or September 2027, whichever comes first.
- Discussions with Poyner are ongoing.
- The former staff Ford escape was donated to Peoria Ford for fire training. This vehicle was hybrid and failed to surplus sale multiple times. The vehicle was not feasible to repair as the battery replacement was \$12k, far more than the value of the vehicle. Staff tried to coordinate with GYFD on fire training before the vehicle went to Peoria Fire.
- Staff met with Sun Health for our monthly meeting.
- Thank you, Councilmembers who attended the chamber city to city event. Thank you, Yosha, for doing the LP presentation. This is a first for our communications department as in past years I have handled this presentation.
- Thank you Councilmember Allen, for coordinating for the city to host the Veteran of the Year award at City Hall. Staff will be sharing this on social media soon. This award involves the Mavericks and the Patriot event.
- Lisa and I attended the AZMIT insurance conference in Wickenburg. The trust has approved a rate of 9.5% for FY 26-27. This equates to 8.2% in insurance and 1.3% to the trust reserve. Benefits such as ACA dependent child and raising deductibles were considered, but not approved. This is my last year as chairman of the trust.

Coming Events:

- Update

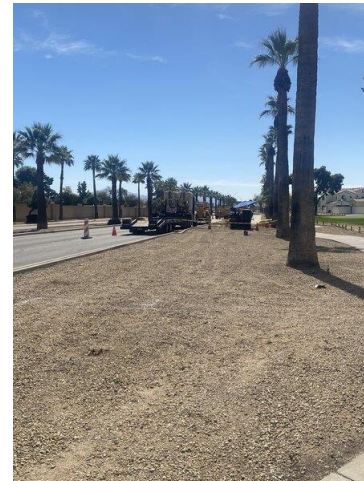
Respectfully submitted,

Matthew C. Williams

City Manager

Engage LP (February 2026)

Category	Created	Acknowledged	Closed	Days to Acknowledge (DTA)	Days to Close (DTC)	Service Level Agreement (SLA) Days	Percent in SLA	Overdue	Open	Open & Overdue (O&O)
Noise Complaint	2	2	2	1.1	1.3	0.0	0	0	0	0
Pothole	2	1	2	0.0	1.3	5.0	100%	0	0	0
Graffiti	1	1	1	1.1	1.5	0.0	0	0	0	0
Landscape Maintenance	1	1	1	0.2	0.2	0.0	0	0	0	0
Park Maintenance	1	1	1	0.0	0.0	0.0	0	0	0	0
Peddling or Canvassing Concerns	1	0	1	0.0	0.4	0.0	0	0	0	0
Public Nuisance Conditions	1	1	1	1.4	2.1	0.0	0	0	0	0
Street Sign or Pavement Marking	1	1	0	1.0	0.0	0.0	0	1	0	1
Totals	10	7	9	0.7	1.0	-	100%	0	1	0





CITY COUNCIL COMMUNICATION

Presentations Item V.A
Arbor Day Proclamation

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Thomas L. Schoaf, Mayor

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. 2026 Arbor Day Proclamation



**CITY OF LITCHFIELD PARK
P R O C L A M A T I O N
ARBOR DAY**



WHEREAS, the State of Arizona and the City of Litchfield Park will observe April 24, 2026 as Arbor Day; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, Arbor Day is now observed throughout the nation and the world.

NOW, THEREFORE, I, Thomas L. Schoaf, Mayor of the City of Litchfield Park, Arizona, do hereby proclaim Friday, April 24, 2026 as

*** Arbor Day ***

and encourage all Litchfield Park residents to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 18th day of March, 2026.

City of Litchfield Park

Thomas L. Schoaf, Mayor

Attest:

Terri Roth, MMC, CPT, City Clerk





CITY COUNCIL COMMUNICATION

Presentations Item V.B
Court Appointed Special
Advocate (CASA) Volunteer
Week

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Thomas L. Schoaf, Mayor

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. CASA Volunteer Week Proclamation 2026



CITY OF LITCHFIELD PARK P R O C L A M A T I O N

CASA VOLUNTEER WEEK

WHEREAS, the health, safety, and well-being of Arizona's children are fundamental to the prosperity of our communities and future of our state; and

WHEREAS, each year, thousands of Arizona children enter the child welfare system due to reports of abuse or neglect; experiencing uncertainty, instability, and a lack of consistent support during a challenging time in their young lives; and

WHEREAS, A Court Appointed Special Advocate (CASA) is a trained volunteer, appointed by a judge to advocate for the best interests of a child in foster care, ensuring their voices are heard and their needs are met in court proceedings, placement decisions, and other critical areas; and

WHEREAS, CASA volunteers provide an invaluable service by building trusted relationships with their appointed youth, advocating for timely permanency and stability, promoting more positive outcomes, and helping children pursue their dreams and lead self-determined lives; and

WHEREAS, in Arizona, CASA volunteers work diligently in partnership with judges, attorneys, social workers, and community partners to ensure these children have support, resources, and opportunities, now and in the future; and

WHEREAS, CASA Volunteer Week provides an opportunity to recognize and honor the dedication of CASA volunteers that reside in Litchfield Park and throughout Arizona and raise awareness about the urgent need for more individuals to step forward and make a difference in the lives of children in foster care.

NOW, THEREFORE, I, Thomas L. Schoaf, Mayor of the City of Litchfield Park, do hereby proclaim

April 6 - 12, 2026, as CASA VOLUNTEER WEEK

and encourage all Arizonans to learn more about the CASA volunteer program, applaud the extraordinary contributions of CASA volunteers and consider becoming CASA volunteers themselves.

Dated this 18th day of March 2026

City of Litchfield Park

Thomas L. Schoaf, Mayor

Attest:

Terri Roth, MMC, City Clerk





**CITY COUNCIL
COMMUNICATION**

**Reports Item VI.A
Public Safety Services Monthly
Reports**

To: Mayor Thomas L. Schoaf and Members of the City Council
From:
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter:

RECOMMENDED MOTION:

MOVE TO _____

BACKGROUND/DISCUSSION:

STAFF RECOMMENDATION:

Staff recommends _____.

FINANCIAL IMPACT:

Choose one & delete everything else: Not to exceed _____. **OR** There is no financial impact.

ATTACHMENTS:

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Chief Luizzi, GYFD
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Chief Kleinschmidt

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. GYFD Monthly Report - February 2026

Goodyear Fire Department
Incident Report
City of Litchfield Park
Date Range: 02/01/2026 - 02/28/2026

Apparatus	Jurisdiction
E54	Phoenix
BC171 - E175	Avondale
BC181 - E185, CR181	Goodyear



Incident Number	Apparatus ID	Incident Date	Arrival Time	Property Use	Incident Type	Street Prefix	Street Name	Street Type
26083580	E174	2/23/2026	12:30:00	419 - Residential	131 - Fire - Vehicle	North	VILLA NUEVA	Drive
26068381	E174	2/13/2026	15:50:07	419 - Residential	151 - Fire - Trash	West	VILLAGE	Parkway
26058622	E174	2/7/2026	16:37:36	419 - Residential	3211 - EMS Code	East	FAIRWAY	Drive
26048231	E174	2/1/2026	12:17:10	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26048363	E174	2/1/2026	14:08:32	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26049789	E174	2/2/2026	12:14:37	419 - Residential	3212 - ALS EMS Call	North	GREENVIEW	Circle
26050278	E183	2/2/2026	16:51:15	459 - Assisted Living	3212 - ALS EMS Call	West	DENNY	Boulevard
26051525	BC181	2/3/2026	12:59:15	419 - Residential	3212 - ALS EMS Call	West	LUNA	Court
26054582	E183	2/5/2026	9:22:36	419 - Residential	3212 - ALS EMS Call	West	BLOSSOM	Way
26056279	E183	2/6/2026	9:30:30	419 - Residential	3212 - ALS EMS Call	North	GREENVIEW	Circle
26056324	E183	2/6/2026	10:01:57	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26056447	E183	2/6/2026	11:20:28	419 - Residential	3212 - ALS EMS Call	West	CAMELBACK	Road
26056716	E174	2/6/2026	14:10:48	459 - Assisted Living	3212 - ALS EMS Call	West	DENNY	Boulevard
26062700	E174	2/10/2026	8:29:58	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26067182	E183	2/12/2026	20:45:59	419 - Residential	3212 - ALS EMS Call		LAGUNA	Drive
26067689	E183	2/13/2026	8:21:32	419 - Residential	3212 - ALS EMS Call	East	WIGWAM	Boulevard
26068185	E174	2/13/2026	13:35:33	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26069086	E183	2/14/2026	2:29:46	419 - Residential	3212 - ALS EMS Call	West	JUNIPER	Lane
26069459	E174	2/14/2026	10:45:50	419 - Residential	3212 - ALS EMS Call	North	LA LOMA	Avenue
26070357	E183	2/14/2026	22:23:10	419 - Residential	3212 - ALS EMS Call	North	BROOKVIEW	Terrace
26071452	E183	2/15/2026	17:57:46	419 - Residential	3212 - ALS EMS Call	East	SAGEBRUSH	Street
26072453	E183	2/16/2026	11:10:42	459 - Assisted Living	3212 - ALS EMS Call	South	DENNY	Boulevard
26072574	E183	2/16/2026	12:36:20	419 - Residential	3212 - ALS EMS Call	North	BROOKVIEW	Terrace
26076446	E174	2/18/2026	21:53:02	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26077270	E174	2/19/2026	12:46:34	419 - Residential	3212 - ALS EMS Call	East	WIGWAM	Boulevard
26078947	E183	2/20/2026	13:39:26	459 - Assisted Living	3212 - ALS EMS Call	South	DENNY	Boulevard
26079410	E174	2/20/2026	18:34:06	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26079940	E183	2/21/2026	4:18:59	419 - Residential	3212 - ALS EMS Call	West	VILLAGE	Parkway
26080515	E174	2/21/2026	14:08:11	419 - Residential	3212 - ALS EMS Call	East	CERCADO	Lane
26082282	E174	2/22/2026	15:53:28	459 - Assisted Living	3212 - ALS EMS Call	West	DENNY	Boulevard
26082603	E183	2/22/2026	19:38:14	459 - Assisted Living	3212 - ALS EMS Call	South	DENNY	Boulevard
26082870	E183	2/22/2026	23:09:14	459 - Assisted Living	3212 - ALS EMS Call	South	DENNY	Boulevard
26083514	E183	2/23/2026	11:46:33	459 - Assisted Living	3212 - ALS EMS Call	West	DENNY	Boulevard
26083799	E174	2/23/2026	14:42:45	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26083858	E174	2/23/2026	15:17:01	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26085231	E183	2/24/2026	12:40:05	459 - Assisted Living	3212 - ALS EMS Call	West	DENNY	Boulevard
26085900	E183	2/24/2026	19:42:28	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26086200	E183	2/25/2026	0:28:36	419 - Residential	3212 - ALS EMS Call	West	ELM	Street
26087007	E174	2/25/2026	13:32:01	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26087774	E183	2/25/2026	21:39:40	419 - Residential	3212 - ALS EMS Call	West	WIGWAM	Boulevard
26088534	E183	2/26/2026	10:56:54	459 - Assisted Living	3212 - ALS EMS Call	West	DENNY	Boulevard
26092155	E174	2/28/2026	12:07:35	459 - Assisted Living	3212 - ALS EMS Call	West	LAS CRUCES	Drive
26092505	E181	2/28/2026	16:15:26	419 - Residential	3212 - ALS EMS Call	North	OLD LITCHFIELD	Road
26049032	E183	2/1/2026	22:13:58	459 - Assisted Living	3213 - BLS EMS Call	West	DENNY	Boulevard
26052388	E183	2/3/2026	23:24:37	419 - Residential	3213 - BLS EMS Call	South	INCA	Drive
26057194	E174	2/6/2026	18:29:11	161 - Restaurant	3213 - BLS EMS Call	West	INDIAN SCHOOL	Road
26059333	E174	2/8/2026	3:06:17	459 - Assisted Living	3213 - BLS EMS Call	West	LAS CRUCES	Drive
26059371	E174	2/8/2026	4:06:21	419 - Residential	3213 - BLS EMS Call	East	PALM	Street
26065430	E183	2/11/2026	19:51:37	419 - Residential	3213 - BLS EMS Call	East	WIGWAM	Boulevard
26068781	E183	2/13/2026	20:33:19	419 - Residential	3213 - BLS EMS Call	West	WIGWAM	Boulevard
26069797	E183	2/14/2026	15:01:31	419 - Residential	3213 - BLS EMS Call	West	CAMELBACK	Road
26070932	E183	2/15/2026	11:02:11	459 - Assisted Living	3213 - BLS EMS Call	South	DENNY	Boulevard
26071641	E174	2/15/2026	20:12:13	419 - Residential	3213 - BLS EMS Call		CASTILLO	Drive
26075555	E183	2/18/2026	11:16:19	419 - Residential	3213 - BLS EMS Call	West	CAMELBACK	Road
26076224	E174	2/18/2026	18:28:39	459 - Assisted Living	3213 - BLS EMS Call	West	LAS CRUCES	Drive
26076672	E183	2/19/2026	3:35:53	419 - Residential	3213 - BLS EMS Call	West	GROVE	Street
26077115	E174	2/19/2026	11:07:59	419 - Residential	3213 - BLS EMS Call	South	INCA	Drive
26078759	E183	2/20/2026	11:35:57	419 - Residential	3213 - BLS EMS Call	North	OLD LITCHFIELD	Road

Goodyear Fire Department
Incident Report
City of Litchfield Park
Date Range: 02/01/2026 - 02/28/2026

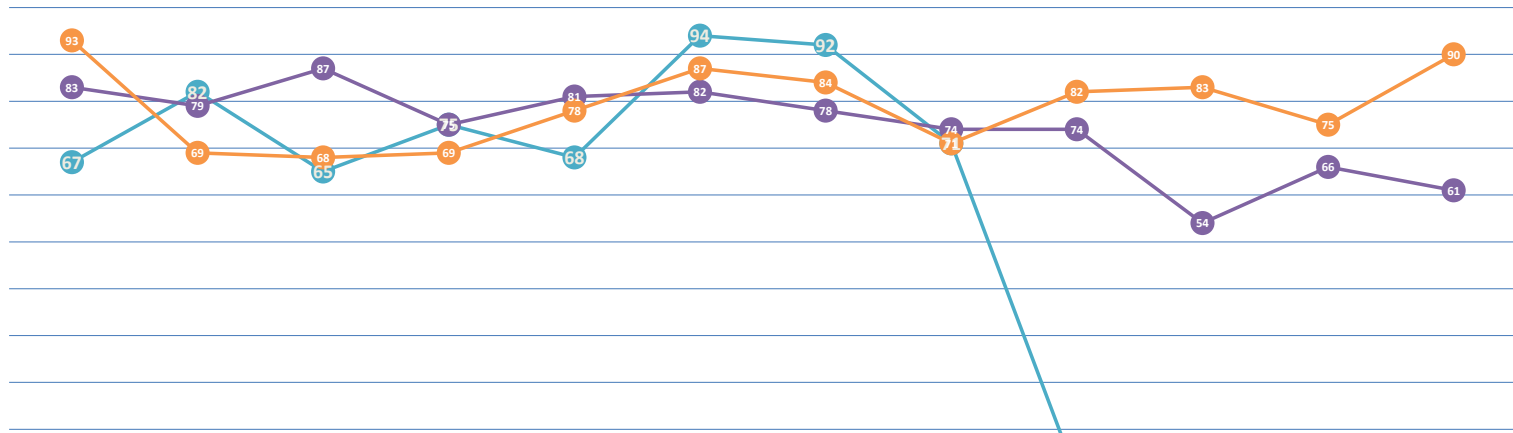
Apparatus	Jurisdiction
E54	Phoenix
BC171 - E175	Avondale
BC181 - E185, CR181	Goodyear



Incident Number	Apparatus ID	Incident Date	Arrival Time	Property Use	Incident Type	Street Prefix	Street Name	Street Type
26078868	E183	2/20/2026	12:44:51	161 - Restaurant	3213 - BLS EMS Call	West	INDIAN SCHOOL	Road
26079663	E174	2/20/2026	21:54:59	459 - Assisted Living	3213 - BLS EMS Call	West	LAS CRUCES	Drive
26081809	E183	2/22/2026	9:52:18	419 - Residential	3213 - BLS EMS Call	East	BIRD	Lane
26082608	E174	2/22/2026	19:39:58	459 - Assisted Living	3213 - BLS EMS Call	West	LAS CRUCES	Drive
26084005	E174	2/23/2026	17:03:14	419 - Residential	3213 - BLS EMS Call	North	FLORENCE	Avenue
26085886	E174	2/24/2026	19:32:19	459 - Assisted Living	3213 - BLS EMS Call	West	LAS CRUCES	Drive
26088448	E183	2/26/2026	10:08:40	419 - Residential	3213 - BLS EMS Call	North	LITCHFIELD	Knoll
26054478	E183	2/5/2026	8:04:27	960 - Street	352 - MVA / 962 Extrication	West	CAMELBACK	Road
26084222	E174	2/23/2026	19:46:04	419 - Residential	611 - Cancelled - En Route	East	BIRD	Lane
26079361	E174	2/20/2026		960 - Street	611 - Cancelled - En Route	West	CAMELBACK	Road
26054696	E54	2/5/2026	10:33:26	960 - Street	6111 - Cancelled - On scene	West	WIGWAM	Boulevard
26061429	E183	2/9/2026	12:20:38	960 - Street	6111 - Cancelled - On scene	West	WIGWAM	Boulevard
26064243	E185	2/11/2026	7:51:56	419 - Residential	735 - Alarm malfunction	West	SYCAMORE	Lane

71 Total Responses

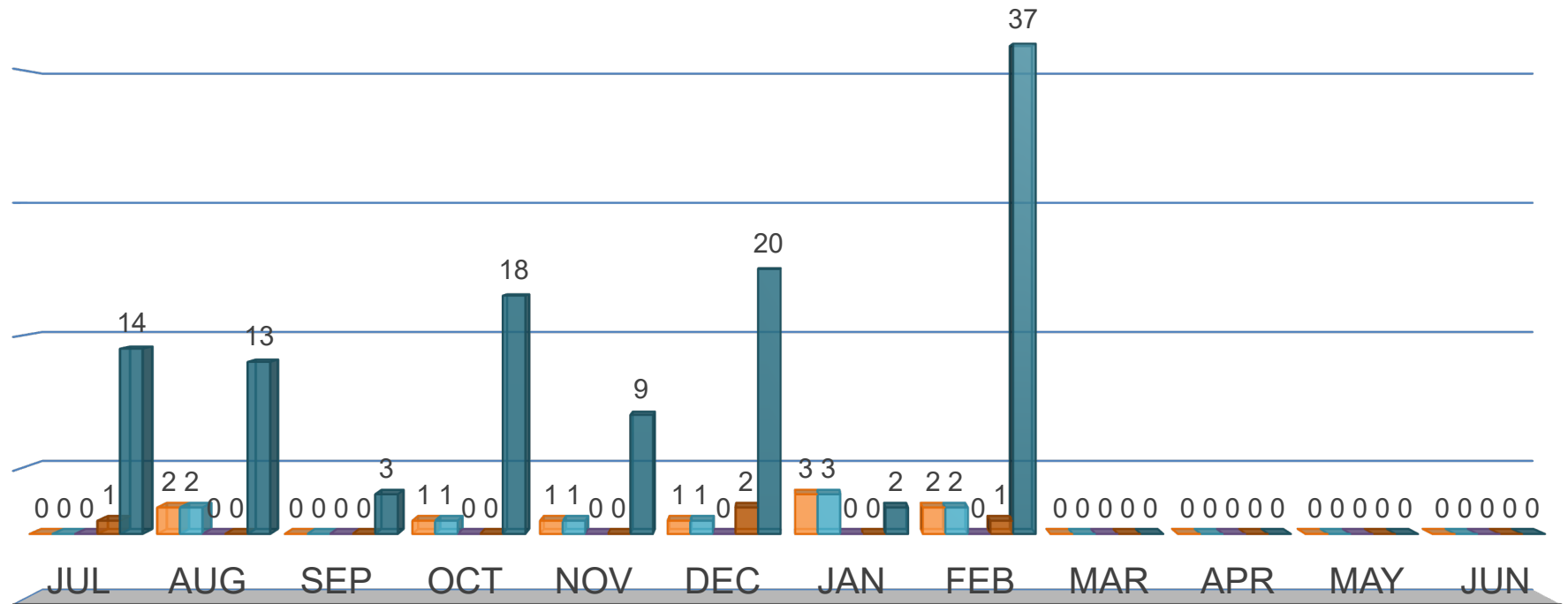
FY26
LFP Annual Trend



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Incidents FY26	67	82	65	75	68	94	92	71	0	0	0	0
Incidents FY25	83	79	87	75	81	82	78	74	74	54	66	61
Incidents FY24	93	69	68	69	78	87	84	71	82	83	75	90

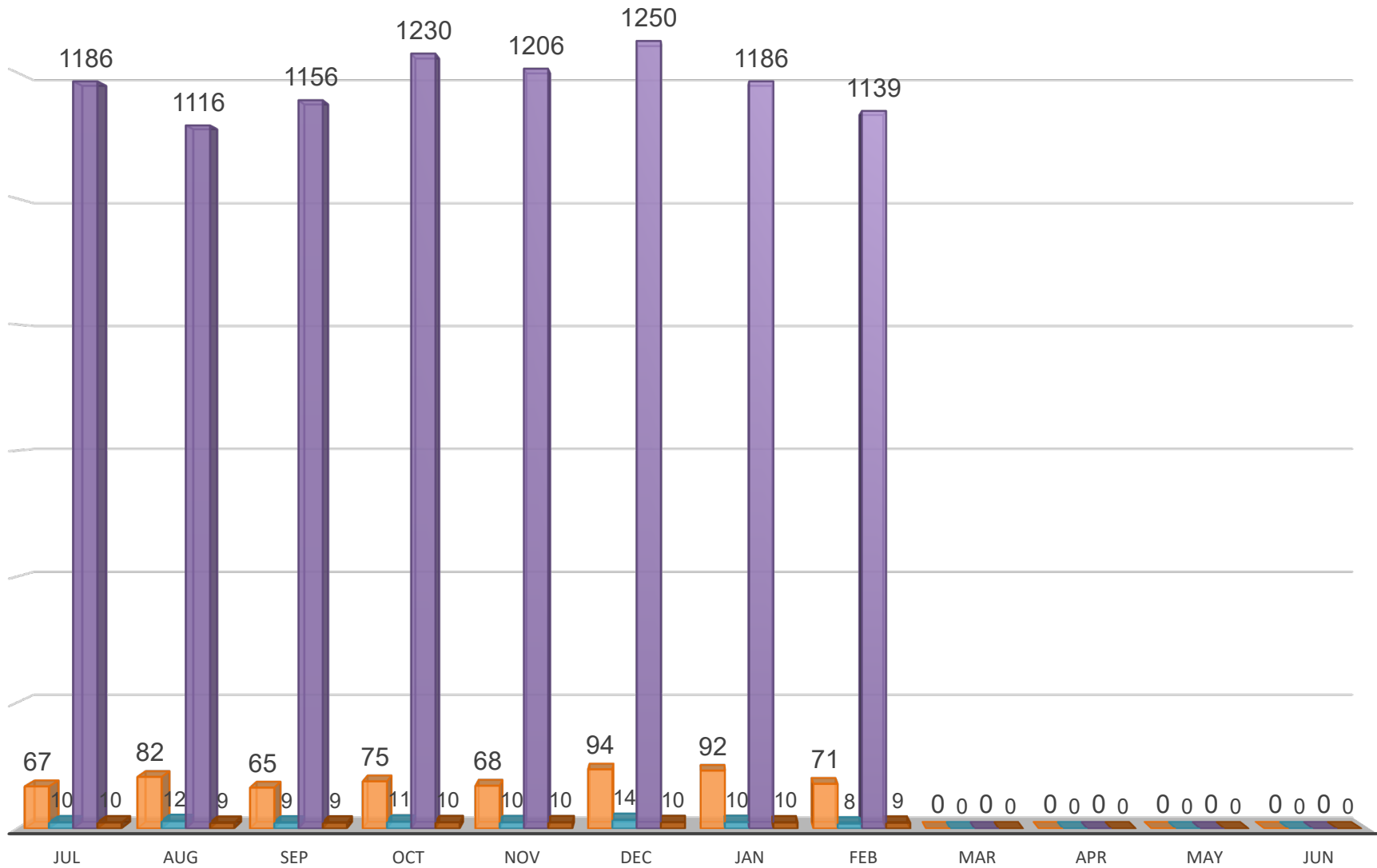
INCIDENT TYPES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	YTD	Annual Trend
100 - All Fires	0	0	2	1	1	2	2	2	0	0	0	0	10	15	
200 - Explosion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
300 - EMS	60	70	54	57	56	78	80	64	0	0	0	0	519	779	
400 - Hazardous Conditions	0	2	0	4	0	1	1	0	0	0	0	0	8	12	
500 - Calls for Service	1	2	1	1	1	3	0	0	0	0	0	0	9	14	
600 - Good Intent	3	7	6	6	5	8	6	4	0	0	0	0	45	68	
700 - False Alarm/False Calls	3	1	2	5	5	2	3	1	0	0	0	0	22	33	
800 - Severe Weather	0	0	0	1	0	0	0	0	0	0	0	0	1	2	
900 - Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Incidents FY26	67	82	65	75	68	94	92	71	0	0	0	0	614	921	
Incidents FY25	83	79	87	75	81	82	78	74	74	54	66	61	894	934	
Incidents FY24	93	69	68	69	78	87	84	71	82	83	75	90	813	813	
Incidents Increase/Decrease	-16	3	-22	0	-13	12	14	-3							
Percentage Increase/Decrease	19%	4%	25%	0%	16%	13%	15%	4%							

FY26 INSPECTIONS & PERMITS



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Plan Reviews	0	2	0	1	1	1	3	2	0	0	0	0
Construction Permits	0	2	0	1	1	1	3	2	0	0	0	0
Construction Inspections	0	0	0	0	0	0	0	0	0	0	0	0
Special Event Inspections	1	0	0	0	0	2	0	1	0	0	0	0
Occupancy Inspections	14	13	3	18	9	20	2	37	0	0	0	0

FY26 INCIDENTS PER POPULATION

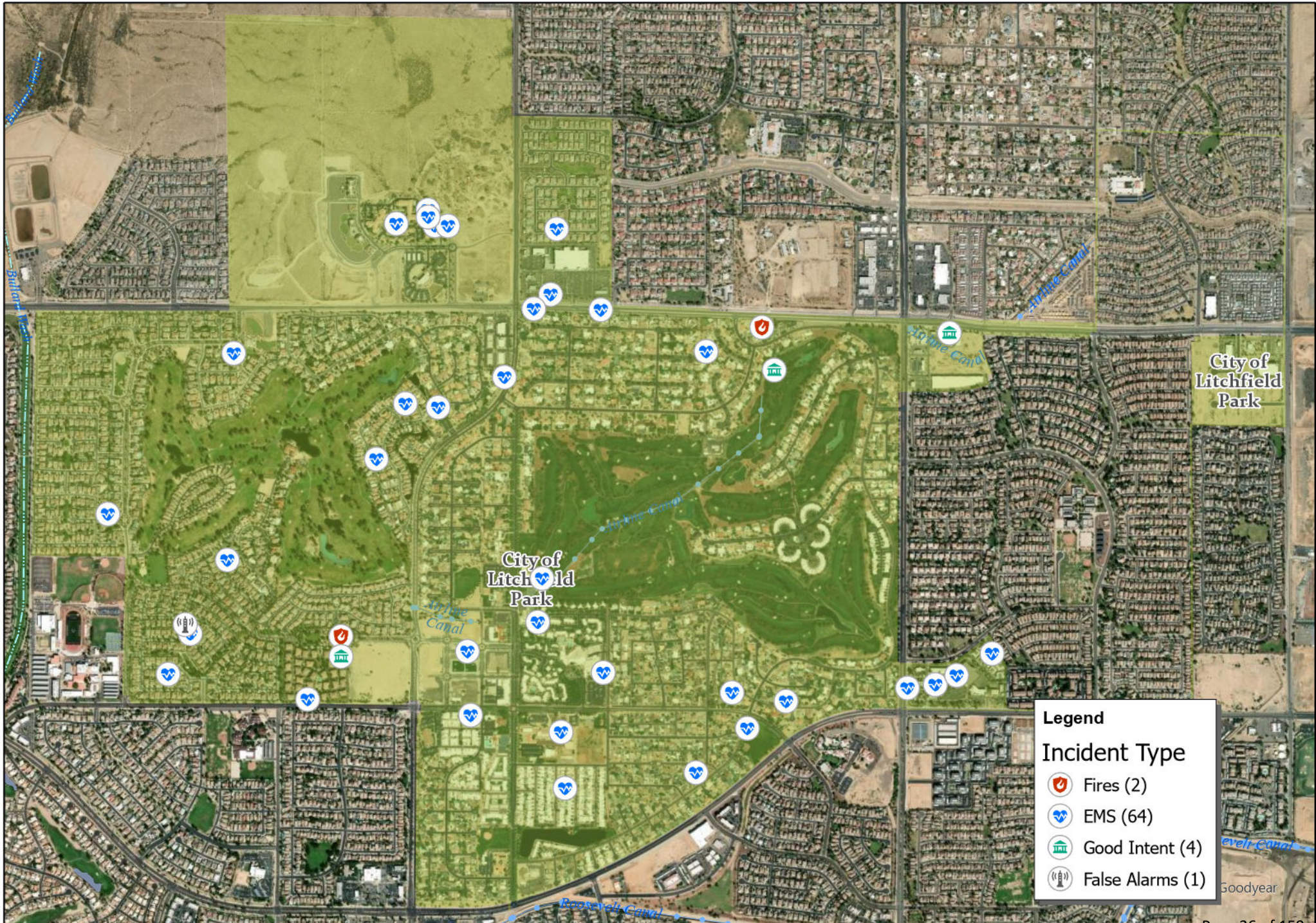


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Litchfield Park	67	82	65	75	68	94	92	71	0	0	0	0
LFP Incidents per 1000 pop.	10	12	9	11	10	14	10	8	0	0	0	0
Goodyear	1186	1116	1156	1230	1206	1250	1186	1139	0	0	0	0
GDY Incidents per 1000 pop.	10	9	9	10	10	10	10	9	0	0	0	0

Litchfield Park Incidents for February 2026

Date: 3/2/2026

0 0.13 0.25 0.5 Miles





**CITY COUNCIL
COMMUNICATION**

**Reports Item VI.A.2
Avondale Police Department**

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Chief Luizzi, GYFD
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Sgt. Emmett

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. APD Monthly Report - February 2026



**LAW ENFORCEMENT REPORT
FEBRUARY 2026
PROVIDED BY THE AVONDALE POLICE
DEPARTMENT**



This report documents the law enforcement service and activity within the City of Litchfield Park. The Avondale Police Department has a contractual agreement with Litchfield Park and provides their enforcement services. This report reflects the monthly activity along with a comparison of the previous months' activity. A call for service or law enforcement activity does not always generate a written document by the Police Department. This report provides a breakdown of the types of criminal activity within the City of Litchfield Park such as assaults, burglaries and thefts. Also included are the traffic citations issued, traffic accidents and subsequent drug and alcohol violations. The Uniform Crime Reporting procedure is being utilized which is the standard for crime reporting by the FBI. A brief synopsis is provided at the end of this which documents any significant or notable incidents which have occurred.

CRIMINAL/TRAFFIC ACTIVITY

ACTIVITY TYPE	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
Homicide	0	0				
Aggravated Assault	0	0				
Assault	2	2				
Adult Abuse	0	0				
Child Crime	0	1				
Arson/Suspicious Fire	0	0				
Robbery	0	0				
Commercial Burglary	0	0				
Residential Burglary	1	0				
Vehicle Burglary	0	0				
Criminal Trespassing	3	1				
Theft	1	0				
Fraud	2	2				
Shoplifting	2	1				
Stolen Vehicle	0	0				
Disorderly Conduct	1	1				
Criminal Damage	4	3				
DUI	2	1				
Drug Offense	1	0				
Wanted Person Arrest	3	5				
Parking Problem	3	4				
Accidents	14	9				
Traffic Offenses (Traffic Stops)	365	396				
Traffic Warnings*	154	187				
Citations Issued*	211	209				
Flock Alerts*	1	0				
Flock Contacts*	0	0				

**Note: Traffic warnings are dispositions from traffic stops and can be verbal or written warnings. Citations are combined from vehicle accidents; traffic stops and parking problems. Traffic warnings, citations, traffic stops, parking problems and FLOCK information are for informational purposes and are not included in the number for "Total Calls Tracked" section.*



**LAW ENFORCEMENT REPORT
FEBRUARY 2026
PROVIDED BY THE AVONDALE
POLICE DEPARTMENT**



POLICE & COMMUNITY ASSIST ACTIVITY

ACTIVITY TYPE	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
Fight/Mutual Combat	0	0				
Citizen Dispute	5	4				
Family Fights	3	2				
Harassment/Stalking	1	0				
Threats/Threatening	3	0				
Found/Lost Property	3	2				
Trespassing Warnings	0	2				
Stolen Vehicle Recovery	0	0				
Stolen License Plate Recovery	0	0				
Recovered Stolen Property	0	0				
Animal Problem/Concern	0	5				
Juvenile Disturbance	4	1				
Runaway/Endangered Juvenile	1	0				
Missing/Endangered Person	0	0				
Recovered Person/Juvenile	0	0				
Noise Disturbance	1	1				
Suspicious Activity Person	12	7				
Suspicious Circumstance	23	22				
Suspicious Activity Vehicle	10	9				
Citizen Assist	32	30				
Abandoned Vehicle	1	1				
City Code Violation	2	0				
911 Hang Ups	1	2				
Commercial Alarms	9	13				
Residential Alarms	9	5				
School Zone Details	13	15				
Speed Zone Details	52	16				
Natural Death of Person	2	1				
Suicide	0	0				
Suicidal Person/Threats	0	0				
Unsecured Premises Checks	1	0				
Patrol Vacation Watch	1	0				
Welfare Checks	21	12				
Business Checks	98	63				
Fireworks	1	0				
Mental Issue	0	0				
Agency Assist	8	9				
TOTAL CALLS TRACKED	720	647				
Community Contacts	9	11				

FLOCK information:**Alerts:**

During the month of February 2026, no valid FLOCK alerts were received.

Notable Incidents:**Wanted Person/Traffic Offense (DR 2605926):**

On 02/02/2026 at about 0844 hours, officers conducted a traffic stop in the near Dysart Rd & Sonoma Ave. The driver and passenger were both found to have active arrest warrants. Once both warrants were confirmed both subjects were placed under arrest and booked into jail without incident.

Wanted Person (DR 2605989):

On 02/02/2026 at about 1440 hours, officers were on routine patrol when they observed a suspicious person near Dysart Rd & Indian school. Officers made consensual contact with the person who was found to have an active arrest warrant. After the warrant was confirmed they were placed under arrest and booked into jail without incident.

Wanted Person/Traffic Offense (DR 2606162):

On 02/03/2026 at about 1207 hours, officers conducted a traffic stop near Litchfield Rd & Camelback Rd. The driver was found to have an active arrest warrant. Once the warrant was confirmed the subject was placed under arrest and booked into jail without incident.

Death Investigation (DR 2607087):

On 02/07/2026 at about 1632 hours officers responded to the area of Fairway Dr & Villa Nueva Dr after an elderly female was found unconscious in her residence. Officers attempted life-saving measures until Avondale Fire arrived and took over, and transported the victim to a nearby hospital, where she was pronounced deceased. The medical examiner was contacted and refused jurisdiction. No signs of foul play were reported or observed.

DUI (DR 2608395):

On 02/14/2026 at about 1552 hours, officers responded to the area of Bahia Ln W & Oeste Ln for a family fight. Upon arrival it was learned no crime had been committed but one of the people involved had left the residence in their vehicle while intoxicated. That person returned to the residence while officers were still on scene and exhibited signs of impairment. Officers conducted a DUI investigation and subsequently arrested the person for impaired driving.

DUI (DR 2608984):

On 02/17/2026 at about 1921 hours, responded to the area of Wigwam Blvd & Villa Nueva Dr for a person wanting to self-surrender for a warrant. Police contacted the person and

once the warrant was confirmed, they were placed under arrest and booked into jail without incident.

Criminal Damage (DR 2610867):

On 2/27/2026 at about 0147 hours, responded to the area of Bloomington St & Whitney Way for a family fight. While on scene officers learned that the victim's ex-boyfriend had arrived at her residence and damaged the exterior security cameras with large landscaping rocks. The suspect was arrested and booked into jail without incident.



**CITY COUNCIL
COMMUNICATION**

**Reports Item VI.B
Staff Monthly Reports**

To: Mayor Thomas L. Schoaf and Members of the City Council
From:
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter:

RECOMMENDED MOTION:

MOVE TO _____

BACKGROUND/DISCUSSION:

STAFF RECOMMENDATION:

Staff recommends _____.

FINANCIAL IMPACT:

Choose one & delete everything else: Not to exceed _____. **OR** There is no financial impact.

ATTACHMENTS:



CITY COUNCIL COMMUNICATION

Reports Item VI.B.1
Finance Monthly Report

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Paige Peterson, Asst. City Mgr./Director of Finance
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Paige Peterson, Asst. City Mgr/Finance Director

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. 2026_02 Financial Report_Memo
2. February 2026 Sales Tax Report
3. February 2026 Finance Report
4. FY2026 Five-Year CIP List

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Paige Peterson, Assistant City Manager / Director of Finance
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Subject: Financial Report – Fiscal Year 2026 through February

Financial Report

This financial report is a preliminary summary of Fiscal Year 2026 (July 1, 2025 through February 28, 2026). 67% of the fiscal year has elapsed so that will be used as a benchmark to compare revenues and expenses to budget estimates.

Supporting schedules are attached.

General Fund

In summary, the net operating result of the general fund is \$2,074,001. Revenue received through February totaled \$11,399,257, which is 71% of the budget estimate of \$15,967,692. Operating expenditures in the General Fund totaled \$9,325,256, which is 65% of the budget estimate of \$14,284,958.

Taxes received (net of construction sales tax) are \$7,600,730 which is 68% of the budget estimate. Sales tax received (net of construction sales tax) is up 1% from last fiscal year. Notable categories compared to last fiscal year at this time include retail up 2%, online retail is flat, restaurant and bars are up 7%, utilities down 8%, rentals down 30% (the residential rental tax ended in January 2025 so this was expected) and the remaining categories are up 6%.

Other notable revenues include State Shared revenues of \$1,839,050 which is 67% of budget estimates; Recreation Services revenues of \$303,230 which is 56% of budget estimates; and Special Events of \$224,446 which is 61% of budget estimates.

Investment earnings were \$793,375, which is 99% of the budget estimate. As of February 28, 2026, there was \$27,051,833 invested with the State's Local Government Investment Pool. The investment performance for the past three months is 3.73% and 4.12% for the past 12 months.

The \$6.2M in bond investments earned \$149,123 this fiscal year through February.

Overall, general fund departments are at 65% of the total operating expense budget of \$14,284,958. Some departments are over 67%, but there are larger one-time expenses. Staff will continue to monitor department expenditures.

Construction Sales Tax received through February 2026 is \$1,125,297 which is 39% of the budget estimate of \$2,850,600. The city has invested \$2,565,334 in city capital projects including the Luchana Wall, Camelback Park parking lot, City Wall improvements, the library and other various projects.

The City received \$905,128 for the sale of Parcels 1 and 2 and \$75,000 for the storm water fee.

The beginning fund balance is \$31,208,871. The General Fund balance increased by \$1,614,091 since July 1, bringing the total fund balance to \$32,822,962 as of February 28, 2026. The following amounts are restricted by the Council's fund balance policy: \$7,140,000 minimum fund balance, \$1,711,044 one year of debt payments, \$1,000,000 for TPT refunds/corrections. An additional \$12,341,524 is reserved for specific capital projects: La Loma Restoration: \$3,331,083, Litchfield Park Library: \$3,530,898, Brinton Roundabout: \$1,800,000, Litchfield Road Underpass design and engineering: \$179,543, Camelback Road improvements: \$3,500,000. The remaining unassigned fund balance is \$10,630,394 which is available to use for one-time capital projects.

Recreation Services and Special Events Cost Recovery

Recreation services revenue through February is \$303,230 and expenditures are \$582,747 that resulted in a 52% cost recovery. There are more expenditures than revenues during the first few months of the year, but this should smooth out as the year progresses.

Special Events revenue through February is \$224,446 and expenditures are \$285,295 that resulted in a 79% cost recovery. Revenues will increase as the year progresses.

Special Revenue Funds

The Highway Users Revenue (HURF) through February is \$351,500 which is 64% of the budget estimate of \$551,229. Interest earnings through February are \$26,600. Work on the Brinton Roundabout began and we spent \$142,639 through February. The HURF fund has \$1,298,268 remaining in accumulated fund balance as of February 28, 2026.

Street Light District (SLID) assessment revenues posted through February are \$184,556 and expenditures are \$165,529. Fiscal Year 2026 assessments are collected in conjunction with the Maricopa County Treasurer's property tax bill which is due February 1 and March 1. The beginning fund balance is -\$45,245 and the fund balance as of February 28 is -\$26,219. The

negative beginning fund balance is due to the Qasimyar settlement payments; Fiscal Year 2026 tax collections will make up the deficit.

The Court Enhancement beginning fund balance is \$65,393. There is \$19,000 budgeted in this fund for court operations and we have expended \$434. Revenue received is \$4,287 bringing the fund balance to \$69,246. The fund cannot drop below \$50,000 per city code.

Fund Balance Summary and Reserve balance

The total *estimated* Citywide fund balance as of February 28, 2026, is \$34.2 million. Of that, \$1.3 million is restricted for HURF, SLIDs, and Court Enhancement. This leaves a balance of \$32.9M in the general fund with a restricted minimum fund balance of \$7.1M, one year debt service payments of \$1.7M, \$1M for TPT refunds/corrections, and \$12.3M reserved for specific capital projects. The remaining unassigned fund balance is \$10.6M.

The fund balance and reserve details are indicated on the table below:

City of Litchfield Park			
Fund Balance Summary - Unaudited Budgetary Basis			
For the Month Ended February 2026 - 67% of the fiscal year has elapsed			
	General Fund	Special Revenue	Total
FY26 Year to Date			
Fund Balance 7/1/25	\$ 31,208,871	1,094,685	\$ 32,303,556
Operating Result	2,074,001	246,610	2,320,611
One-time Revenue Over Capital Uses	(459,910)	-	(459,910)
Ending Balance	\$ 32,822,962	\$ 1,341,295	\$ 34,164,257
Ending Fund Balance Detail			
Minimum Balance (15%)	\$ 2,140,000		
Stabilization Reserve (35%)	5,000,000		
One Year Debt Service Payments	1,711,044		
TPT Refunds/Corrections	1,000,000		
Unassigned Fund Balance	22,971,918		
Total General Fund Balance	\$ 32,822,962		
Future Committed Projects/Events that impact Fund Balance			
Unassigned Fund Balance	\$ 22,971,918		
La Loma Restoration	\$ (3,331,083)		
Litchfield Park Library	\$ (3,530,898)		
Brinton Roundabout (\$1M HURF, \$1.8M GF=\$2.8M tot	\$ (1,800,000)		
Litchfield Road Underpass Design & Engineering	\$ (179,543)		
Camelback Rd Improvements (MC contribution)	\$ (3,500,000)		
Remaining Unassigned Fund Balance	\$ 10,630,394		
<i>City CIP Projects in excess of one-time construction sales tax revenues will impact fund balance</i>			
Number of Months of General Fund Operating Expenditures with Remaining Fund Balance			
Total Ending Balance	8.9		

Fund balance should be evaluated within the context of long-term forecasting to avoid placing too much emphasis upon the level of unrestricted fund balance in the general fund at any one time.

Attachments:

February 2026 Sales Tax

February 2026 Finance Report

Capital Improvement Plan

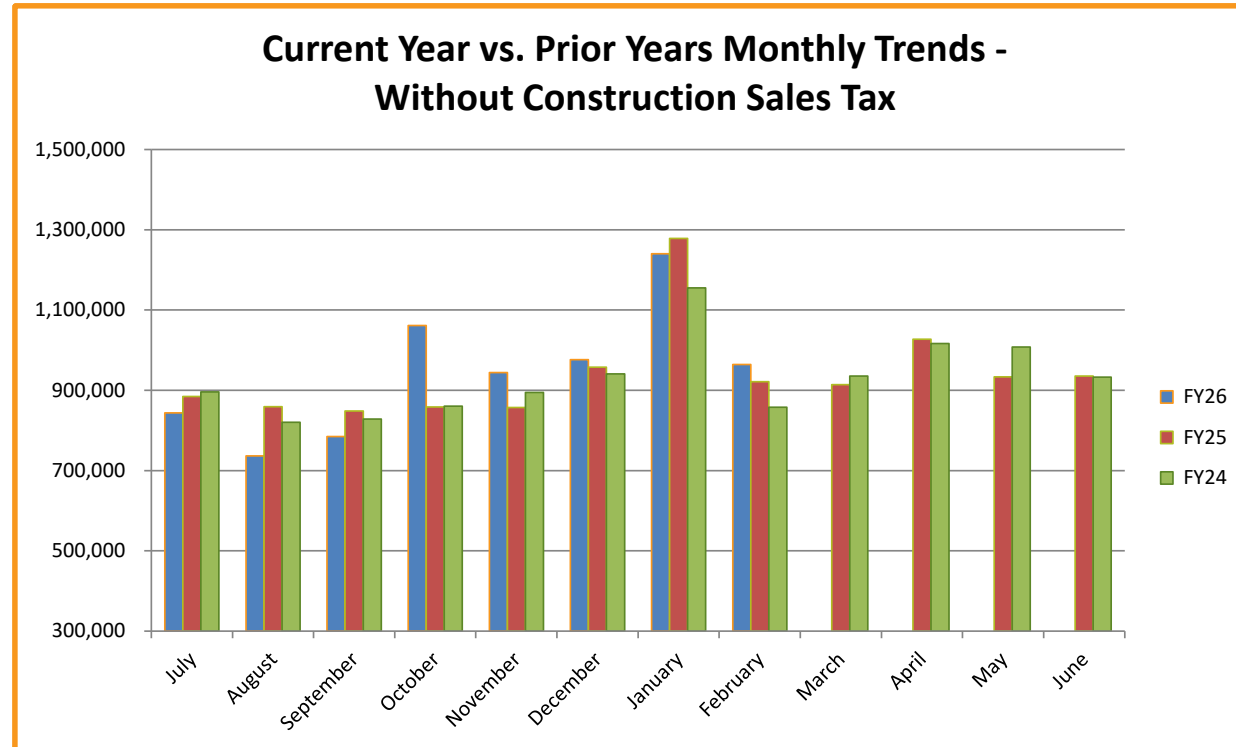
PRIVILEGE AND USE TAX BY CATEGORY

Reporting Category	February					Fiscal Year to Date				
	2024	2025	2026	% Change 2025/2026	% of Total 2026	FY24	FY25	FY26	% Change from FY25/26	% of Total FY26
Retail Sales	\$ 466,614	\$ 455,795	\$ 505,520	11%	42%	\$ 3,750,244	\$ 3,773,089	\$ 3,858,957	2%	44%
Online Sales	75,441	91,553	76,521	-16%	6%	716,982	718,394	715,006	0%	8%
Restaurant & Bars	118,672	144,482	151,366	5%	13%	957,880	957,348	1,021,452	7%	12%
Utilities	31,282	33,183	35,403	7%	3%	520,691	488,930	451,471	-8%	5%
Rentals (Comm & Res)	22,421	28,401	26,257	-8%	2%	321,871	303,142	213,580	-30%	2%
Other	143,697	168,156	169,409	1%	14%	986,066	1,223,525	1,292,260	6%	15%
Subtotal	858,127	921,570	964,476	5%	80%	7,253,734	7,464,428	7,552,726	1%	87%
Construction	92,177	27,659	241,946	775%	20%	531,979	778,822	1,125,297	44%	13%
Total	\$ 950,304	\$ 949,229	\$ 1,206,422	27%	100%	\$ 7,785,713	\$ 8,243,250	\$ 8,678,023	5%	100%

PRIVILEGE AND USE TAX TOTAL - BY MONTH AND FISCAL YEAR

	3 Year					Amount			
	FY23	FY24	FY25	3 Year Average	Average % of Total	FY26	Over(Under) Prior FY	% Change from FY25	% Change 3 Year Average
July	\$ 1,012,494	\$ 992,766	\$ 955,818	\$ 987,026	8.2%	\$ 913,102	\$ (42,716)	-4%	-7%
August	803,330	928,467	1,012,873	914,890	7.6%	816,468	(196,405)	-19%	-11%
September	817,527	918,901	1,002,898	913,109	7.6%	951,215	(51,683)	-5%	4%
October	921,900	919,733	954,388	932,007	7.7%	1,120,495	166,107	17%	20%
November	856,639	931,850	947,376	911,955	7.6%	1,074,563	127,187	13%	18%
December	943,870	963,022	965,154	957,349	7.9%	1,090,562	125,408	13%	14%
January	1,330,787	1,180,670	1,455,514	1,322,324	11.0%	1,505,196	49,682	3%	14%
February	974,050	950,304	949,229	957,861	8.0%	1,206,422	257,193	27%	26%
March					8.4%				
April					8.9%				
May					9.1%				
June					8.2%				
YTD Totals	\$ 7,660,597	\$ 7,785,713	\$ 8,243,250	\$ 7,896,520		\$ 8,678,023	\$ 434,773	5%	10%
Actual Total	\$ 11,908,367	\$ 11,880,793	\$ 12,359,878	\$ 12,049,679					
Percent of FY Elapsed	67%	67%	67%	67%					
YTD Percent of Total	64%	66%	67%	66%					

TREND ANALYSIS



City of Litchfield Park
General Fund - Unaudited Budgetary Basis
Summary of Revenues and Expenditures
For the Month Ended February 2026 - 67% of the fiscal year has elapsed

	FY26	FY26	
Revenue	Actual	Budget	% of Budget
Local Taxes	\$ 7,600,730	\$ 11,128,000	68%
State Shared Revenue	1,839,050	2,738,122	67%
Licenses and Permits	476,668	238,000	200%
Recreation Charges for Services	303,230	541,700	56%
Special Events Revenue	224,446	367,500	61%
Fines	28,075	30,000	94%
Interest Income	793,375	800,000	99%
Community Services	500	24,370	2%
Miscellaneous	133,183	100,000	133%
Total Revenue	\$ 11,399,257	\$ 15,967,692	71%

Operating Expenditures by Department

City Manager	\$ 414,366	\$ 607,654	68%
Council & Commission	63,747	78,600	81%
City Clerk	227,997	342,700	67%
City Attorney	37,928	150,000	25%
Budget & Finance	290,018	463,804	63%
Information Technology	159,751	264,929	60%
Communications	104,524	171,344	61%
Human Resources	277,697	421,667	66%
Building Safety	127,175	205,866	62%
Code Enforcement	73,426	121,074	61%
Planning Services	170,649	298,654	57%
Engineering Services	223,044	453,886	49%
Magistrate Court	85,253	197,500	43%
Public Safety	2,184,537	2,902,404	75%
Public Works	2,764,092	4,213,486	66%
Recreation Services	582,747	1,077,290	54%
Community Services	112,315	194,367	58%
Special Events	285,295	408,689	70%
Debt Service	210,933	316,400	67%
Debt Service - LS Series 2021 Bonds	334,996	502,494	67%
Debt Service - LS Series 2023 Bonds	594,767	892,150	67%
Total	\$ 9,325,256	\$ 14,284,958	65%

Net General Fund Operations	\$ 2,074,001	\$ 1,682,734	
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One time sources (uses)

Construction Sales Tax	\$ 1,125,297	\$ 2,850,600	39%
Bond Proceeds	\$ -	\$ 12,500,000	
Land Sales & Storm Water Fee	\$ 980,128		
Capital Expenditures	(2,565,334)	(32,413,700)	8%
Total One-time sources (uses)	\$ (459,910)	\$ (17,063,100)	

Ending Balance

Net Change in Fund Balance	\$ 1,614,091	\$ (15,380,366)	
Fund Balance - Beginning	31,208,871	29,098,467	
Fund Balance - Ending	\$ 32,822,962	\$ 13,718,101	

Recreation Services
Cost Center Trend Analysis
For the Month Ended February 2026 - 67% of the fiscal year has elapsed

	FY25 Thru	FY25 Total	% Thru February	FY26 Thru	FY26 Budget	% of FY26 Budget
RECREATION SERVICES						
Recreation Center						
Revenue	\$ 32,880	\$ 61,484	53%	\$ 24,423	\$ 54,100	45%
Expenditures	206,325	306,198	67%	196,568	354,208	55%
Net Revenue Over (Under)	\$ (173,445)	\$ (244,713)		\$ (172,145)	\$ (300,108)	
% Cost Recovery	16%	20%		12%	15%	
Preschool						
Revenue	\$ 98,904	\$ 141,782	70%	\$ 84,155	\$ 127,500	66%
Expenditures	68,386	118,981	57%	71,546	156,466	46%
Net Revenue Over (Under)	\$ 30,519	\$ 22,800		\$ 12,608	\$ (28,966)	
% Cost Recovery	145%	119%		118%	81%	
Aquatics						
Revenue	\$ 53,238	\$ 122,588	43%	\$ 44,517	\$ 127,800	35%
Expenditures	132,458	253,973	52%	144,066	254,086	57%
Net Revenue Over (Under)	\$ (79,220)	\$ (131,385)		\$ (99,549)	\$ (126,286)	
% Cost Recovery	40%	48%		31%	50%	
Sports						
Revenue	\$ 153,990	\$ 244,877	63%	\$ 150,135	\$ 232,300	65%
Expenditures	171,173	252,721	68%	170,566	312,530	55%
Net Revenue Over (Under)	\$ (17,183)	\$ (7,845)		\$ (20,431)	\$ (80,230)	
% Cost Recovery	90%	97%		88%	74%	
TOTAL RECREATION SERVICES						
Revenue	\$ 339,013	\$ 570,731	59%	\$ 303,230	\$ 541,700	56%
Expenditures	578,342	\$ 931,874	62%	582,747	1,077,290	54%
Net Revenue Over (Under)	\$ (239,329)	\$ (361,143)		\$ (279,517)	\$ (535,590)	
% Cost Recovery	59%	61%		52%	50%	
SPECIAL EVENTS						
Revenue	\$ 283,443	\$ 407,588	70%	\$ 224,446	\$ 357,500	63%
Expenditures	\$ 328,484	\$ 403,042	82%	\$ 285,295	\$ 398,689	72%
Net Revenue Over (Under)	\$ (45,041)	\$ 4,547		\$ (60,849)	\$ (41,189)	
% Cost Recovery	86%	101%		79%	90%	

Special Events Detail	FY25			FY26		% of FY26
	Thru February	FY25 Total		Thru February	FY26 Budget	
Fall Arts in the Park						
Revenue	\$ 94,114	\$ 94,186	100%	\$ 77,109	\$ 95,000	81%
Expenditures	65,966	67,421	98%	67,039	65,000	103%
Net Revenue Over (Under)	<u>\$ 28,148</u>	<u>\$ 26,765</u>		<u>\$ 10,070</u>	<u>\$ 30,000</u>	
Christmas in the Park						
Revenue	\$ 19,389	\$ 19,389	100%	\$ 19,554	\$ 19,500	100%
Expenditures	24,907	27,658	90%	28,023	30,000	93%
Net Revenue Over (Under)	<u>\$ (5,519)</u>	<u>\$ (8,269)</u>		<u>\$ (8,469)</u>	<u>\$ (10,500)</u>	
Native American Arts Festival						
Revenue	\$ 39,199	\$ 54,199	72%	\$ 16,620	\$ 45,000	37%
Expenditures	67,195	68,177	99%	66,334	65,000	102%
Net Revenue Over (Under)	<u>\$ (27,996)</u>	<u>\$ (13,978)</u>		<u>\$ (49,714)</u>	<u>\$ (20,000)</u>	
Trout Derby						
Revenue	\$ 7,058	\$ 7,888	89%	\$ 7,861	\$ 10,000	79%
Expenditures	2,336	2,336	100%	1,227	2,500	49%
Net Revenue Over (Under)	<u>\$ 4,722</u>	<u>\$ 5,552</u>		<u>\$ 6,634</u>	<u>\$ 7,500</u>	
Spring Art Festival						
Revenue	\$ 67,968	\$ 89,362	76%	\$ 29,014	\$ 97,000	30%
Expenditures	44,549	71,622	62%	17,827	67,000	27%
Net Revenue Over (Under)	<u>\$ 23,419</u>	<u>\$ 17,739</u>		<u>\$ 11,187</u>	<u>\$ 30,000</u>	
Arts in the Park Concerts						
Revenue	\$ 8,000	\$ 12,000	67%	\$ 4,250	\$ 15,000	28%
Expenditures	8,647	12,211	71%	10,513	12,000	88%
Net Revenue Over (Under)	<u>\$ (647)</u>	<u>\$ (211)</u>		<u>\$ (6,263)</u>	<u>\$ 3,000</u>	
Movie Event						
Revenue	\$ -	\$ -		\$ 1,250	\$ 5,000	25%
Expenditures	3,198	3,198	100%	1,089	4,000	27%
Net Revenue Over (Under)	<u>\$ (3,198)</u>	<u>\$ (3,198)</u>		<u>\$ 161</u>	<u>\$ 1,000</u>	
4th of July						
Revenue	\$ -	\$ -		\$ -	\$ -	
Expenditures	-	-		-	10,000	0%
Net Revenue Over (Under)	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ (10,000)</u>	

City of Litchfield Park
Special Revenue Funds - Unaudited Budgetary Basis
Highway User Revenue Fund, Street Light Districts, Court Enhancement Fee
Summary of Revenues and Expenditures
For the Month Ended February 2026 - 67% of the fiscal year has elapsed

	FY26	FY26	
	Actual	Budget	% of Budget
HIGHWAY USER REVENUE			
Annual HURF Distribution	\$ 351,500	\$ 551,229	64%
Interest Income	26,600	10,000	266%
Total HURF Revenue	\$ 378,100	\$ 561,229	67%
Streets Maintenance Expenditures	\$ 11,730	\$ 30,000	39%
Streets Capital Projects	-	500,000	0%
Brinton Roundabout	142,639	1,000,000	14%
Total HURF Expenditures	\$ 154,369	\$ 1,530,000	
Ending Balance			
Net Change in Fund Balance	\$ 223,731	\$ (968,771)	
Fund Balance - Beginning	1,074,537	1,058,484	
Fund Balance - Ending	\$ 1,298,268	\$ 89,713	
SLID Assessment Revenue	\$ 184,556	\$ 314,281	59%
SLID Electricity Expenditures	165,529	257,976	64%
Net Change in Fund Balance	\$ 19,026	\$ 56,305	
Ending Balance			
Fund Balance - Beginning	\$ (45,245)	\$ (43,407)	
Fund Balance - Ending	\$ (26,219)	\$ 12,898	
COURT ENHANCEMENT FEE			
Fee Revenue & Interest Earnings	\$ 4,287	\$ 4,565	94%
Transfers Out	-	-	
Total Court Enhancement Revenue	4,287	4,565	
Magistrate Court Operating Exp.	434	19,000	2%
Total Court Enhancement Revenue	434	19,000	
Net Change in Fund Balance	\$ 3,853	\$ (14,435)	
Ending Balance			
Fund Balance - Beginning	\$ 65,393	\$ 64,740	
Fund Balance - Ending	\$ 69,246	\$ 50,305	

City of Litchfield Park
Fund Balance Summary - Unaudited Budgetary Basis
For the Month Ended February 2026 - 67% of the fiscal year has elapsed

FY26 Year to Date	General Fund	Special Revenue	Total
Fund Balance 7/1/25	\$ 31,208,871	1,094,685	\$ 32,303,556
Operating Result	2,074,001	246,610	2,320,611
One-time Revenue Over Capital Uses	(459,910)	-	(459,910)
Ending Balance	<u>\$ 32,822,962</u>	<u>\$ 1,341,295</u>	<u>\$ 34,164,257</u>

Ending Fund Balance Detail

Minimum Balance (15%)	\$ 2,140,000
Stabilization Reserve (35%)	5,000,000
One Year Debt Service Payments	1,711,044
TPT Refunds/Corrections	1,000,000
Unassigned Fund Balance	22,971,918
Total General Fund Balance	<u>\$ 32,822,962</u>

Future Committed Projects/Events that impact Fund Balance

Unassigned Fund Balance	\$ 22,971,918
La Loma Restoration	\$ (3,331,083)
Litchfield Park Library	\$ (3,530,898)
Brinton Roundabout (\$1M HURF, \$1.8M GF=\$2.8M total)	\$ (1,800,000)
Litchfield Road Underpass Design & Engineering	\$ (179,543)
Camelback Rd Improvements (MC contribution)	\$ (3,500,000)
Remaining Unassigned Fund Balance	<u>\$ 10,630,394</u>

City CIP Projects in excess of one-time construction sales tax revenues will impact fund balance

Number of Months of General Fund Operating Expenditures with Remaining Fund Balance

Total Ending Balance	8.9
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FY2026-2031 City of Litchfield Park Capital Improvement Plan

		FY26 Budget	FY26		FY27	FY28	FY29	FY30	FY31	Total 6 Year	
		7/1/25-6/30/26	PROJECTED	Council	Action	7/1/26-6/30/27	7/1/27-6/30/28	7/1/28-6/30/29	7/1/29-6/30/30	7/1/30-6/30/31	Budget Plan
ROAD PROJECTS											
					CC approved 11/20/2024 D&E \$200K. Construction up to \$2.6M. CC approved up to \$2.8M for construction 11/2025						
Phase I - #1	Brinton Roundabout - Must be completed by August 2026 (\$1M HURF)	\$ 2,200,000	\$ 2,800,000			\$ -	\$ -	\$ -	\$ -		\$ 2,200,000
Phase I - #2	Litchfield Road Underpass - Completion date TBD	1,200,000	500,000		CC approved 04/16/2025 D&E \$258K	700,000	-	-	-		\$ 1,900,000
Phase I - #3	Litchfield, Missouri Signal (cost recovery ordinance applies)	1,000,000	1,000,000		Design was less than \$50K	-	-	-	-		\$ 1,000,000
					Rec'd CC Staff Direction 02/19/2025 WSS discussed; not finding a						
Phase I - #4	Sun Health/Camelback Road West Roundabout	2,200,000	100,000		vote on it; will keep looking.	2,100,000	-	-	-		\$ 4,300,000
Phase II - #1	Camelback Road West, Half Street Improvements and Pathways	4,400,000	225,000		Phase I #4 and Phase II #1 projects are now one project. D&E - \$125K	4,175,000		-	-		\$ 8,575,000
Phase II - #2	Camelback Road East, Pathway and Lighting	605,000	100,000		Needs CC approval	505,000					\$ 1,110,000
Phase II - #3	Litchfield Road Pathway and Curbs (south of Camelback)	605,000	-		Needs CC approval	605,000	-		-		\$ 1,210,000
					Needs CC approval. This is part of Phase I						
Phase III - #1	Camelback, Village Parkway Signal	1,000,000	100,000		#4 and Phase II #1 projects. Sun Health DA - will be reimbursed	900,000					\$ 1,900,000
					Needs CC approval. CC direction to get a						
Phase III - #2	Camelback, Villa Nueva Signal/Roundabout	2,200,000	220,000		DCR	1,980,000	-	-	-	-	\$ 4,180,000
NEW	Litchfield Road / Denny Signal (cost recovery ordinance applies)	-	1,000,000		Needs CC approval. Part of Sun Health DA	-					\$ -
NEW	Camelback Underpass	-	-		Received CC direction for DCR 1/21/26	1,200,000					\$ 1,200,000
3.7% Inflation Annual Adjustment			-			44,400	-	-	-	-	\$ 44,400
ROAD PROJECTS		15,410,000	6,045,000			12,209,400	-	-	-	-	\$ 27,619,400
		FY26 Budget	FY26			FY27	FY28	FY29	FY30	FY31	
		7/1/25-6/30/26	PROJECTED	Council	Action	7/1/26-6/30/27	7/1/27-6/30/28	7/1/28-6/30/29	7/1/29-6/30/30	7/1/30-6/30/31	
COMMITTED PROJECTS											
1	Hilltop Restoration Phase I - Utilities, desertscape, greenscape, parking, pathways, access, bandstand restoration, restroom, Public Works Yard	3,650,000	2,000,000		CC approved \$1.1M. CC approved \$2.5M on 1/21/26 CC meeting	1,650,000	-	-	-	-	\$ 5,300,000
2	Library Construction	3,500,000	3,000,000		CC approved 12/13/2024	700,000					\$ 4,200,000
3	Library Tenant Improvements	1,000,000	700,000		CC approved 12/13/2024	300,000					\$ 1,300,000
3.7% Inflation Adjustment Annually						98,050	98,050	-	-	-	\$ 196,100
TOTAL COMMITTED OTHER PROJECTS		8,150,000	5,700,000			2,748,050	98,050	-	-	-	\$ 10,996,100
		FY26 Budget	FY26			FY27	FY28	FY29	FY30	FY31	Total 6 Year
		7/1/25-6/30/26	PROJECTED	Council	Action	7/1/26-6/30/27	7/1/27-6/30/28	7/1/28-6/30/29	7/1/29-6/30/30	7/1/30-6/30/31	Budget Plan
REQUIRED PROJECTS											
1	Camelback Park View Fence Construction	2,000,000	2,000,000		CC approved D&E						\$ 2,000,000
2	Camelback Park Parking (wasn't included in FY26 budget as we thought project would be done in FY25) and playground curbing	-	520,000		CC approved \$520K 05/21/2025 additional funding 09/17/2025						\$ -
3	City Hall Updates - Office Reconfiguration - Storage	75,000	75,000		Projects < than \$50K						\$ 75,000
4	Citywide Road Program (General Fund)	300,000	300,000		CC approved \$70K 1/21/26 CC meeting	300,000	300,000	300,000	300,000	300,000	\$ 1,800,000
5	Citywide Road Program (HURF)	530,000	530,000		CC approved \$530K 1/21/26 CC meeting	550,000	555,000	560,000	565,000	570,000	\$ 3,330,000
6	IT Equipment and/or Software	125,000	125,000		Projects < than \$50K	100,000	100,000	75,000	75,000	75,000	\$ 550,000
7	Jackie Robinson Drainage Improvements (pipe is already there)	80,000	80,000		Needs CC approval						\$ 80,000
8	Luchana and Perimeter Wall (added wall repair, additional safety screen at playground, ADA sidewalk extension and ramp, replace buckled sidewalk)	185,000	428,000		CC approved \$428K						\$ 185,000
9	Perimeter Wall Repairs	75,000	75,000		Projects < than \$50K						\$ 75,000
10	Playground shade structure	70,000	75,715		CC approved 06/18/2025						\$ 70,000
11	Public Works Equipment and Vehicles	200,000	200,000		CC approved vehicle	200,000	200,000	200,000	200,000	200,000	\$ 1,200,000
12	Relocate and improve Scout Lodge	300,000	5,000		On Hold						\$ 300,000

FY2026-2031 City of Litchfield Park Capital Improvement Plan

		FY26 Budget	FY26		FY27	FY28	FY29	FY30	FY31	Total 6 Year	
		7/1/25-6/30/26	PROJECTED	Council	Action	7/1/26-6/30/27	7/1/27-6/30/28	7/1/28-6/30/29	7/1/29-6/30/30	7/1/30-6/30/31	Budget Plan
13	Villa Nueva Irrigation Upgrade	100,000	200,000	Needs CC approval							\$ 100,000
3.7% Inflation Adjustment Annually						42,550	85,470	125,985	168,720	211,825	\$ 634,550
REQUIRED PROJECTS TOTAL		4,040,000	4,613,715			1,192,550	1,240,470	1,260,985	1,308,720	1,356,825	\$ 10,399,550
		FY26 Budget	FY26			FY27	FY28	FY29	FY30	FY31	Total 6 Year
		7/1/25-6/30/26	PROJECTED	Council	Action	7/1/26-6/30/27	7/1/27-6/30/28	7/1/28-6/30/29	7/1/29-6/30/30	7/1/30-6/30/31	Budget Plan
RECOMMENDED PROJECTS											
1	Bird Lane Drainage Study (possible reimbursement from MCFCDD)	50,000	50,000	Needs CC approval							\$ 50,000
2	Bleachers at Staggs and Scout Parks	10,000	-			10,000					\$ 20,000
3	Church at Litchfield Park ROW acquisition	100,000	3,600								\$ 100,000
4	City Entrance Signs		-								\$ -
5	Congestion at Litchfield Road and Camelback Road NB right turn lane	500,000	-			-	500,000	-	-	-	\$ 1,000,000
6	Converting Scout Park to baseball diamond (pending RPG approval)	25,000	25,000	Less than \$50K							\$ 25,000
7	Downtown electrical updates	200,000	200,000	Needs CC approval							\$ 200,000
8	Field Lining Machine		-				33,000				\$ 33,000
9	Finance Accounting and Budget System	125,000	125,000	CC approved							\$ 125,000
10	Florence Brinton Community Center		-			100,000					\$ 100,000
11	Gathering Park Benches and Picnic Tables	20,000	20,000	Less than \$50K							\$ 20,000
12	Hilltop Phase III - Litchfield Train Depot		-					500,000			\$ 500,000
13	Hilltop Restoration Phase II - Gardens, TPA		-					1,000,000	1,000,000		\$ 2,000,000
14	Landscaped Medians NEW (start with downtown and Estero Lane)	-									\$ -
15	Litchfield Square Parking Garage Construction (at old Scout Lodge site)		-								\$ -
16	Litchfield Square Parking Garage D&E (at old Scout Lodge site)	200,000	-			1,100,000					\$ 1,300,000
17	Litchfield Square Parking Garage #2		-								\$ -
18	Litchfield Square Public Works Storage Area	50,000	50,000	Needs CC approval							\$ 50,000
19	Oro Vista drainage issue	100,000	-								\$ 100,000
20	Parking at Turtle Park		-			450,000					\$ 450,000
21	Perimeter Wall Reconstruction - Dysart from Camelback Park to Indian Schoo	-	-			2,000,000	-	-	-		\$ 2,000,000
22	Play area west side of tennis courts	25,000	-								\$ 25,000
23	Police Vehicle (FY26 Traffic Officer and replace 2013 Tahoe)	108,700	108,700	CC approved		326,100					\$ 434,800
24	Pool Deck Resurfacing (recommended every 5 years)	30,000	30,000	Less than \$50K							\$ 30,000
25	Preschool Playground		-				100,000				\$ 100,000
26	Public Works Facility Construction	2,000,000	2,000,000	CC approved D&E \$125K							\$ 2,000,000
27	Public Works Facility Furniture, IT equipment					175,000					\$ 175,000
28	NEW Rec Center Pool Heater (approved in FY25, but came after 7/1)	-	44,598								\$ -
29	Reconfigure Rec Courts	40,000	40,000	Less than \$50K							\$ 40,000
30	Right Turn Lane N. Litchfield Road onto East Wigwam		-						400,000		\$ 400,000
31	Study / Design for Florence Brinton Library Building and Rec Center		-			50,000	50,000				\$ 100,000
32	Temporary Art Installation	10,000	10,000	Less than \$50K							\$ 10,000
33	Wigwam Parking and Medians	-	250,000	Needs CC approval							\$ -
3.7% Inflation Adjustment Annually						244,059	234,132	446,439	594,581	502,025	\$ 2,021,236
TOTAL RECOMMENDED PROJECTS		\$ 3,593,700	\$ 2,956,898			\$ 4,455,159	\$ 917,132	\$ 1,946,439	\$ 1,994,581	\$ 502,025	\$ 13,409,036
GRAND TOTAL ALL PROJECTS		\$ 31,193,700	\$ 19,315,613			\$ 20,605,159	\$ 2,255,652	\$ 3,207,424	\$ 3,303,301	\$ 1,858,850	\$ 62,424,086
Funding Sources											
	HURF	1,530,000	1,530,000			550,000	555,000	560,000	565,000	570,000	\$ 4,330,000
	Maricopa County Camelback Road Contribution	3,500,000	820,500			2,679,500	0	0	0		\$ 6,179,500
	Agua Fria Intersection Contribution					500,000					\$ 500,000
	Construction Sales Tax	2,850,600	2,850,600			797,600	777,600	1,159,800	450,000	450,000	\$ 6,485,600
	Bonds (Requires Council Approval)	12,500,000	7,045,500	Needs CC approval		5,454,500					\$ 17,954,500
	Maricopa County Library Contribution	4,500,000	4,500,000								\$ 4,500,000
	Cash/Other Sources/Grants	6,313,100	2,569,013			10,623,559	923,052	1,487,624	2,288,301	838,850	\$ 22,474,486
	Total funding sources	31,193,700	19,315,613			20,605,159	2,255,652	3,207,424	3,303,301	1,858,850	\$ 62,424,086



CITY COUNCIL COMMUNICATION

Reports Item VI.B.2
Communications Update

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Yosha Brunson Kuhl, Director of Communications
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Yosha Brunson Kuhl, Director of Communications

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. Communications Monthly Report February 2026



City of Litchfield Park

COMMUNICATIONS MONTHLY REPORT

Prepared by Yosha Brunson Kuhl, Director of
Communications



February
2026



FEBRUARY

The City hosted its first State of the City address in a changed format which included a scripted video production that has received anecdotal positive feedback. Adjustments to the program and/or format will be made via feedback from Council and a formalized survey distributed on March 3.

While overall Social reach and engagements levels were lower than the previous month across Facebook and Instagram, performance remained consistent with typical seasonal patterns and the viral “ghost car” post in January. Video-based community content featuring local events and businesses generated strong interest.



On Deck

- 250th Anniversary
- Litchfield Park Wellness Fest planning





SOCIAL MEDIA

PLATFORM INSIGHTS

Facebook
Snapshot



12.7K Followers (+716)



8 Posts + 8 Stories

Results were driven
by local events, small
businesses, &
community
gatherings

Content



210.5K
Viewers
(26.7%)



5.1K
Interactions
(+23.3%)



505.9K
Views
(+4.4%)



200
Comments





Social Media

PLATFORM INSIGHTS

Instagram Snapshot



5.7K Followers (+362)



15 Posts + 18 Stories

Performance was led
by content featuring
new businesses and
community amenities

Content



68.1K
Reach
(-77.8%)



8.6K
Interactions
(+814.4%)



153.3K
Views
(-72.1%)



44
Comments





Social Media

PLATFORM INSIGHTS

Youtube Snapshot



253 Subscribers (+5)



10 Videos+ 15 Shorts

Video shorts slightly outperformed long-form video, with both formats contributing to steady audience engagement

Content



3K
Views
(+9%)



82.1
Hours
Watch Time
(+59%)





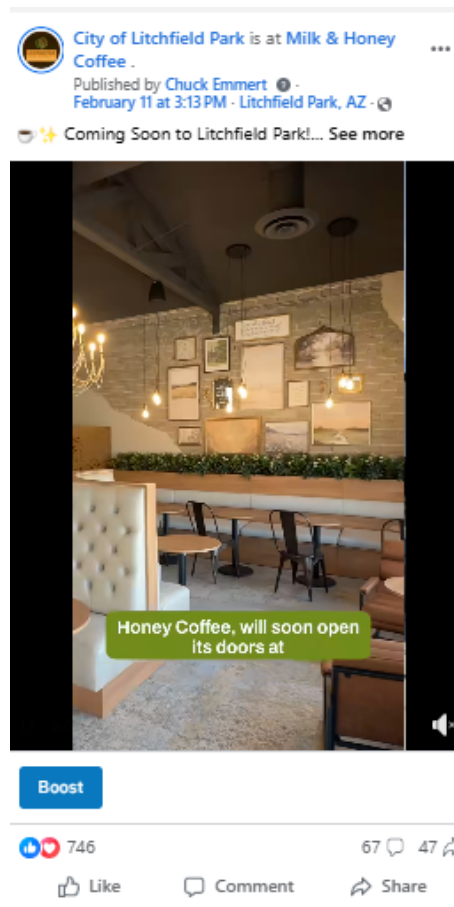
Social Media

TOP POSTS



**Traffic Safety
Reminder: Ghost
Car**

Views: 160K
Shares: 122
Interactions: 1K



**Milk & Honey
(Coming Soon)**

Views: 12K
Reach: 12.9K
Interactions: 951

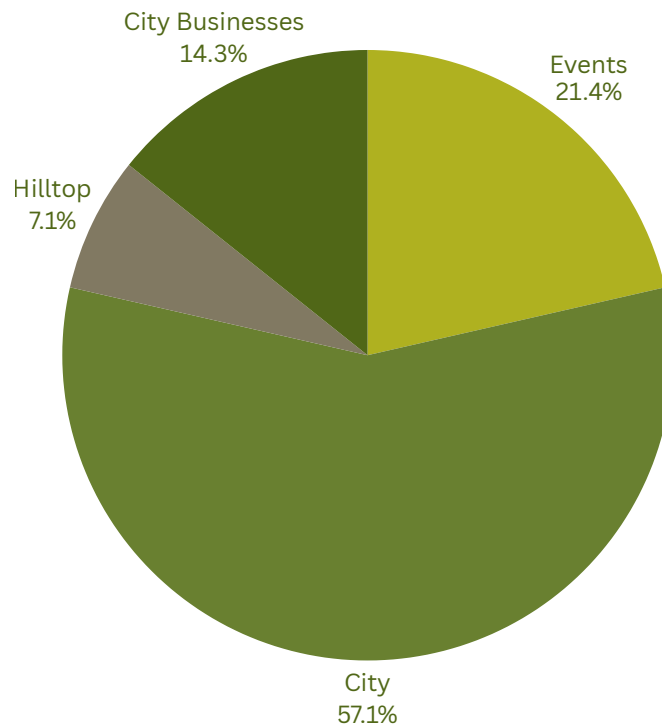


**2026 State of the
City**

Views: 245



MEDIA COVERAGE

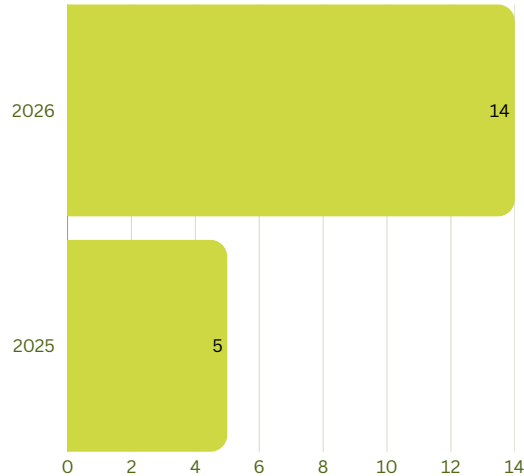


Local media coverage was driven by City news and events.

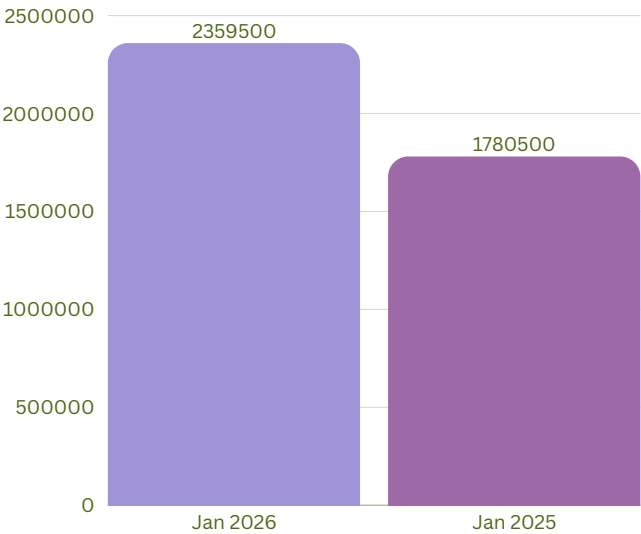


YOY RESULTS (FEB)

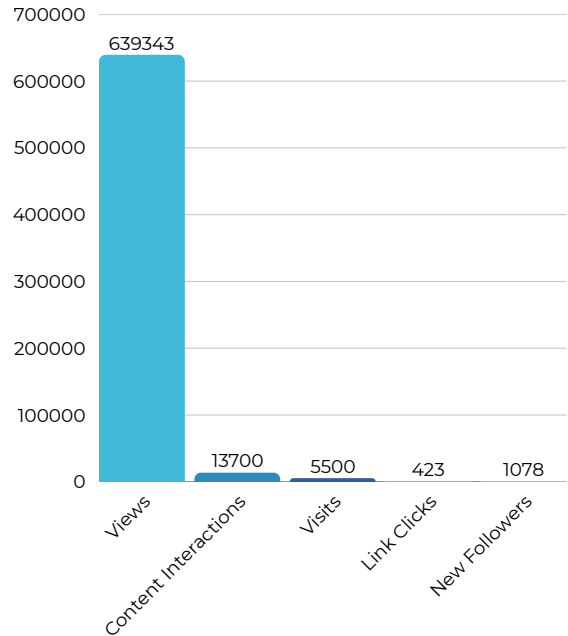
Media Coverage
(Number of mentions)



Media Impressions (Approximate)

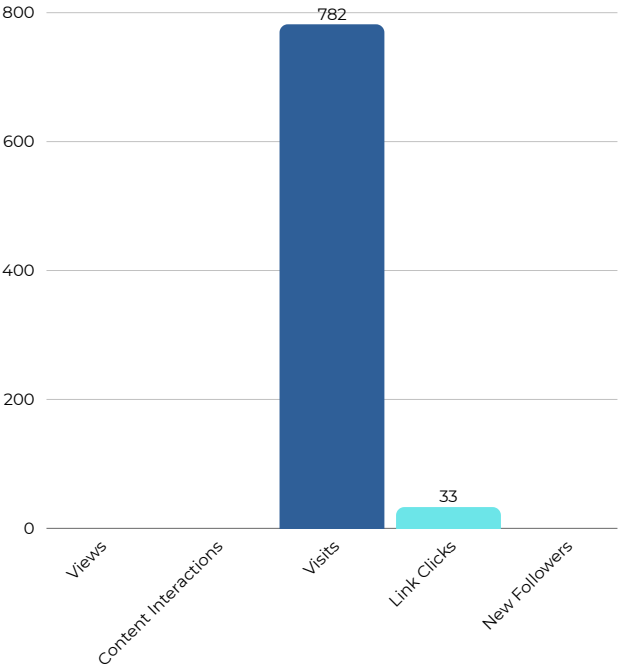


Social Media Feb. 2026



7

Social Media Feb. 2025



*Views, Interactions, and New Followers unavailable

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Keith Drunasky, City Engineer
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Keith Drunasky, City Engineer

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

The following are updates to the Phoenix-Goodyear Airport (PGA) North & Luke Air Force PFAS contaminations:

PGA North

Monitoring, injection and extraction wells are continuously running, and wells are sampled each month. Dozens of extraction, injection and monitoring wells are in operation at any given time within a mile of the City limits. Every indication is the plume is continuing to retreat south/southwest to extraction well locations away from the City limits.

There are no recent major updates within the PGA North contamination area to report for this period.

Luke Air Force Base PFAS

There have been no major updates or actions by LAFB since early Summer 2025. A December 2025 meeting with LAFB project manager for this remediation effort indicated funding is not in place for further activities. It is not likely that funding will be made available until FY27. Currently, it is planned that the 5 year congressionally mandated review will be complete by January of 2027, however, if funding is not allocated, that date will not be met and the remediation will not move forward. Additional information will be forthcoming by LAFB representatives.

Previous activities within the City limits with regards to PFAS testing and sampling are summarized as follows:

- PFAS sampling results letter received in September 2025 from Dept of Defense (Air Force) summarizing recent tests and lab results from monitoring wells located within City Limits from sampling that occurred June 2024, again in January 2025 to May 2025.
- 6 total monitoring wells within City of Litchfield Park, with samples from groundwater

(taken after wells are in operation), subsurface soil (taken from extracted well material) and vertical aquifer samples (taken from water extracted as well is being drilled).

- Sample Findings indicate all but 1 of 6 wells tested positive for PFAS at or above MCL limit(s). PFOA & PFOS exceed limits most often in samples. These chemicals are common in Aqueous Film Forming Foam (AFFF), used for firefighting and training.

According to DOD, anticipated next steps are as follows:

- Phase I – Current remedial investigation/assessment. Continue to test and monitor wells, additional wells to be installed in the next few years to identify limits and concentrations. More to happen in FY26/27 when funding becomes available. Currently under review for funding and scope. Additional wells in and around Valley Utilities service area and downgrade of the wastewater treatment plant on Glendale Avenue.
- Phase II – Risk assessments, rank projects (overall, not just local and not just Arizona), identify responsible party/parties, identify remedial needs and actions, secure funding and begin remediations. This phase has long timelines, up to 5 years for potential actions to be taken.

STAFF RECOMMENDATION:

N/A

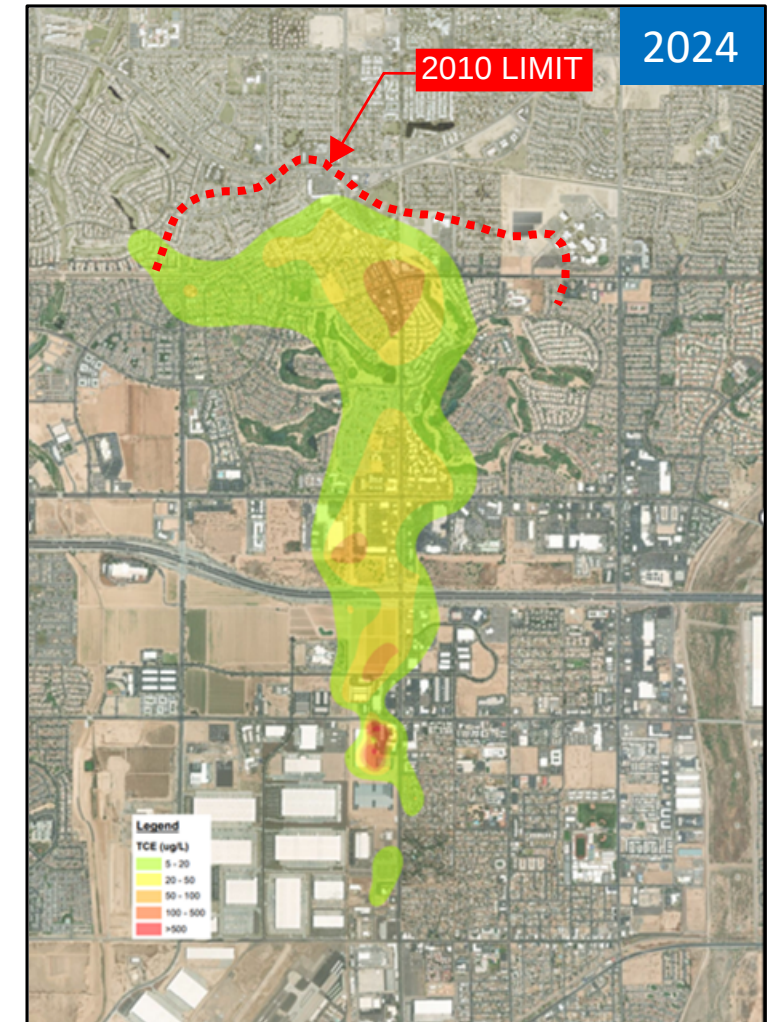
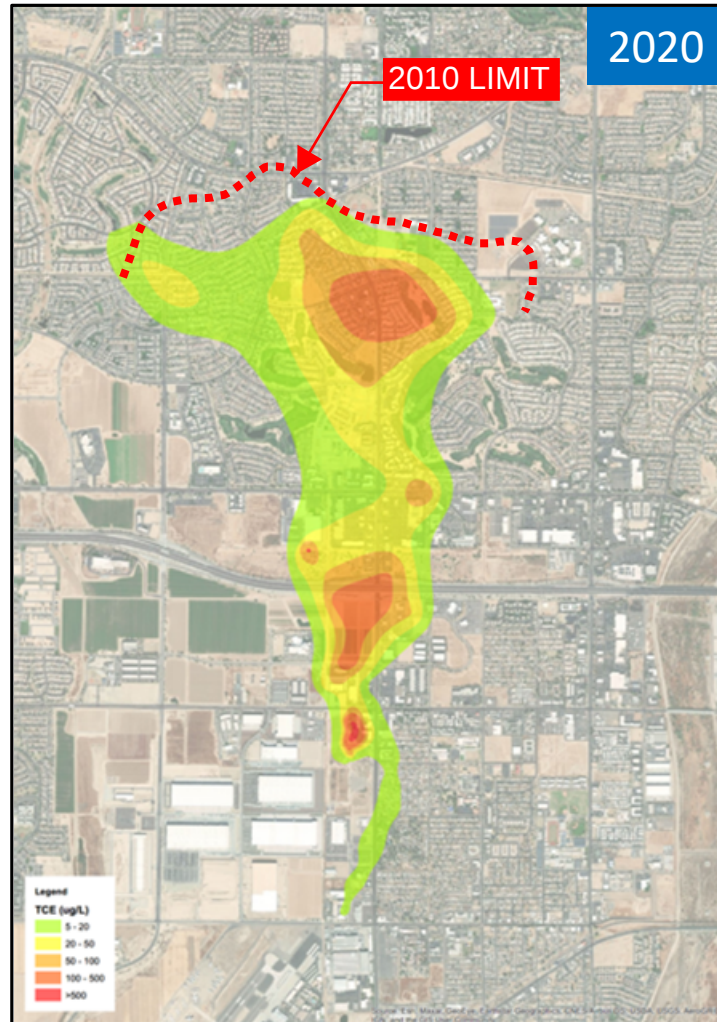
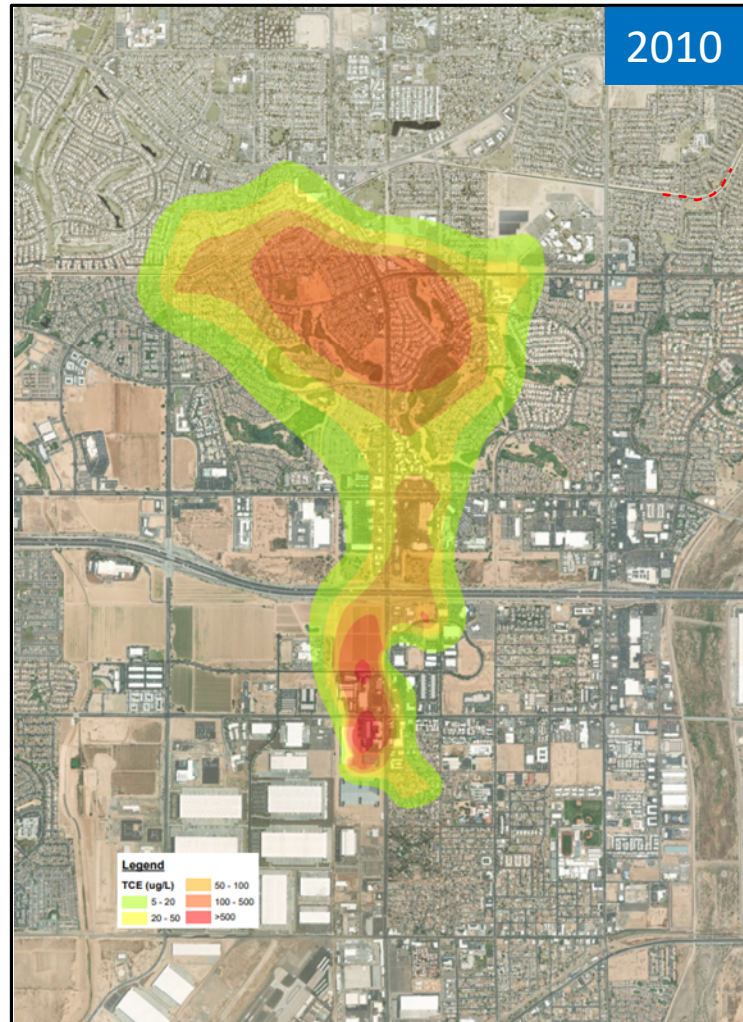
FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. Jan 2026 PGA

SUBUNIT A TCE COMPARISON



2025
(4TH QT)

I Northeast Area

2010 LIMIT

IA-07

IA-08

EA-08

EA-17

EA-06

IA-11

33A

EA-16

EA-07-INJ

IA-15

IA-13

EA-15

IA-14

IA-12

EA-13

IA-19

IA-20

IA-10

EA-12

EA-02

EA-09

PZ-01 EA-10

AEW-01 EA-14

IV Southwest Area

IA-17

IA-09

IA-01

IA-06

IA-16

EA-11

Subunit A
Fourth Quarter 2025
TCE Plume

Legend

- | | | |
|------------------------|------------|----------|
| ● Subunit A Extraction | TCE (ug/L) | 50 - 100 |
| ● Subunit A Injection | 5 - 20 | >100 |
| | 20 - 50 | |

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Keith Drunasky, City Engineer
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Keith Drunasky, City Engineer

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

The following are updates to the listed Capital Improvement Projects:

New Library Project

(FY25/26 CIP - GL #40-20-6100-14)

Haydon Construction began construction activities the week of October 20th, with completion no later than July 31, 2026. Library groundbreaking ceremony occurred on October 28th. The City Building Department issued building permits and Engineering issued at risk grading permits in December 2025. Haydon, City Staff and Library Staff attend weekly construction meetings to coordinate construction activities onsite as well as the complex coordination with other entities completing improvements on the Hilltop, including the high school, park, roadway and roundabout projects. Vertical construction has topped out with all steel roof members installed on the main structure. Underground retention, water and sewer have been installed. Conduit/wire for lighting and security will occur in the near future. There is ongoing coordination with APS to complete the electrical designs, coordination with Lumen/CenturyLink for the Library District services, Cox Communication for City services and security/video improvements are actively being coordinated. Final permits for the revised 100% designs are pending Liberty Utilities and MCESD approvals and permits. Utility coordination, site grading and drainage, connectivity/access to the Hilltop and School continue to be major coordination and conflict resolution items.

Design and engineering contract with ADM Group, Inc. was executed in March 2025 for \$489,270. Library shell, tenant improvements and some site work construction costs total \$4,460,124.00. Additional site improvements connected to the Hilltop Phase I project will also be constructed by Haydon at the same time, at a cost of \$980,470.00. Maricopa County granted the City \$5M dollars for design and construction of the new library building and associated site improvements. These funds and the project a part of FY24/25 Capital Projects budget.

Hilltop Park –La loma, Phase I**(FY25/26 CIP - GL #40-20-6030-12)**

Council approved a design and engineering contract with Colliers Design for just under \$279,000 for final designs. Draft 60% designs for the Hilltop Phase I improvements were submitted and have been issued to contractors to develop. The 90% plans will be issued any day now. Construction is anticipated to begin March 2026, with completion of the first phase of the park, primarily the south and east portions as well as all underground utilities is targeted by August 2026. Remaining park areas and parking lot, as well as proposed structures have a completion date that has not been determined yet. This project is being designed concurrently with the Library, Roundabout and Pedestrian Underpass.

Staff is continuing to coordinate with stakeholders, utility providers and the AFHS project on access, utilities, staging, construction water, phasing and overlapping construction activities. APS began their designs of the electrical infrastructure based on the electrical engineering demands. Staff has begun coordination with communication services providers as well to extend their infrastructure onto the site. Ongoing collaboration with the PW Litchfield Historical Society for utilities, storage, work areas, parking, etc. is ongoing.

Staff sent the construction documents to 7 contractors that have existing job order contracts with other municipalities that provide for cooperative language, which will allow Litchfield Park to utilize and execute an agreement for construction services. Four contractors have elected not to bid the project. Construction funding for this project will come from Capital Projects, with a budget amount of \$3.65M. Council approved the use of just under \$1.1M at the June 2025 council meeting for the initial phase of the Hilltop Project, which will be constructed by Haydon Contracting at the same time as they are constructing the New Library Project.

Litchfield Road/Brinton Avenue Roundabout (FY25/26 CIP – GL #21-20-6020-02 & 40-20-6020-07) + Pedestrian Underpass (FY25/26 – GL #40-20-6020-08)

Nesbitt Construction began construction on the roundabout on March 2, 2026. Final completion of the roundabout will occur no later than July 31, 2026. Nesbitt provided review comments and a constructability review of the 60% plans for the roundabout, and were issued prefinal 90% plans in February. Final designs should be completed within March of this year. The roundabout configuration was finalized by the consultant and the roundabout specialist earlier in 2025. The contract for Nesbitt Construction is just over \$2.8M and was approved by Council in November.

The underpass alignment crosses Litchfield Road just south of the southern boundary of the AFHS school, north of the Fry's Food Stores commercial complex. 30% plans/designs have been issued to City staff for review. These designs were updated with the latest information from the adjacent Hilltop and AFHS projects, as well as feedback by Staff. Colliers has engaged utility providers to start relocation designs. The designs will not progress much beyond 30% at this time until utility relocation coordination and design plans are underway. We anticipate this to occur in the Spring. Geotechnical borings & utility potholing has already been completed.

Council approved a design and engineering contract with Colliers for just under \$200,000 for final design of the Litchfield/Brinton roundabout and for just under \$258,000 for final design of the Litchfield Road Pedestrian Underpass. Both projects are being designed concurrently. The construction contract with Nesbitt is for just over \$2.6M. Funding for design and construction of these projects comes from Capital Projects. The Litchfield Road/Brinton Roundabout construction budget is currently \$2.2M from capital projects and \$600k from the general fund. The underpass construction capital projects budget is at \$1.2M.

FY25/26 Citywide Road Program - Street Repair & Replacement
(FY25/26 CIP - GL #21-20-6020-01)

Construction costs for the current FY25/26 Pavement Maintenance Program have been received and are being evaluated. There are 105 items of work, consisting of crack sealing, PMM sealing, micro sealing, mill/overlay and pavement replacement. Some street segments will receive multiple treatments (i.e. crack seal and micro seal). Given the time of year, only crack seal and pavement replacement/milling can be completed until the temperatures warm up in the Spring, at which point microseal and slurry seals can be completed. At the same time in the Spring, pavement striping will also be completed. Based on available budget, depending on final contractor pricing, there may be multiple segments of streets that will receive treatment next fiscal year.

A final evaluation and list of street segments was completed in December. A total cost for the work to be completed by a contractor has not yet been compiled but anticipated to be close to \$1.4M. It is anticipated this work will be done by a single general contractor through a cooperative contract. Initial scheduling indicates pavement management tasks to begin mid-April 2026 for crack seal and pavement mill/replacement work.

A summary of the previous 5 Fiscal Years of completed pavement preservation activities are as follows:

2024-2025: Dysart & Indian School Pavement Reconstruction (\$843,000)

2023: Vista Verde & Acacia Pavement Replacement (\$125,000)

2023: Inca, Maya, Tainter Pavement Replacement (\$476,000)

2023: Litchfield Road Mill & Replace Asphalt (\$440,000)

2022/2023: Pavement Treatments (\$304,000)

2021/2022: Pavement Treatments (\$350,000)

2023-2026: Liberty Utilities Slurry +20,000 S.F. of asphalt from pavement repairs

HURF funds will be used for these pavement treatments, and the City will utilize a cooperative construction contract to complete the work. A high-level cost estimate indicates the need for approximately \$1.4M. The current HURF fund balance is over \$1 Million, in which some of these funds are earmarked for the roundabout project. Funding for the remaining pavement treatments will come from Capital Contingency. The completion of these pavement treatments will substantially draw down the HURF fund. Council approved the use of up to \$600k at the January 2026 meeting.

Litchfield Road/Missouri Avenue Traffic Signal
(FY25/26 CIP - GL #40-20-6020-09)

The City has entered into an IGA with City of Glendale for the City of Litchfield Park to construct and maintain/operate this signal within portions of their right of way, with the majority of the signals located within Litchfield right of way. Staff has also engaged MCDOT for an addendum to an existing IGA for traffic signal operation and maintenance that will allow up to 7 additional signals in the future with just a letter and not a new amendment.

Traffic signals at this location will be installed on all 4 corners of the intersection, ramps will be modified for ADA compliance, new sidewalks, curb and asphalt as necessary, as well as revise traffic signs and markings to account for a controlled intersection. Final design services for this signal design are underway with the City's Engineering on call consultant, EPS Group. Comments for the 60% set of construction drawings were received by City of Glendale and MCDOT and are being addressed. 90% prefinal plans are expected before the end of the month.

Final engineering services contract is \$49,285.00. It is anticipated that signal construction costs will be between \$800k and \$1.1M. Staff has received 2 ROM estimate costs for \$1.25M and \$1.007M. Additional estimates are expected within the next week or two. Funding for design and construction of these projects will come from Capital Projects. The Litchfield Road/Missouri Signal project budget for FY25/26 is \$300,00.00. This amount was allocated for this fiscal year, primarily for design and partial construction. The remaining amount will be allocated in FY26/27 from the general fund. There will be a cost recovery with Sun Health to pay for half of the design and construction fees for this signal at a later time. The Sunset Terrace development at the southeast corner of the intersection had previously contributed funds to the City for this future signal. Additional AFHS School District "Adjacent Ways" funding in the amount of \$500,000 is expected for these intersection improvements.

Public Works and Development Services Facility Construction
(FY25/26 CIP - GL #40-20-5240-00)

Public Works facility final design plans/construction documents were completed in November 2025. Subsequent City Council and DRB reviews of these documents resulted in requested changes to the architectural elements, which have been completed and are on the agenda for this month's meeting for consideration and action. Changes made may result in a change order to the design consultant. This project is on a pause from finalizing the plans and going to construction until staff and Council make a final determination.

In early 2025, a rough order magnitude (ROM) cost of \$1,965,484 to construct 5,700 SF CMU offices, 4,470 SF prefabricated steel PW shop that includes 1,733 SF mezzanine, 1,900 SF equipment shade and approximately 35,000 SF of site work. In January 2026, a revised ROM cost of just over \$3M was provided by a contractor after they reviewed the plans. Staff will provide the plans to additional contractors that are on existing cooperative construction contracts after design elements are revised to ensure comprehensive and competitive

construction quotes are obtained.

Council approved the use of \$125,000 for design and engineering services at the August 2024 Council meeting. The City executed a contract with Motley Design in April 2025 for just under \$118,000 to provide final designs of the public works facility. Geotechnical soil borings and field evaluations were completed in early May 2025. Current CIP Budget is \$2.2M (General Fund) for design and construction. Construction should take between 9 to 11 months to complete. Staff will be evaluating locations for PW staff, equipment, and material to relocate to during construction of the facility.

Scout Lodge Relocation

(FY25/26 CIP - GL #40-20-6200-05)

Current location of Scout Lodge is located within the Litchfield Square development and CFD boundary, and where the future parking garage will be constructed. Initial design efforts considered salvage and relocation of the existing structure to the north side of Fairway Drive, on the southern end of Scout Park, as well as construct an attached park restroom. This current effort is ON HOLD pending the current Scout organization members intend to construct a new facility within Scout Park, to include an attached, exterior park restroom, and City demolition of the existing structure. The memo of understanding (MOU) from the November 2025 Council meeting was approved, allowing the City to negotiate with the Scout organization and develop scope and efforts as discussed above.

Initial design efforts include structural evaluations and preliminary building and site plan layouts as well as geotechnical soil borings and field evaluations. Current CIP Budget is \$300,000 (General Fund) for design and construction. The City executed a contract with Motley Design in July for \$49,915 to provide design for the structure relocation and new attached park restroom. Design tasks began late Spring 2025 and were halted approximately half way through the process in August 2025.

Perimeter Wall Phase VII (Camelback Park) + Turn Lane

(FY25/26 CIP - GL #40-20-6020-10)

Design of the wall and turn lane is at 95% complete phase. The plans, specs and estimate were evaluated by a contract consultant in February/March, with comments and revision requests provided to the City. These comments are in the hands of the original designers. Once revisions are done, the P, S & E will be sealed by the Engineer and we will go into the construction phase. This is anticipated to go into construction by this Spring Utility locating services along the wall alignment were completed, and adjustments have been made. Right turn lane at Camelback/Dysart has been designed and is included in this plan set. Most frontage along Dysart belongs to MCDOT. .

Budget for this project is \$1.2M for design and construction and will come from General Funds.

Upon review of construction industry unit pricing, the budget amount will likely only allow for a portion of the perimeter wall to be constructed, approximately from the west side of Camelback Park to the southern edge of Camelback Park and will include the wall between the

park and the 2 residential parcels to its south. The City will be reimbursed by these property owners for ½ of the design and ½ of the construction costs of the wall at these locations. While the designs extend much further to the south, those sections will need to be included in a future capital project for perimeter wall phase VIII.

Camelback Rd South Half Widening – Village Pkwy to Litchfield Rd (GL #40-20-6020-13)

Sun Health/Camelback Road West Roundabout (GL #40-20-6020-12)

Sun Health’s engineering consultant provided a design & engineering cost proposal for the improvements of the south half of Camelback Road from approximately Village Parkway to Litchfield Road. The provided proposal from Colliers Engineering for this segment is just under \$300K. The City and Sun Health entered into an agreement to allow Sun Health to be reimbursed for these engineering and design services from the City. This was approved by Council in February 2026. Design efforts have begun. Construction is anticipated to begin this Summer 2026 after Litchfield Road improvements are completed.

FY26 budget for Camelback Road south half is \$440,000 & for the roundabout is \$220,000, primarily for design and engineering. FY27 budget for Camelback Road south half is \$3.96M and for the roundabout is \$1.98M, for construction services. This funding will come from the City’s General Fund. In 2022, MCDOT provided the City of Litchfield Park \$3.5M for roadway improvements for the south half of Camelback Road within this projects’ limits.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Randy Proch, Planning Director
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Randy Proch, Planning Director

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

Litchfield Square

Construction activity continues to progress at Heritage Place, where the building shell will be completed soon. The parking lot is starting to form along with the driveway ingress connection from Fairway Drive. A second Tenant Improvement (TI) set of plans has been submitted for H&B Builders. The contractors constructing the site will be moving their corporate offices onto the second floor.

For Rudolfo's Downtown project, staff met with the architect's team after the second Building Permit submittal was denied. Each outstanding comment was discussed with the team to ensure the next submittal could be approved. Civil Permit resubmittal was delayed and is under second review.

Delana Mae, a mixed-use development featuring retail, restaurants, and condominiums, has not yet been scheduled for City Council review of its final design. Staff anticipates this will occur in the coming months, paving the way for a significant addition to the Square's mix of uses.

La Loma Restorations

Interior work is progressing on the academy with HVAC, drywall, and lighting all coming together. The theater seating and house area continue to form. Major water and sewer work is complete with the road crossing done, a large emphasis on power, with APS and contracting crews working on Litchfield Road. Once energized and Cox connections back to the cell tower, the temporary overhead lines can come down.

Staff continues to orchestrate and manage many contractors and subcontractors completing work in the same area at the same time for the roundabout, road improvements, utility connections, paving, and street connections. The major coordination effort currently is Luke Days, which is this coming weekend. Staff is working closely with the base in order to

accommodate access needs during this time. The following Monday, the Sun Health improvements on Litchfield Road will begin.

A site walk meeting was conducted with the Senior Director of Community Partnerships of Desert Botanical Gardens. Staff has been engaged with DBG for several weeks. There is mutual interest in partnership opportunities which continue to be explored. The park plans have not yet been resubmitted as the design continues to refine due to the large amount of grading required for manageable paths and connection points. The goal remains to not create large amounts of cut or fill. If desired, Staff is open to amendments that DBG requests, if we move forward together.

The Thomas

All site and interior work is continuing. Once these items are complete, tenants will be able to receive Certificates of Occupancy and begin operations, adding new retail and dining options for residents and visitors with the goals to have tenants move in April.

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

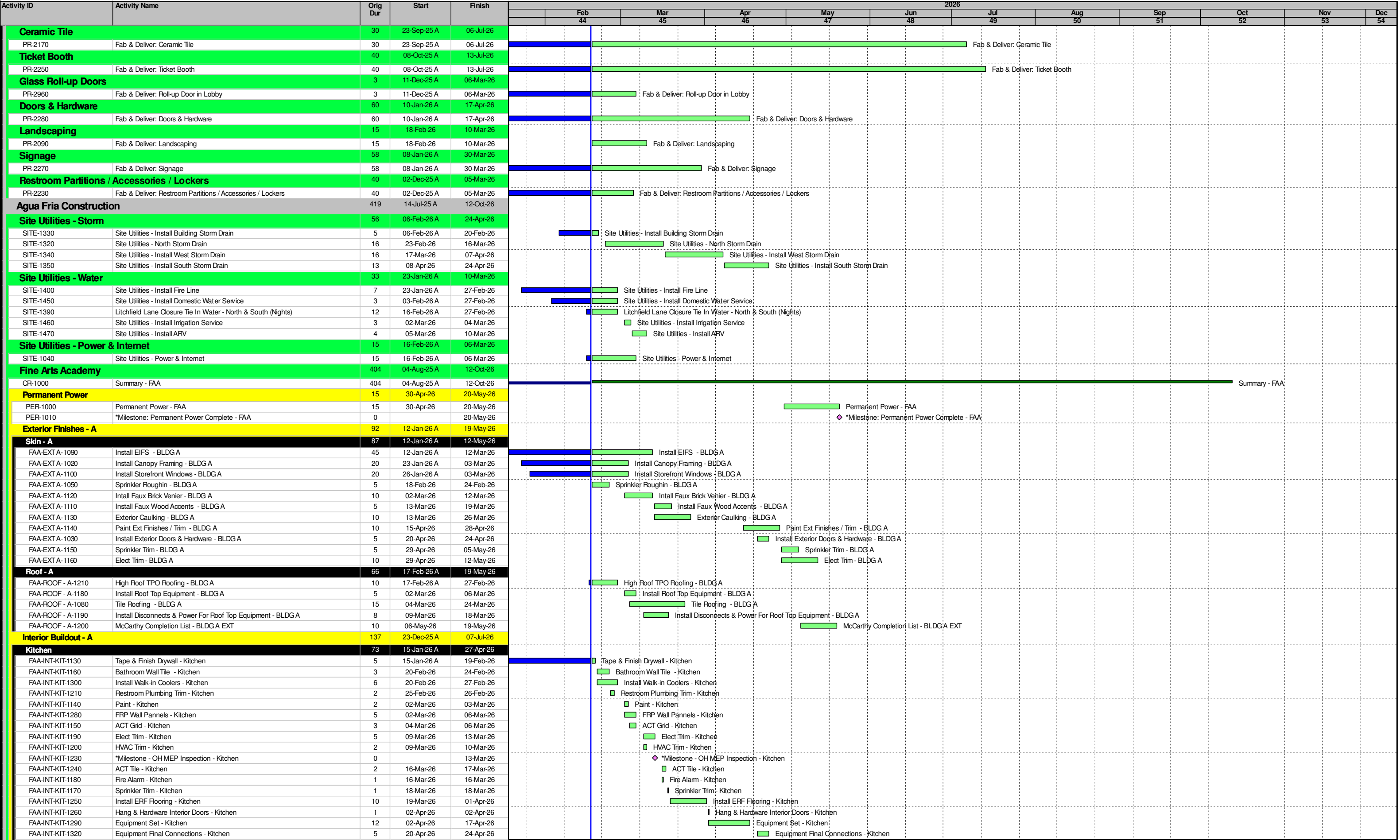
ATTACHMENTS:

1. Hilltop School - March Gantt Chart
2. Litchfield Park Library - March Gantt Chart
3. Roundabout - March Gantt Chart

Activity ID	Activity Name	Orig Dur	Start	Finish	2026																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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Run Date - 27-Feb-26
Data Date - 18-Feb-26

Agua Fria HS - Performing Arts Center - Detail



Run Date - 27-Feb-26
Data Date - 18-Feb-26

Agua Fria HS - Performing Arts Center - Detail

Activity ID	Activity Name	Orig Dur	Start	Finish	2026											
					Feb 44	Mar 45	Apr 46	May 47	Jun 48	Jul 49	Aug 50	Sep 51	Oct 52	Nov 53	Dec 54	
FAA-INT-KIT-1270	McCarthy Completion List - Kitchen	1	27-Apr-26	27-Apr-26	McCarthy Completion List - Kitchen											
Elevator		15	21-May-26	11-Jun-26												
FAA-INT-ELEV-1000	Elevator Buildout - BLDG A	10	21-May-26	04-Jun-26	Elevator Buildout - BLDG A											
FAA-INT-ELEV-1010	Elevator Test & Inspect - BLDGA	5	05-Jun-26	11-Jun-26	Elevator Test & Inspect - BLDG A											
Level 1		132	23-Dec-25 A	29-Jun-26												
FAA-INT-LVL1-1040	Rough In Electrical Walls - BLDG A LVL 1	20	23-Dec-25 A	25-Feb-26	Rough In Electrical Walls - BLDG A LVL 1											
FAA-INT-LVL1-1070	Rough OH HVAC - BLDG A LVL 1	25	29-Dec-25 A	23-Feb-26	Rough OH HVAC - BLDG A LVL 1											
FAA-INT-LVL1-1050	Rough In Plumbing Walls - BLDG A LVL 1	10	06-Jan-26 A	20-Feb-26	Rough In Plumbing Walls - BLDG A LVL 1											
FAA-INT-LVL1-1080	Rough OH Plumbing - BLDG A LVL 1	10	20-Jan-26 A	23-Feb-26	Rough OH Plumbing - BLDG A LVL 1											
FAA-INT-LVL1-1200	Pull Power Wire - BLDG A LVL 1	10	04-Feb-26 A	24-Feb-26	Pull Power Wire - BLDG A LVL 1											
FAA-INT-LVL1-1120	Hang Second Side Drywall - BLDG A LVL 1	15	10-Feb-26 A	13-Mar-26	Hang Second Side Drywall - BLDG A LVL 1											
FAA-INT-LVL1-1100	Frame Hardlids - BLDG A LVL 1	5	11-Feb-26 A	26-Feb-26	Frame Hardlids - BLDG A LVL 1											
FAA-INT-LVL1-1030	Lowvolt Wiring - BLDG A LVL 1 LVL 1	20	11-Feb-26 A	10-Mar-26	Lowvolt Wiring - BLDG A LVL 1 LVL 1											
FAA-INT-LVL1-1130	Tape & Finish Drywall - BLDG A LVL 1	15	24-Feb-26	16-Mar-26	Tape & Finish Drywall - BLDG A LVL 1											
FAA-INT-LVL1-1110	Insulate Walls - BLDG A LVL 1	10	26-Feb-26	11-Mar-26	Insulate Walls - BLDG A LVL 1											
FAA-INT-LVL1-1470	Install Glass Roll Up Doors @ Dining - BLDG A LVL 1	4	09-Mar-26	12-Mar-26	Install Glass Roll Up Doors @ Dining - BLDG A LVL 1											
FAA-INT-LVL1-1140	Paint - BLDG A LVL 1	15	12-Mar-26	01-Apr-26	Paint - BLDG A LVL 1											
FAA-INT-LVL1-1150	ACT Grid - BLDG A LVL 1	15	16-Mar-26	03-Apr-26	ACT Grid - BLDG A LVL 1											
FAA-INT-LVL1-1380	Light Fixtures / Trim - BLDG A LVL 1	15	23-Mar-26	10-Apr-26	Light Fixtures / Trim - BLDG A LVL 1											
FAA-INT-LVL1-1170	Sprinkler Trim - BLDG A LVL 1	10	25-Mar-26	07-Apr-26	Sprinkler Trim - BLDG A LVL 1											
FAA-INT-LVL1-1210	HVAC Trim - BLDG A LVL 1	10	25-Mar-26	07-Apr-26	HVAC Trim - BLDG A LVL 1											
FAA-INT-LVL1-1390	Elect Devices & Trim - BLDG A LVL 1	15	06-Apr-26	24-Apr-26	Elect Devices & Trim - BLDG A LVL 1											
FAA-INT-LVL1-1220	Grind & Polish Floors - BLDG A LVL 1	10	08-Apr-26	21-Apr-26	Grind & Polish Floors - BLDG A LVL 1											
FAA-INT-LVL1-1180	Install Lockers - BLDG A LVL 1	3	17-Apr-26	21-Apr-26	Install Lockers - BLDG A LVL 1											
FAA-INT-LVL1-1160	Bathroom Wall Tile - BLDG A LVL 1	15	22-Apr-26	12-May-26	Bathroom Wall Tile - BLDG A LVL 1											
FAA-INT-LVL1-1270	*Milestone - OH MEP Inspection - BLDG A LVL 1	0		24-Apr-26	*Milestone - OH MEP Inspection - BLDG A LVL 1											
FAA-INT-LVL1-1280	ACT Tile - BLDG A LVL 1	15	27-Apr-26	15-May-26	ACT Tile - BLDG A LVL 1											
FAA-INT-LVL1-1360	Fire Alarm - BLDG A LVL 1	1	27-Apr-26	27-Apr-26	Fire Alarm - BLDG A LVL 1											
FAA-INT-LVL1-1240	Install Millwork - BLDG A LVL 1	15	05-May-26	26-May-26	Install Millwork - BLDG A LVL 1											
FAA-INT-LVL1-1290	Install Carpet & LVT - BLDG A LVL 1	10	11-May-26	22-May-26	Install Carpet & LVT - BLDG A LVL 1											
FAA-INT-LVL1-1230	Restroom Plumbing Trim - BLDG A LVL 1	10	13-May-26	27-May-26	Restroom Plumbing Trim - BLDG A LVL 1											
FAA-INT-LVL1-1190	Install Acoustical Wall Pannels - BLDG A LVL 1	10	18-May-26	01-Jun-26	Install Acoustical Wall Pannels - BLDG A LVL 1											
FAA-INT-LVL1-1400	LV Trim - AV / Telecom/ Data	10	18-May-26	01-Jun-26	LV Trim - AV / Telecom/ Data											
FAA-INT-LVL1-1410	DIV 10 - Install Specialties - BLDG A LVL 1	10	18-May-26	01-Jun-26	DIV 10 - Install Specialties - BLDG A LVL 1											
FAA-INT-LVL1-1300	Hang & Hardware Interior Doors - BLDG A LVL 1	5	26-May-26	01-Jun-26	Hang & Hardware Interior Doors - BLDG A LVL 1											
FAA-INT-LVL1-1250	Install Wood Dancefloor - BLDG A LVL 1	15	26-May-26	15-Jun-26	Install Wood Dancefloor - BLDG A LVL 1											
FAA-INT-LVL1-1260	Partitions & Accessories - BLDG A LVL 1	8	28-May-26	08-Jun-26	Partitions & Accessories - BLDG A LVL 1											
FAA-INT-LVL1-1310	McCarthy Completion List First Floor - BLDG A LVL 1 LVL 1	10	16-Jun-26	29-Jun-26	McCarthy Completion List First Floor - BLDG A LVL 1 LVL 1											
Elect Room		98	22-Jan-26 A	09-Jun-26												
FAA-INT-ER-1160	Tape & Texture - Elect Room BLDG A	5	22-Jan-26 A	18-Feb-26	Tape & Texture - Elect Room BLDG A											
FAA-INT-ER-1220	Pull Wire & Term - Elect Room BLDG A	5	18-Feb-26	24-Feb-26	Pull Wire & Term - Elect Room BLDG A											
FAA-INT-ER-1170	Paint - Elect Room BLDG A	2	19-Feb-26	20-Feb-26	Paint - Elect Room BLDG A											
FAA-INT-ER-1240	Fire Alarm Trim - Elect Room BLDG A	1	23-Feb-26	23-Feb-26	Fire Alarm Trim - Elect Room BLDG A											
FAA-INT-ER-1230	Test / Energize Mech Panels - Elect Room BLDG A	2	21-May-26	22-May-26	Test / Energize Mech Panels - Elect Room BLDG A											
FAA-INT-ER-1250	Inspection on Panels - Elect Room BLDG A	2	26-May-26	27-May-26	Inspection on Panels - Elect Room BLDG A											
FAA-INT-ER-1260	Start Up Units - Classroom BLDG A	2	28-May-26	29-May-26	Start Up Units - Classroom BLDG A											
FAA-INT-ER-1270	Start Up Units - Lobby / Audience Chamber / Flytower BLDG A	2	01-Jun-26	02-Jun-26	Start Up Units - Lobby / Audience Chamber / Flytower BLDG A											
FAA-INT-ER-1420	McCarthy Completion List Elect Room BLDG A	5	03-Jun-26	09-Jun-26	McCarthy Completion List Elect Room BLDG A											
IDF Room		11	17-Mar-26	31-Mar-26												
FAA-INT-IDF-1020	Plywood Walls - IDF Room BLDG A	1	17-Mar-26	17-Mar-26	Plywood Walls - IDF Room BLDG A											
FAA-INT-IDF-1030	Install IDF Equipment - IDF Room BLDG A	10	18-Mar-26	31-Mar-26	Install IDF Equipment - IDF Room BLDG A											
Lvl 1 Black Box		88	16-Feb-26 A	27-Apr-26												
FAA-INT-LVL1-1420	Frame Walls (Includes Blocking & Backing) - BLDG A LVL 1	9	16-Feb-26 A	27-Feb-26	Frame Walls (Includes Blocking & Backing) - BLDG A LVL 1											
FAA-INT-LVL1-1430	Rough In Electrical Walls - BLDG A LVL 1	5	23-Feb-26	27-Feb-26	Rough In Electrical Walls - BLDG A LVL 1											
FAA-INT-LVL1-1460	Rough OH Elect - BLDG A LVL 1	5	02-Mar-26	06-Mar-26	Rough OH Elect - BLDG A LVL 1											
FAA-INT-LVL1-1440	Rough OH HVAC - BLDG A LVL 1	5	02-Mar-26	06-Mar-26	Rough OH HVAC - BLDG A LVL 1											
FAA-INT-LVL1-1450	Rough OH Fire Sprinkler - BLDG A LVL 1	3	09-Mar-26	11-Mar-26	Rough OH Fire Sprinkler - BLDG A LVL 1											
FAA-INT-LVL1-1330	Black Box Pre Rigging - BLDG A LVL 1	4	12-Mar-26	17-Mar-26	Black Box Pre Rigging - BLDG A LVL 1											
FAA-INT-LVL1-1370	Blackout Paint - BLDG A LVL 1	2	18-Mar-26	19-Mar-26	Blackout Paint - BLDG A LVL 1											
FAA-INT-LVL1-1340	Black Box Pipe Grid Install - BLDG A LVL 1	7	20-Mar-26	30-Mar-26	Black Box Pipe Grid Install - BLDG A LVL 1											
FAA-INT-LVL1-1350	Black Box Terminations Final Fixtures / Startup - BLDG A LVL 1	20	31-Mar-26	27-Apr-26	Black Box Terminations Final Fixtures / Startup - BLDG A LVL 1											
Level 2		115	26-Jan-26 A	07-Jul-26												
FAA-INT-LVL2-1430	Frame Walls (Includes Blocking & Backing) - BLDG A LVL2	10	26-Jan-26 A	27-Feb-26	Frame Walls (Includes Blocking & Backing) - BLDG A LVL2											
FAA-INT-LVL2-1450	Rough OH Fire Sprinkler - BLDG A LVL2	20	17-Feb-26 A	24-Feb-26	Rough OH Fire Sprinkler - BLDG A LVL2											
FAA-INT-LVL2-1440	Rough In Electrical Walls - BLDG A LVL2	6	17-Feb-26 A	05-Mar-26	Rough In Electrical Walls - BLDG A LVL2											
FAA-INT-LVL2-1480	Rough In Plumbing Walls - BLDG A LVL2	10	17-Feb-26 A	05-Mar-26	Rough In Plumbing Walls - BLDG A LVL2											
FAA-INT-LVL2-1500	Hang Drywall One Side - BLDG A LVL2	12	18-Feb-26	05-Mar-26	Hang Drywall One Side - BLDG A LVL2											
FAA-INT-LVL2-1470	Rough OH Elect - BLDG A LVL2	15	06-Mar-26	26-Mar-26	Rough OH Elect - BLDG A LVL2											
FAA-INT-LVL2-1460	Rough OH HVAC - BLDG A LVL2	6	06-Mar-26	13-Mar-26	Rough OH HVAC - BLDG A LVL2											
FAA-INT-LVL2-1490	Rough OH Plumbing - BLDG A LVL2	10	06-Mar-26	19-Mar-26	Rough OH Plumbing - BLDG A LVL2											
FAA-INT-LVL2-1520	Insulate Walls - BLDG A LVL2	10	06-Mar-26	19-Mar-26	Insulate Walls - BLDG A LVL2											
FAA-INT-LVL2-1530	Frame Hardlids - BLDG A LVL2	5	16-Mar-26	20-Mar-26	Frame Hardlids - BLDG A LVL2											
FAA-INT-LVL2-1510	Pull Power Wire - BLDG A LVL2	10	20-Mar-26	02-Apr-26	Pull Power Wire - BLDG A LVL2											
FAA-INT-LVL2-1570	Hang Second Side Drywall - BLDG A LVL2	15	23-Mar-26	10-Apr-26	Hang Second Side Drywall - BLDG A LVL2											
FAA-INT-LVL2-1540	Lowvolt Wiring - BLDG A LVL2 LVL2	15	27-Mar-26	16-Apr-26	Lowvolt Wiring - BLDG A LVL2 LVL2											
FAA-INT-LVL2-1600	Tape & Finish Drywall - BLDG A LVL2	15	02-Apr-26	22-Apr-26	Tape & Finish Drywall - BLDG A LVL2											

Run Date - 27-Feb-26

Data Date - 18-Feb-26

Agua Fria HS - Performing Arts Center - Detail

3 of 9

Activity ID		Activity Name	Orig Dur	Start	Finish	2026											
							Feb 44	Mar 45	Apr 46	May 47	Jun 48	Jul 49	Aug 50	Sep 51	Oct 52	Nov 53	Dec 54
		FAA-INT-LVL2-1610	Paint - BLDG A LVL2	15	09-Apr-26	29-Apr-26											
		FAA-INT-LVL2-1620	ACT Grid - BLDG A LVL2	10	13-Apr-26	24-Apr-26											
		FAA-INT-LVL2-1640	Sprinkler Trim - BLDG A LVL2	10	20-Apr-26	01-May-26											
		FAA-INT-LVL2-1630	Light Fixtures / Trim - BLDG A LVL2	15	20-Apr-26	08-May-26											
		FAA-INT-LVL2-1650	HVAC Trim - BLDG A LVL2	5	22-Apr-26	28-Apr-26											
		FAA-INT-LVL2-1660	Elec Devices & Trim - BLDG A LVL2	15	27-Apr-26	15-May-26											
		FAA-INT-LVL2-1670	Grind & Polish Floors - BLDG A LVL2	8	04-May-26	13-May-26											
		FAA-INT-LVL2-1700	Bathroom Wall Tile - BLDG A LVL2	10	14-May-26	28-May-26											
		FAA-INT-LVL2-1710	*Milestone - OH MEP Inspection - BLDG A LVL2	0		15-May-26											
		FAA-INT-LVL2-1720	ACT Tile - BLDG A LVL2	10	18-May-26	01-Jun-26											
		FAA-INT-LVL2-1730	Fire Alarm - BLDG A LVL2	1	18-May-26	18-May-26											
		FAA-INT-LVL2-1680	Install Millwork - BLDG A LVL2	15	27-May-26	16-Jun-26											
		FAA-INT-LVL2-1750	Restroom Plumbing Trim - BLDG A LVL2	10	29-May-26	11-Jun-26											
		FAA-INT-LVL2-1740	Install Carpet & LVT - BLDG A LVL2	10	02-Jun-26	15-Jun-26											
		FAA-INT-LVL2-1760	Install Acoustical Wall Pannels - BLDG A LVL2	10	02-Jun-26	15-Jun-26											
		FAA-INT-LVL2-1770	LV Trim - AV / Telecom / Data	10	02-Jun-26	15-Jun-26											
		FAA-INT-LVL2-1780	DIV 10 - Install Specialties - BLDG A LVL2	10	02-Jun-26	15-Jun-26											
		FAA-INT-LVL2-1810	Partitions & Accessories - BLDG A LVL2	5	12-Jun-26	18-Jun-26											
		FAA-INT-LVL2-1800	Hang & Hardware Interior Doors - BLDG A LVL2	5	16-Jun-26	22-Jun-26											
		FAA-INT-LVL2-1820	McCarthy Completion List First Floor - BLDG A LVL 2	10	23-Jun-26	07-Jul-26											
Structure - B&C			7	22-Jan-26 A	20-Feb-26												
		FAA-STRU-B&C-1080	Canopy Steel - BLDG B&C	7	22-Jan-26 A	20-Feb-26											
Exterior Finishes - B			104	15-Jan-26 A	10-Jun-26												
Skin - B			94	15-Jan-26 A	27-May-26												
		FAA-EXT-B-1100	Install Eifs - BLDG B	30	15-Jan-26 A	23-Feb-26											
		FAA-EXT-B-1120	Install Faux Wood Accents - BLDG B	5	24-Feb-26	02-Mar-26											
		FAA-EXT-B-1130	Intall Faux Brick Venier - BLDG B	10	24-Feb-26	06-Mar-26											
		FAA-EXT-B-1140	Exterior Caulking - BLDG B	10	24-Feb-26	09-Mar-26											
		FAA-EXT-B-1150	Paint Ext - BLDG B	10	09-Mar-26	20-Mar-26											
		FAA-EXT-B-1160	Sprinkler Trim - BLDG B	2	23-Mar-26	24-Mar-26											
		FAA-EXT-B-1170	Elect Trim - BLDG B	10	13-May-26	27-May-26											
Roof - B			72	02-Mar-26	10-Jun-26												
		FAA-ROOF - B-1190	Install Roof Top Equipment - BLDG B	2	02-Mar-26	03-Mar-26											
		FAA-ROOF - B-1200	Install Disconnects & Power For Roof Top Equipment - BLDG B	5	04-Mar-26	10-Mar-26											
		FAA-ROOF - B-1090	Tile Roofing - BLDG B	15	25-Mar-26	14-Apr-26											
		FAA-ROOF - B-1180	McCarthy Completion List - BLDG B EXT	10	28-May-26	10-Jun-26											
Interior Buildout - B			104	30-Jan-26 A	25-Jun-26												
		FAA-INT-B-1020	Rough OH Fire Sprinkler - BLDG B	10	30-Jan-26 A	24-Feb-26											
		FAA-INT-B-1040	Rough In Electrical Walls - BLDG B	15	05-Feb-26	20-Feb-26											
		FAA-INT-B-1030	Rough OH HVAC - BLDG B	15	06-Feb-26 A	27-Feb-26											
		FAA-INT-B-1050	Rough OH Elect - BLDG B	15	13-Feb-26 A	05-Mar-26											
		FAA-INT-B-1070	Hang Drywall One Side - BLDG B	5	23-Feb-26	27-Feb-26											
		FAA-INT-B-1080	Electrical Power Wire Pull/Term - BLDG B	10	27-Feb-26	12-Mar-26											
		FAA-INT-B-1060	Rough In Plumbing Walls - BLDG B	5	02-Mar-26	06-Mar-26											
		FAA-INT-B-1100	Insulate Walls - BLDG B	3	02-Mar-26	04-Mar-26											
		FAA-INT-B-1110	Lowvolt Wiring - BLDG B	10	06-Mar-26	19-Mar-26											
		FAA-INT-B-1090	Rough OH Plumbing - BLDG B	10	09-Mar-26	20-Mar-26											
		FAA-INT-B-1120	Hang Second Side Drywall - BLDG B	5	09-Mar-26	13-Mar-26											
		FAA-INT-B-1130	Tape & Finish Drywall - BLDG B	10	09-Mar-26	20-Mar-26											
		FAA-INT-B-1140	Paint - BLDG B	10	23-Mar-26	03-Apr-26											
		FAA-INT-B-1150	ACT Grid - BLDG B	10	06-Apr-26	17-Apr-26											
		FAA-INT-B-1160	Elect Light Fixtures / Trim - BLDG B	10	20-Apr-26	01-May-26											
		FAA-INT-B-1170	Sprinkler Trim - BLDG B	5	20-Apr-26	24-Apr-26											
		FAA-INT-B-1180	HVAC Trim - BLDG B	10	20-Apr-26	01-May-26											
		FAA-INT-B-1190	Grind & Polish Floors - BLDG B	10	20-Apr-26	01-May-26											
		FAA-INT-B-1200	*Milestone - OH MEP Inspection - BLDG B	0		01-May-26											
		FAA-INT-B-1210	Bathroom Wall Tile - BLDG B	5	04-May-26	08-May-26											
		FAA-INT-B-1220	ACT Tile - BLDG B	5	04-May-26	08-May-26											
		FAA-INT-B-1230	Fire Alarm - BLDG B	1	04-May-26	04-May-26											
		FAA-INT-B-1240	Elect Devices / Trim - BLDG B	10	04-May-26	15-May-26											
		FAA-INT-B-1250	Install Ceramic Kiln - BLDG B	2	04-May-26	05-May-26											
		FAA-INT-B-1260	Restroom Plumbing Trim - BLDG B	2	11-May-26	12-May-26											
		FAA-INT-B-1270	Install Acoustical Wall Panels - BLDG B	5	11-May-26	15-May-26											
		FAA-INT-B-1280	Bathroom Accessories - BLDG B	1	13-May-26	13-May-26											
		FAA-INT-B-1290	DIV 10 - Install Specialties	3	18-May-26	20-May-26											
		FAA-INT-B-1300	LV Trim - AV / Telecom / Data	5	18-May-26	22-May-26											
		FAA-INT-B-1310	Install Millwork - BLDG B	8	26-May-26	04-Jun-26											
		FAA-INT-B-1320	Hang & Hardware Interior Doors - BLDG B	5	05-Jun-26	11-Jun-26											
		FAA-INT-B-1330	McCarthy Completion List - BLDG B INT	10	12-Jun-26	25-Jun-26											
Elect Room - B			19	18-Feb-26	16-Mar-26												
		FAA-INT-ER-1360	Paint - Elect Room BLDG B	2	18-Feb-26	19-Feb-26											
		FAA-INT-ER-1320	Set Transformers - Elect Room BLDG B	1	20-Feb-26	20-Feb-26											
		FAA-INT-ER-1280	Set Panels - Elect Room BLDG B	2	23-Feb-26	24-Feb-26											
		FAA-INT-ER-1370	HVAC Panels & Makeup - Elect Room BLDG B	10	23-Feb-26	06-Mar-26											
		FAA-INT-ER-1290	Install Conduit - Elect Room BLDG B	3	25-Feb-26	27-Feb-26											

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Agua Fria HS - Performing Arts Center - Detail

Activity ID	Activity Name	Orig Dur	Start	Finish	2026											
						Feb 44	Mar 45	Apr 46	May 47	Jun 48	Jul 49	Aug 50	Sep 51	Oct 52	Nov 53	Dec 54
	FAA-INT-ER-1300	Pull Wire & Term - Elect Room BLDG B	5	02-Mar-26	06-Mar-26			Pull Wire & Term - Elect Room BLDG B								
	FAA-INT-ER-1310	Test / Energize Mech Panels - Elect Room BLDG B	2	02-Mar-26	03-Mar-26			Test / Energize Mech Panels - Elect Room BLDG B								
	FAA-INT-ER-1410	Fire Alarm Trim - Elect Room BLDG B	1	02-Mar-26	02-Mar-26			Fire Alarm Trim - Elect Room BLDG B								
	FAA-INT-ER-1380	Inspection on Panels - Elect Room BLDG B	2	09-Mar-26	10-Mar-26			Inspection on Panels - Elect Room BLDG B								
	FAA-INT-ER-1390	Start Up Units - Classroom BLDG B	2	11-Mar-26	12-Mar-26			Start Up Units - Classroom BLDG B								
	FAA-INT-ER-1400	Start Up Units - Lobby / Audience Chamber / Flytower BLDG B	2	13-Mar-26	16-Mar-26			Start Up Units - Lobby / Audience Chamber / Flytower BLDG B								
	IDF Room - B		11	23-Mar-26	06-Apr-26											
	FAA-INT-IDF-1040	Plywood Walls - IDF Room BLDG B	1	23-Mar-26	23-Mar-26			Plywood Walls - IDF Room BLDG B								
	FAA-INT-IDF-1050	Install IDF Equipment - IDF Room BLDG B	10	24-Mar-26	06-Apr-26			Install IDF Equipment - IDF Room BLDG B								
	Exterior Finishes - C		104	29-Jan-26 A	24-Jun-26											
	Skin - C		94	29-Jan-26 A	10-Jun-26											
	FAA-EXT C-1080	Install Eifs - BLDG C	30	29-Jan-26 A	11-Mar-26			Install Eifs - BLDG C								
	FAA-EXT C-1030	Install Exterior Doors & Hardware - BLDG C	5	18-Feb-26	24-Feb-26			Install Exterior Doors & Hardware - BLDG C								
	FAA-EXT C-1100	Install Faux Wood Accents - BLDG C	5	12-Mar-26	18-Mar-26			Install Faux Wood Accents - BLDG C								
	FAA-EXT C-1110	Intall Faux Brick Venier - BLDG C	10	12-Mar-26	23-Mar-26			Intall Faux Brick Venier - BLDG C								
	FAA-EXT C-1120	Exterior Caulking - BLDG C	10	12-Mar-26	25-Mar-26			Exterior Caulking - BLDG C								
	FAA-EXT C-1140	Paint Ext - BLDG C	10	24-Mar-26	06-Apr-26			Paint Ext - BLDG C								
	FAA-EXT C-1160	Sprinkler Trim - BLDG C	2	07-Apr-26	08-Apr-26			Sprinkler Trim - BLDG C								
	FAA-EXT C-1170	Elect Trim - BLDG C	10	28-May-26	10-Jun-26							Elect Trim - BLDG C				
	Roof - C		82	02-Mar-26	24-Jun-26											
	FAA-ROOF - C-1200	Install Roof Top Equipment - BLDG C	2	02-Mar-26	03-Mar-26			Install Roof Top Equipment - BLDG C								
	FAA-ROOF - C-1210	Install Disconnects & Power For Roof Top Equipment - BLDG C	5	04-Mar-26	10-Mar-26			Install Disconnects & Power For Roof Top Equipment - BLDG C								
	FAA-ROOF - C-1070	Tile Roofing - BLDG C	15	15-Apr-26	05-May-26			Tile Roofing - BLDG C								
	FAA-ROOF - C-1180	McCarthy Completion List - BLDG C EXT	10	11-Jun-26	24-Jun-26							McCarthy Completion List - BLDG C EXT				
	Interior Buildout - C		105	30-Jan-26 A	26-Jun-26											
	FAA-INT-C-1040	Rough In Electrical Walls - BLDG C	10	30-Jan-26 A	19-Feb-26			Rough In Electrical Walls - BLDG C								
	FAA-INT-C-1060	Rough OH Elect - BLDG C	15	13-Feb-26 A	05-Mar-26			Rough OH Elect - BLDG C								
	FAA-INT-C-1070	Rough OH Plumbing - BLDG C	10	13-Feb-26 A	26-Feb-26			Rough OH Plumbing - BLDG C								
	FAA-INT-C-1030	Rough OH HVAC - BLDG C	15	18-Feb-26	10-Mar-26			Rough OH HVAC - BLDG C								
	FAA-INT-C-1100	Hang Drywall One Side - BLDG C	5	20-Feb-26	26-Feb-26			Hang Drywall One Side - BLDG C								
	FAA-INT-C-1110	Insulate Walls - BLDG C	3	27-Feb-26	03-Mar-26			Insulate Walls - BLDG C								
	FAA-INT-C-1080	Electrical Power Wire Pull /Term - BLDG C	10	27-Feb-26	12-Mar-26			Electrical Power Wire Pull /Term - BLDG C								
	FAA-INT-C-1120	Hang Second Side Drywall - BLDG C	5	02-Mar-26	06-Mar-26			Hang Second Side Drywall - BLDG C								
	FAA-INT-C-1130	Tape & Finish Drywall - BLDG C	10	02-Mar-26	13-Mar-26			Tape & Finish Drywall - BLDG C								
	FAA-INT-C-1090	Lowvolt Wiring - BLDG C	10	06-Mar-26	19-Mar-26			Lowvolt Wiring - BLDG C								
	FAA-INT-C-1370	Frame & Hang Sound Studio Ceilings - BLDG C	10	11-Mar-26	24-Mar-26			Frame & Hang Sound Studio Ceilings - BLDG C								
	FAA-INT-C-1140	Paint - BLDG C	10	16-Mar-26	27-Mar-26			Paint - BLDG C								
	FAA-INT-C-1150	ACT Grid - BLDG C	10	30-Mar-26	10-Apr-26			ACT Grid - BLDG C								
	FAA-INT-C-1160	Film Studio Pipe Grid Install - BLDG C	5	30-Mar-26	03-Apr-26			Film Studio Pipe Grid Install - BLDG C								
	FAA-INT-C-1170	Elect Light Fixtures / Trim - BLDG C	10	13-Apr-26	24-Apr-26			Elect Light Fixtures / Trim - BLDG C								
	FAA-INT-C-1180	Sprinkler Trim - BLDG C	5	13-Apr-26	17-Apr-26			Sprinkler Trim - BLDG C								
	FAA-INT-C-1190	HVAC Trim - BLDG C	10	13-Apr-26	24-Apr-26			HVAC Trim - BLDG C								
	FAA-INT-C-1200	Grind & Polish Floors - BLDG C	10	13-Apr-26	24-Apr-26			Grind & Polish Floors - BLDG C								
	FAA-INT-C-1210	*Milestone - OH MEP Inspection - BLDG C	0		24-Apr-26			*Milestone - OH MEP Inspection - BLDG C								
	FAA-INT-C-1220	Bathroom Wall Tile - BLDG C	5	27-Apr-26	01-May-26			Bathroom Wall Tile - BLDG C								
	FAA-INT-C-1240	Elect Devices / Trim - BLDG C	10	27-Apr-26	08-May-26			Elect Devices / Trim - BLDG C								
	FAA-INT-C-1250	Restroom Plumbing Trim - BLDG C	2	04-May-26	05-May-26			Restroom Plumbing Trim - BLDG C								
	FAA-INT-C-1230	Fire Alarm - BLDG C	1	05-May-26	05-May-26			Fire Alarm - BLDG C								
	FAA-INT-C-1260	Bathroom Accessories - BLDG C	1	06-May-26	06-May-26			Bathroom Accessories - BLDG C								
	FAA-INT-C-1270	ACT Tile - BLDG C	5	11-May-26	15-May-26			ACT Tile - BLDG C								
	FAA-INT-C-1280	DIV 10 - Install Specialties - BLDG C	3	11-May-26	13-May-26			DIV 10 - Install Specialties - BLDG C								
	FAA-INT-C-1290	LV Trim - AV / Telecom / Data	5	11-May-26	15-May-26			LV Trim - AV / Telecom / Data								
	FAA-INT-C-1310	Install Acoustical Wall Panels - BLDG C	5	18-May-26	22-May-26			Install Acoustical Wall Panels - BLDG C								
	FAA-INT-C-1320	Film Studio Terminations Final Fixtures / Startup - BLDG C	12	18-May-26	03-Jun-26			Film Studio Terminations Final Fixtures / Startup - BLDG C								
	FAA-INT-C-1300	Install Millwork - BLDG C	8	26-May-26	04-Jun-26			Install Millwork - BLDG C								
	FAA-INT-C-1330	Install Carpet & LVT - BLDG C	1	05-Jun-26	05-Jun-26			Install Carpet & LVT - BLDG C								
	FAA-INT-C-1340	Hang & Hardware Interior Doors - BLDG C	5	08-Jun-26	12-Jun-26			Hang & Hardware Interior Doors - BLDG C								
	FAA-INT-C-1350	McCarthy Completion List - BLDG C INT	10	15-Jun-26	26-Jun-26							McCarthy Completion List - BLDG C INT				
	Site Work		126	22-Dec-25 A	22-Jun-26											
	Roads & Parking Lots		124	22-Dec-25 A	18-Jun-26											
	Retaining Wall Redesign		108	22-Dec-25 A	27-May-26											
	FRAG-REDESIGN-1130	FRAG: Procurement - Masonry Block	80	22-Dec-25 A	09-Mar-26			FRAG: Procurement - Masonry Block								
	Over EX		6	18-Feb-26	25-Feb-26											
	FRAG-REDESIGN-1180	FRAG: Over Ex Recompact S Curve - Retaining Wall Redesign	3	18-Feb-26	20-Feb-26			FRAG: Over Ex Recompact S Curve - Retaining Wall Redesign								
	FRAG-REDESIGN-1170	FRAG: Over Ex Recompact North - Retaining Wall Redesign	3	23-Feb-26	25-Feb-26			FRAG: Over Ex Recompact North - Retaining Wall Redesign								
	Footings		56	18-Feb-26	06-May-26											
	FRAG-REDESIGN-1160	FRAG: FRPS Footings South Bus Lane - Retaining Wall Redesign	4	18-Feb-26	23-Feb-26			FRAG: FRPS Footings South Bus Lane - Retaining Wall Redesign								
	FRAG-REDESIGN-1080	FRAG: FRPS Footings West - Retaining Wall Redesign	8	24-Feb-26	05-Mar-26			FRAG: FRPS Footings West - Retaining Wall Redesign								
	FRAG-REDESIGN-1150	FRAG: FRPS Footings S Curve - Retaining Wall Redesign	8	06-Mar-26	17-Mar-26			FRAG: FRPS Footings S Curve - Retaining Wall Redesign								
	FRAG-REDESIGN-1140	FRAG: FRPS Footings North - Retaining Wall Redesign	4	18-Mar-26	23-Mar-26			FRAG: FRPS Footings North - Retaining Wall Redesign								
	FRAG-REDESIGN-1320	FRAG: FRPS Footings Upper S Curve - Retaining Wall Redesign	8	27-Apr-26	06-May-26			FRAG: FRPS Footings Upper S Curve - Retaining Wall Redesign								
	Masonry		52	10-Mar-26	20-May-26											
	FRAG-REDESIGN-1220	FRAG: Masonry Wall South Bus Lane - Retaining Wall Redesign	5	10-Mar-26	16-Mar-26			FRAG: Masonry Wall South Bus Lane - Retaining Wall Redesign								
	FRAG-REDESIGN-1210	FRAG: Masonry Wall West - Retaining Wall Redesign	4	17-Mar-26	20-Mar-26			FRAG: Masonry Wall West - Retaining Wall Redesign								
	FRAG-REDESIGN-1200	FRAG: Masonry Wall North - Retaining Wall Redesign	5	24-Mar-26	30-Mar-26			FRAG: Masonry Wall North - Retaining Wall Redesign								

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Agua Fria HS - Performing Arts Center - Detail

Activity ID	Activity Name	Orig Dur	Start	Finish	2026																					
						Feb 44		Mar 45		Apr 46		May 47		Jun 48		Jul 49		Aug 50		Sep 51		Oct 52		Nov 53		Dec 54
	FRAG-REDESIGN-1120	FRAG: Masonry Wall Upper - Retaining Wall Redesign	10	07-May-26	20-May-26																					
	Cast in Place Concrete Retaining Wall		15	23-Mar-26	10-Apr-26																					
	FRAG-REDESIGN-1250	FRAG: Concrete Wall West - Retaining Wall Redesign	13	23-Mar-26	08-Apr-26																					
	FRAG-REDESIGN-1260	FRAG: Concrete Wall S Curve - Retaining Wall Redesign	15	23-Mar-26	10-Apr-26																					
	Backfill		47	23-Mar-26	27-May-26																					
	FRAG-REDESIGN-1280	FRAG: Water Proof / Backfill South Bus Lane - Retaining Wall Redesign	4	23-Mar-26	26-Mar-26																					
	FRAG-REDESIGN-1270	FRAG: Water Proof / Backfill West - Retaining Wall Redesign	8	09-Apr-26	20-Apr-26																					
	FRAG-REDESIGN-1300	FRAG: Water Proof / Backfill S Curve - Retaining Wall Redesign	10	13-Apr-26	24-Apr-26																					
	FRAG-REDESIGN-1290	FRAG: Water Proof / Backfill North - Retaining Wall Redesign	4	27-Apr-26	30-Apr-26																					
	FRAG-REDESIGN-1310	FRAG: Water Proof / Backfill S Curve Upper Wall Lane - Retaining Wall Redesign	4	21-May-26	27-May-26																					
	Loop Road & Roundabout		38	27-Apr-26	18-Jun-26																					
	FAA-SITE-1060	Curb & Gutter - Loop Road & Roundabout	10	27-Apr-26	08-May-26																					
	FAA-SITE-1160	Install Retaining Wall Handrails - Loop Road & Roundabout	15	30-Apr-26	20-May-26																					
	FAA-SITE-1120	Light Pole Bases - Loop Road & Roundabout	8	11-May-26	20-May-26																					
	FAA-ROAD-1000	Irrigation Sleeves - Loop Road & Roundabout	5	11-May-26	15-May-26																					
	FAA-SITE-1100	Trees & Shrubs - Loop Road & Roundabout	5	18-May-26	22-May-26																					
	FAA-SITE-1130	Light Poles - Loop Road & Roundabout	5	21-May-26	28-May-26																					
	FAA-SITE-1110	DG - Loop Road & Roundabout	5	26-May-26	01-Jun-26																					
	FAA-SITE-1070	Asphalt Paving - Loop Road & Roundabout	10	28-May-26	10-Jun-26																					
	FAA-SITE-1090	Irrigation - Loop Road & Roundabout	15	29-May-26	18-Jun-26																					
	FAA-SITE-1150	Striping & Signage - Loop Road & Roundabout	5	11-Jun-26	17-Jun-26																					
	North Parking Lot		66	17-Mar-26	17-Jun-26																					
	FAA-NPL-1310	Irrigation Sleeves - North Parking Lot	2	17-Mar-26	18-Mar-26																					
	FAA-NPL-1300	Curb & Gutter - North Parking Lot	10	19-Mar-26	01-Apr-26																					
	FAA-NPL-1000	Light Pole Bases - North Parking Lot	5	02-Apr-26	08-Apr-26																					
	FAA-NPL-1010	Light Poles - North Parking Lot	2	09-Apr-26	10-Apr-26																					
	FAA-NPL-1020	Irrigation - North Parking Lot	5	01-May-26	07-May-26																					
	FAA-NPL-1030	Asphalt Paving - North Parking Lot	8	08-May-26	19-May-26																					
	FAA-NPL-1040	Trees & Shrubs - North Parking Lot	4	08-May-26	13-May-26																					
	FAA-NPL-1050	DG - North Parking Lot	4	14-May-26	19-May-26																					
	FAA-NPL-1060	Striping & Signage - North Parking Lot	2	16-Jun-26	17-Jun-26																					
	West Parking Lot		42	21-Apr-26	18-Jun-26																					
	FAA-WPL-1070	Curb & Gutter - West Parking Lot	10	21-Apr-26	04-May-26																					
	FAA-WPL-1000	Light Pole Bases - West Parking Lot	8	05-May-26	14-May-26																					
	FAA-WPL-1080	Irrigation Sleeves - West Parking Lot	5	05-May-26	11-May-26																					
	FAA-WPL-1090	FRPS Sidewalk & Stairs - West Parking Lot	5	05-May-26	11-May-26																					
	FAA-WPL-1010	Light Poles - West Parking Lot	3	15-May-26	19-May-26																					
	FAA-WPL-1020	Irrigation - West Parking Lot	8	20-May-26	01-Jun-26																					
	FAA-WPL-1030	Asphalt Paving - West Parking Lot	10	02-Jun-26	15-Jun-26																					
	FAA-WPL-1040	Trees & Shrubs - West Parking Lot	5	02-Jun-26	08-Jun-26																					
	FAA-WPL-1050	DG - West Parking Lot	5	09-Jun-26	15-Jun-26																					
	FAA-WPL-1060	Striping & Signage - West Parking Lot	3	16-Jun-26	18-Jun-26																					
	Building Hardscape & Landscape		71	13-Mar-26	22-Jun-26																					
	FAA-SITE-1080	Decorative/Entry Sidewalks - Building Hardscape & Landscape	40	13-Mar-26	07-May-26																					
	FAA-SITE-1240	West Irrigation - Building Hardscape & Landscape	10	17-Apr-26	30-Apr-26																					
	FAA-SITE-1210	North Irrigation - Building Hardscape & Landscape	10	01-May-26	14-May-26																					
	FAA-SITE-1140	Wrought Iron Fencing & Gates - Building Hardscape & Landscape	15	08-May-26	29-May-26																					
	FAA-SITE-1220	Trees & Shrubs - Building Hardscape & Landscape	15	15-May-26	05-Jun-26																					
	FAA-SITE-1230	DG - Building Hardscape & Landscape	10	08-Jun-26	19-Jun-26																					
	FAA-SITE-1250	Hardscape & Landscape Completion List	1	22-Jun-26	22-Jun-26																					
	Inspections		78	11-Mar-26	29-Jun-26																					
	FAA-INSP-1200	Chlorinization Inspection	5	11-Mar-26																						

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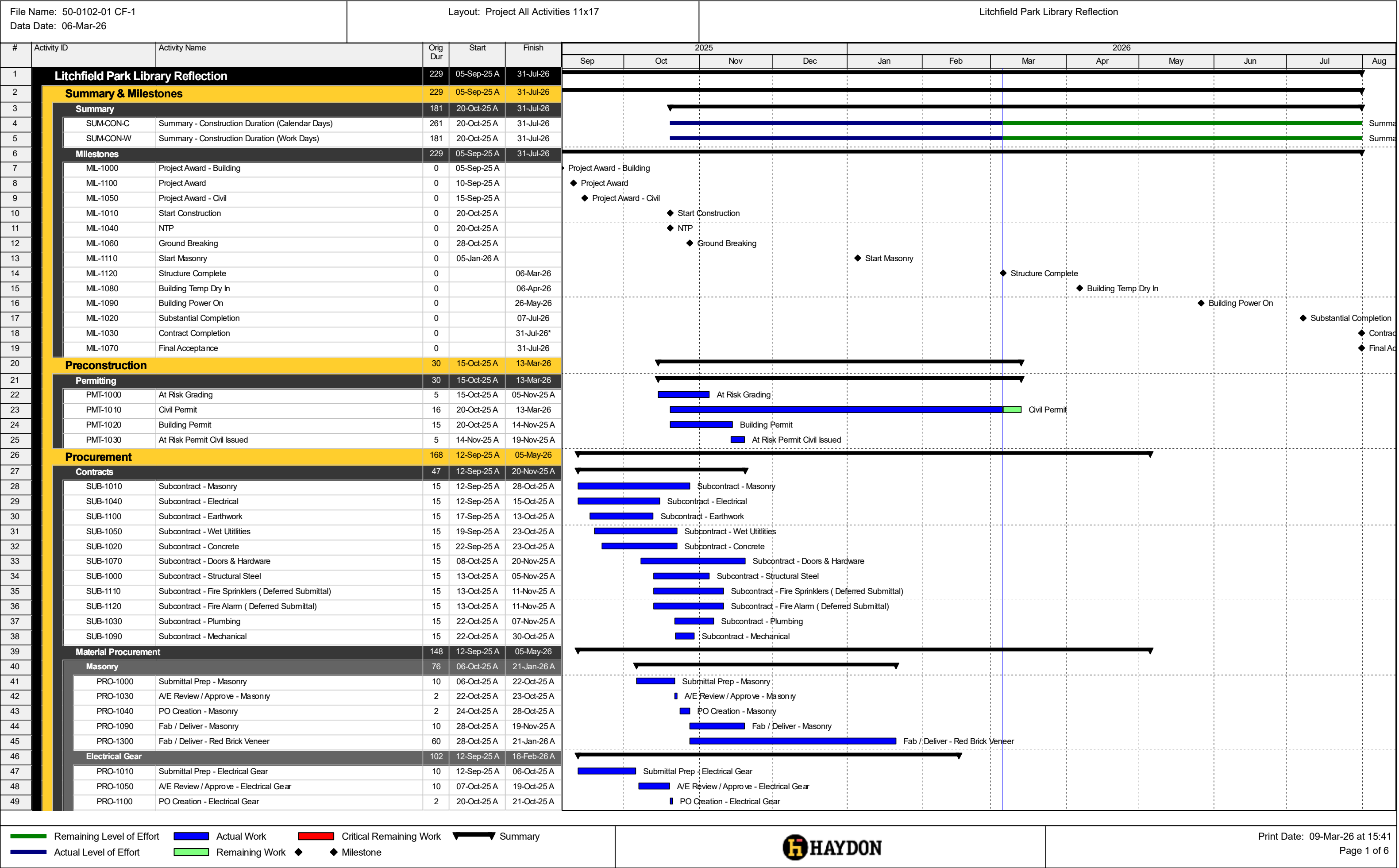
Run Date - 27-Feb-26 Data Date - 18-Feb-26		Agua Fria HS - Performing Arts Center - Detail		7 of 9
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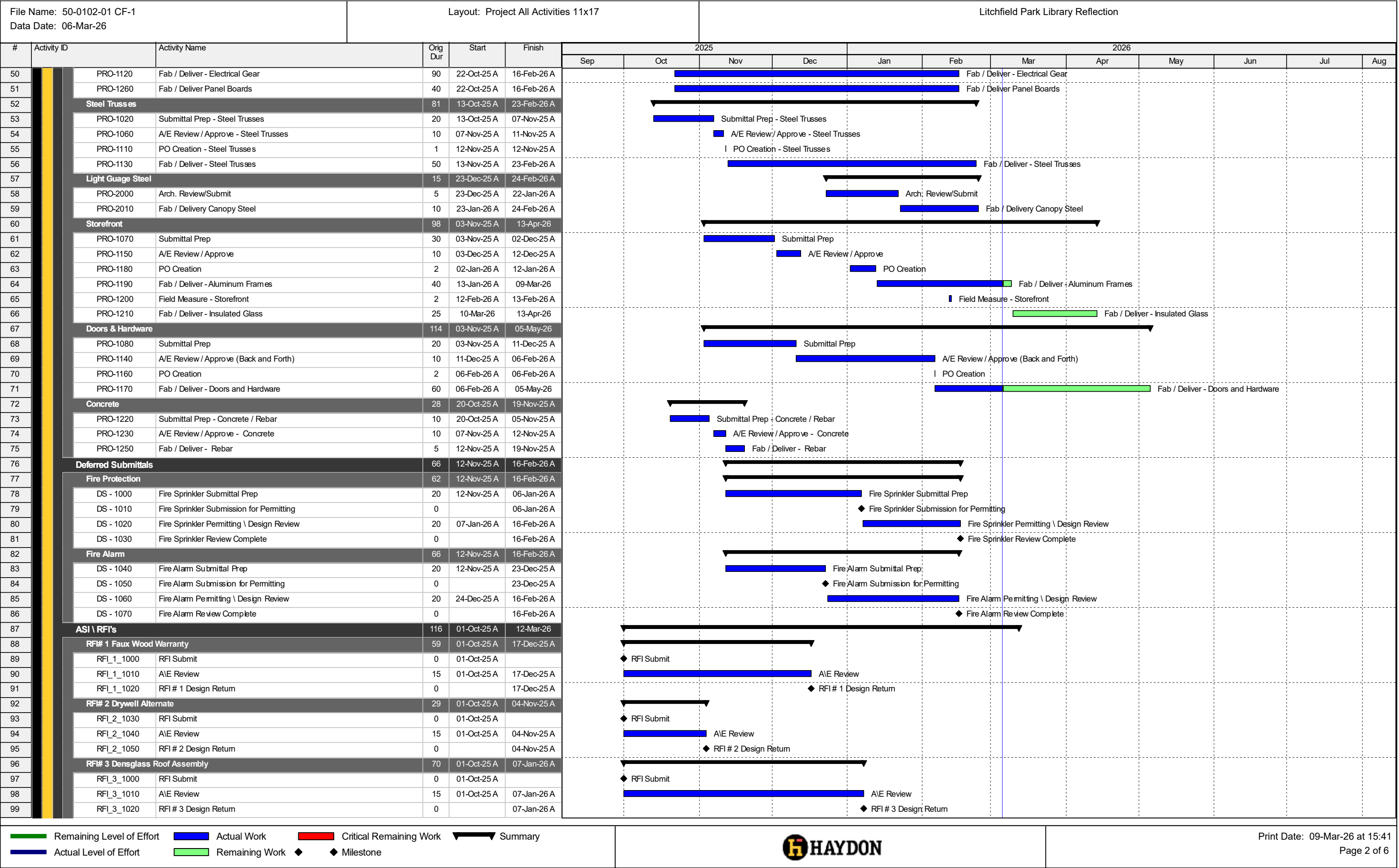
Activity ID	Activity Name	Orig Dur	Start	Finish	2026																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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	INT-AUD-PO DF-1250	Hang Drywall - Audience Chamber - Post DF	3	09-Jun-26	11-Jun-26																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											

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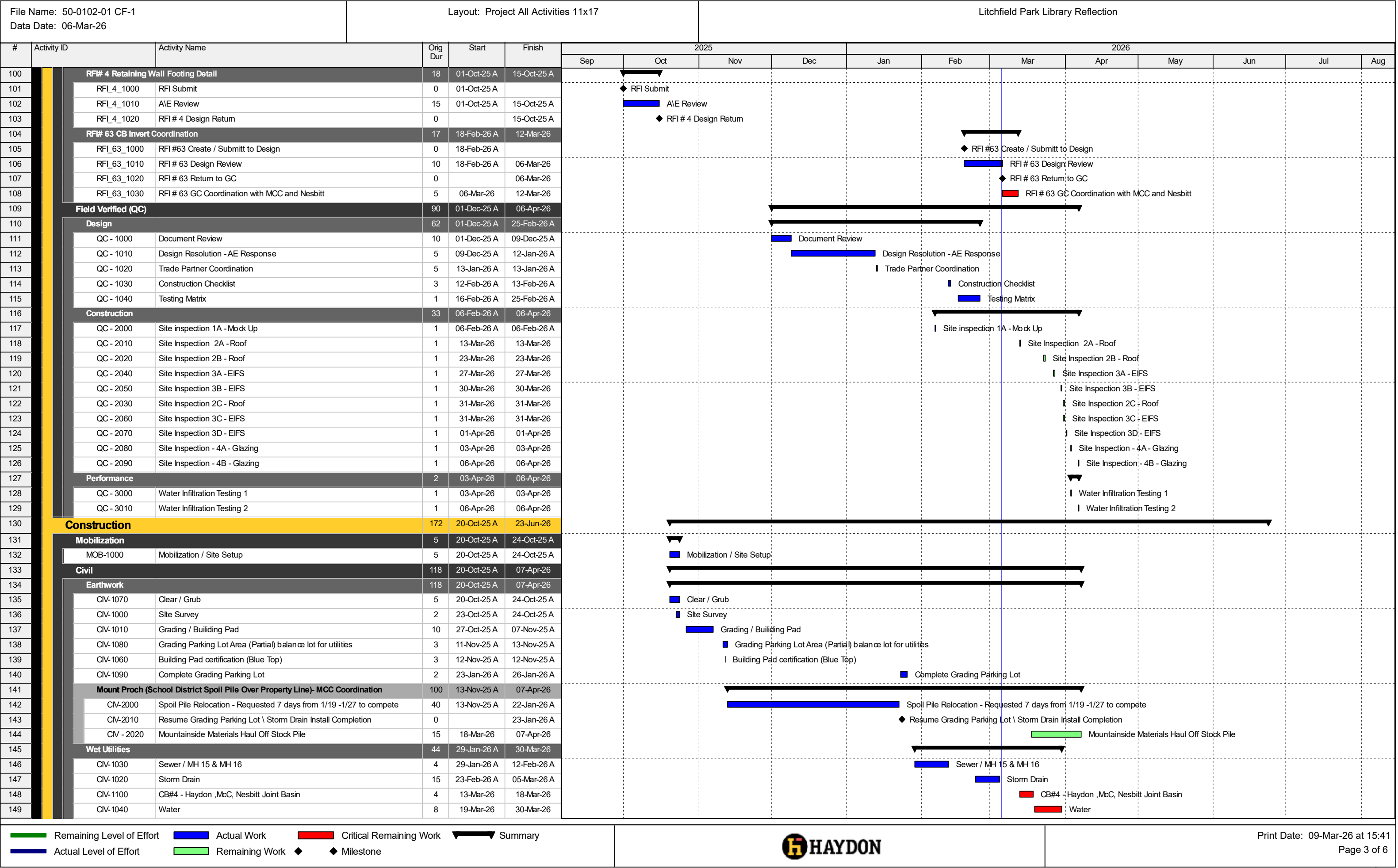
Agua Fria HS - Performing Arts Center - Detail

Activity ID	Activity Name	Orig Dur	Start	Finish	2026																						
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec											
						44	45	46	47	48	49	50	51	52	53	54											
	INT-F-1000	Install Garage Doors - Flytower / Stage	5	21-May-26	28-May-26																						
	INT-F-1190	Hang / Tape - Chair Storage Walls - Flytower / Stage	10	21-May-26	04-Jun-26																						
	INT-F-1080	Frame / Drywall / Tape / Texture Walls - Flytower / Stage	15	26-May-26	15-Jun-26																						
	INT-F-1180	Install Tectem Panels - Flytower / Stage	10	02-Jun-26	15-Jun-26																						
	INT-F-1090	Paint Walls - Flytower / Stage	5	16-Jun-26	22-Jun-26																						
	INT-F-1100	Install Theatrical Equipment - Speaker & Stage Ceiling - Flytower / Stage	15	23-Jun-26	14-Jul-26																						
	INT-F-1170	Install Rigging - Lower Equipment Install - Flytower / Stage	5	08-Jul-26	14-Jul-26																						
	INT-F-1200	Stage Rigging - Flytower / Stage	25	08-Jul-26	11-Aug-26																						
	INT-F-1150	Elect Lighting / Trim - Flytower / Stage / Secene Shop	5	09-Jul-26	15-Jul-26																						
	INT-F-1220	Fire Alarm Trim - Flytower / Stage	1	28-Jul-26	28-Jul-26																						
	INT-F-1110	Grind and Seal Floors - Flytower / Stage	8	05-Aug-26	14-Aug-26																						
	INT-F-1120	Install Flooring on Stage - Flytower / Stage	3	17-Aug-26	19-Aug-26																						
	INT-F-1140	Install Doors & Hardware - Flytower / Stage	3	17-Aug-26	19-Aug-26																						
	INT-F-1130	Paint Stage Floor - Flytower / Stage	2	20-Aug-26	21-Aug-26																						
	INT-F-1210	Stage Drapery - Flytower / Stage	3	24-Aug-26	26-Aug-26																						
	Back of House / Corridor		104	16-Apr-26	11-Sep-26																						
	INT-C-BOH-1000	Rough-in O/H Fire Sprinkler - Back of House / Corridor	6	16-Apr-26	23-Apr-26																						
	INT-C-BOH-1010	Rough-in OH HVAC - Back of House / Corridor	6	24-Apr-26	01-May-26																						
	INT-C-BOH-1280	Rough-in O/H Plumb - Back of House / Corridor	9	24-Apr-26	06-May-26																						
	INT-C-BOH-1020	Rough-in O/H Elect - Back of House / Corridor	6	30-Apr-26	07-May-26																						
	INT-C-BOH-1030	Frame Walls - Back of House / Corridor	11	08-May-26	22-May-26																						
	INT-C-BOH-1270	Frame Ceiling - Back of House / Corridor	4	19-May-26	22-May-26																						
	INT-C-BOH-1040	Rough-in I/W Elect - Back of House / Corridor	5	26-May-26	01-Jun-26																						
	INT-C-BOH-1050	Rough-in I/W Plumb - Back of House / Corridor	7	26-May-26	03-Jun-26																						
	INT-C-BOH-1060	Insulation - Back of House / Corridor	2	04-Jun-26	05-Jun-26																						
	INT-C-BOH-1070	Hang Drywall - Back of House / Corridor	7	08-Jun-26	16-Jun-26																						
	INT-C-BOH-1080	Tape Texture - Back of House / Corridor	7	16-Jun-26	24-Jun-26																						
	INT-C-BOH-1090	Paint - Back of House / Corridor	2	25-Jun-26	26-Jun-26																						
	INT-C-BOH-1110	Install Ceiling Grid - Back of House / Corridor	4	29-Jun-26	02-Jul-26																						
	INT-C-BOH-1260	Install Acoustical Wall Panels - Back of House / Corridor	2	29-Jun-26	30-Jun-26																						
	INT-C-BOH-1140	Drop to Grid - Elect - Back of House / Corridor	10	15-Jul-26	28-Jul-26																						
	INT-C-BOH-1150	Drop to Grid - HVAC - Back of House / Corridor	10	15-Jul-26	28-Jul-26																						
	INT-C-BOH-1160	Drop to Grid - Fire Sprinkler - Back of House / Corridor	10	15-Jul-26	28-Jul-26																						
	INT-C-BOH-1170	Data Drop to Grid - Back of House / Corridor	10	15-Jul-26	28-Jul-26																						
	INT-C-BOH-1190	Drop Ceiling Tile - Back of House / Corridor	5	29-Jul-26	04-Aug-26																						
	INT-C-BOH-1300	Fire Alarm Trim - Back of House / Corridor	1	29-Jul-26	29-Jul-26																						
	INT-C-BOH-1200	Install Millwork - Back of House / Corridor	10	05-Aug-26	18-Aug-26																						
	INT-C-BOH-1210	Install Carpet & Base - Back of House / Corridor	2	14-Aug-26	17-Aug-26																						
	INT-C-BOH-1220	Install Doors & Hardware - Back of House / Corridor	3	18-Aug-26	20-Aug-26																						
	INT-C-BOH-1100	Grind and Seal Concrete Floors - Back of House / Corridor	6	19-Aug-26	26-Aug-26																						
	INT-C-BOH-1120	Ceramic Tile - Restrooms - Back of House / Corridor	7	27-Aug-26	04-Sep-26																						
	INT-C-BOH-1180	Plumb Fixtures - Restroom - Back of House / Corridor	4	08-Sep-26	11-Sep-26																						
	INT-C-BOH-1130	Restroom Partitions / Accessories / Lockers - Back of House / Corridor	4	08-Sep-26	11-Sep-26																						
	Level 2 Buildout		90	20-May-26	25-Sep-26																						
	LVL2-1000	Level 2 - Future Use / Multi Use / Kitchen Shell	80	20-May-26	11-Sep-26																						
	LVL2-1010	McCarthy Completion List - PAC INT	10	14-Sep-26	25-Sep-26																						
	Site Work		37	13-Jul-26	01-Sep-26																						
	PAC-SITE-1030	Irrigation Sleeves	5	13-Jul-26	17-Jul-26																						
	PAC-SITE-1040	FRPS Sidewalks	15	20-Jul-26	07-Aug-26																						
	PAC-SITE-1050	Wrought Iron Fencing & Gates	15	10-Aug-26	28-Aug-26																						
	PAC-SITE-1060	Irrigation	10	10-Aug-26	21-Aug-26																						
	PAC-SITE-1070	Trees & Shrubs	5	24-Aug-26	28-Aug-26																						
	PAC-SITE-1080	DG	2	31-Aug-26	01-Sep-26																						
	Start-up/Commissioning		72	26-May-26	03-Sep-26																						
	PAC-CL-1030	HVAC Bump & Start - PAC	2	26-May-26	27-May-26																						
	PAC-CL-1040	HVAC Controls - PAC	10	13-Jul-26	24-Jul-26																						
	PAC-CL-1050	TAB - PAC	5	21-Aug-26	27-Aug-26																						
	PAC-CL-1060	TAB Report - PAC	5	28-Aug-26	03-Sep-26																						
	Inspections																										



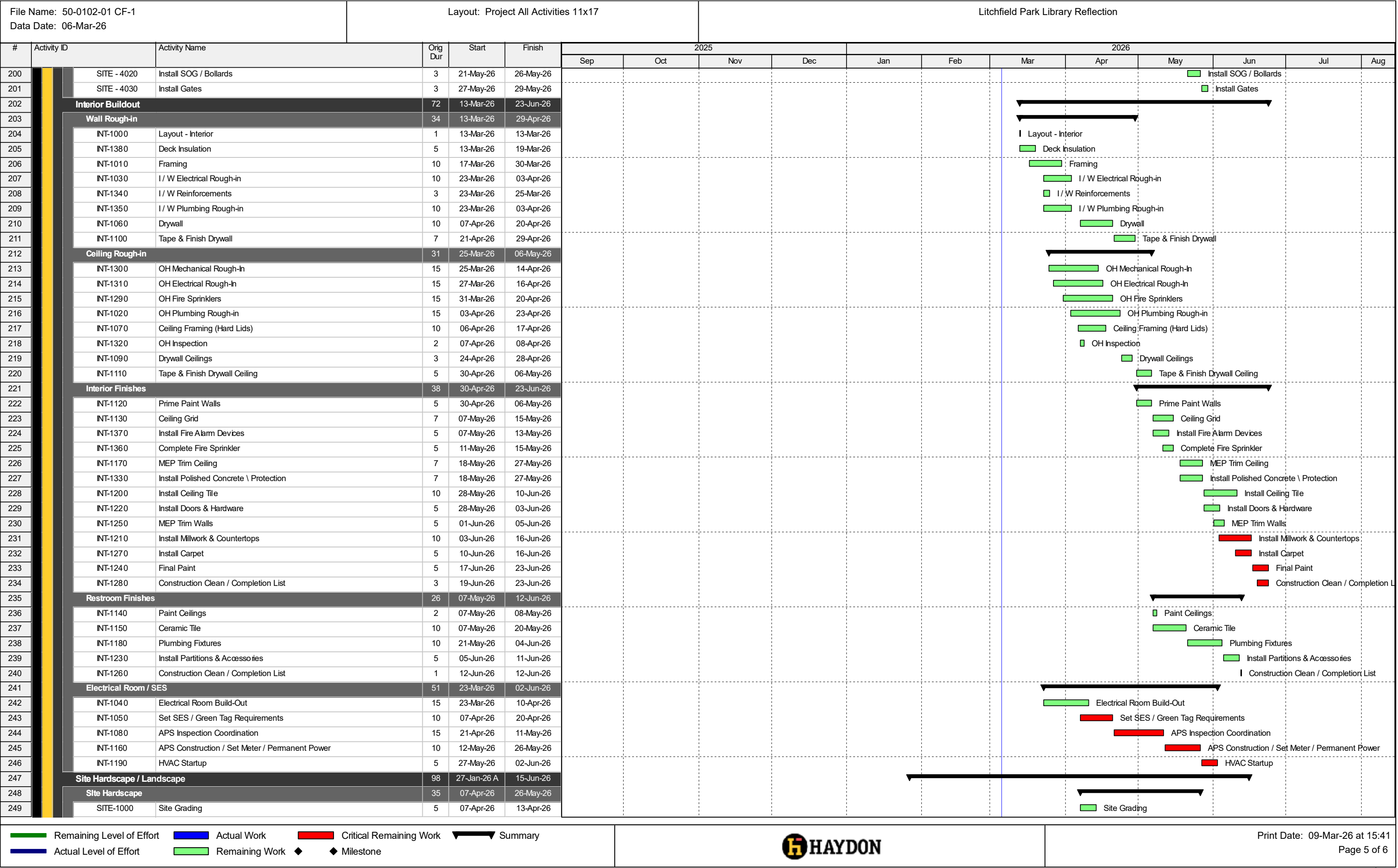


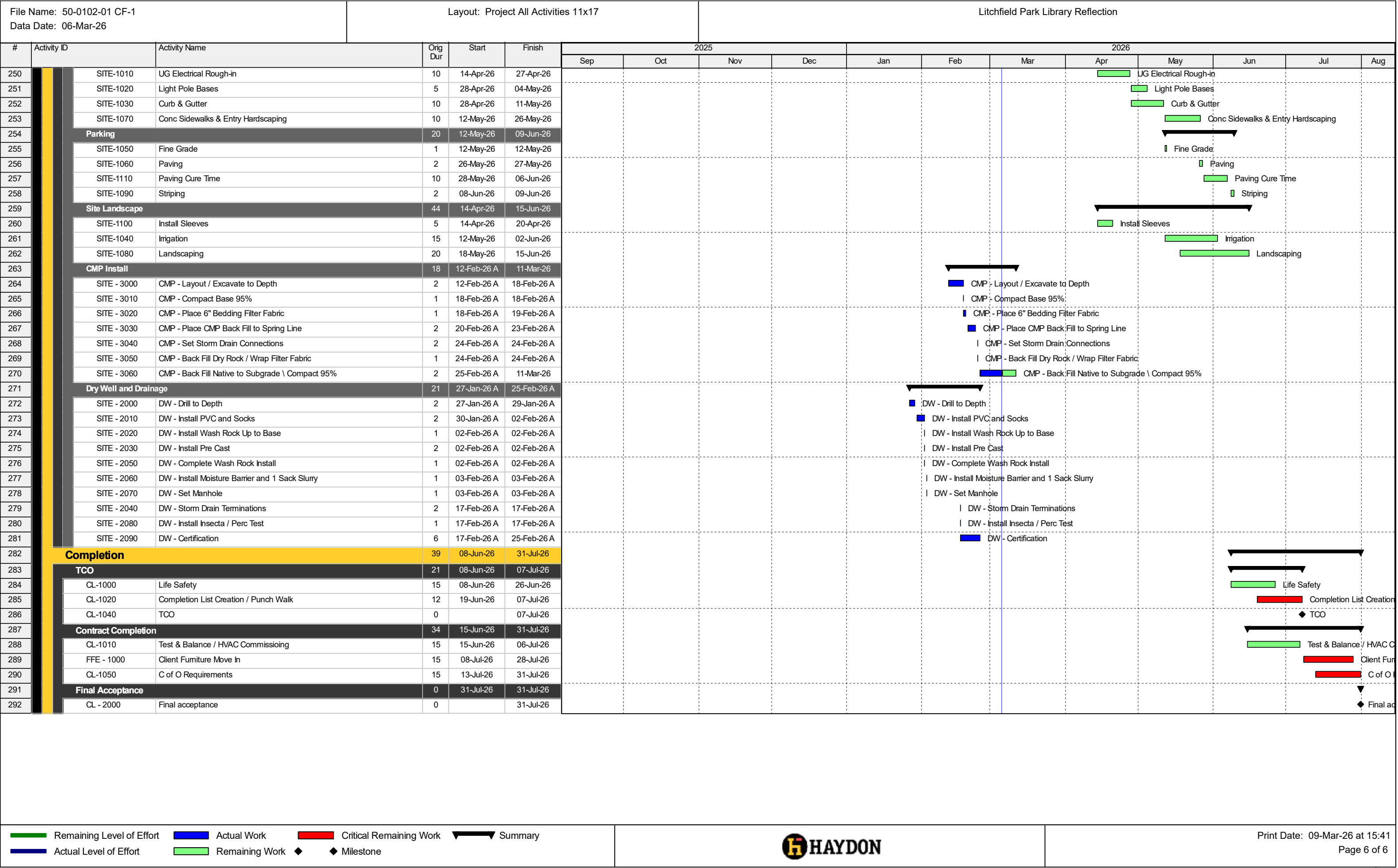
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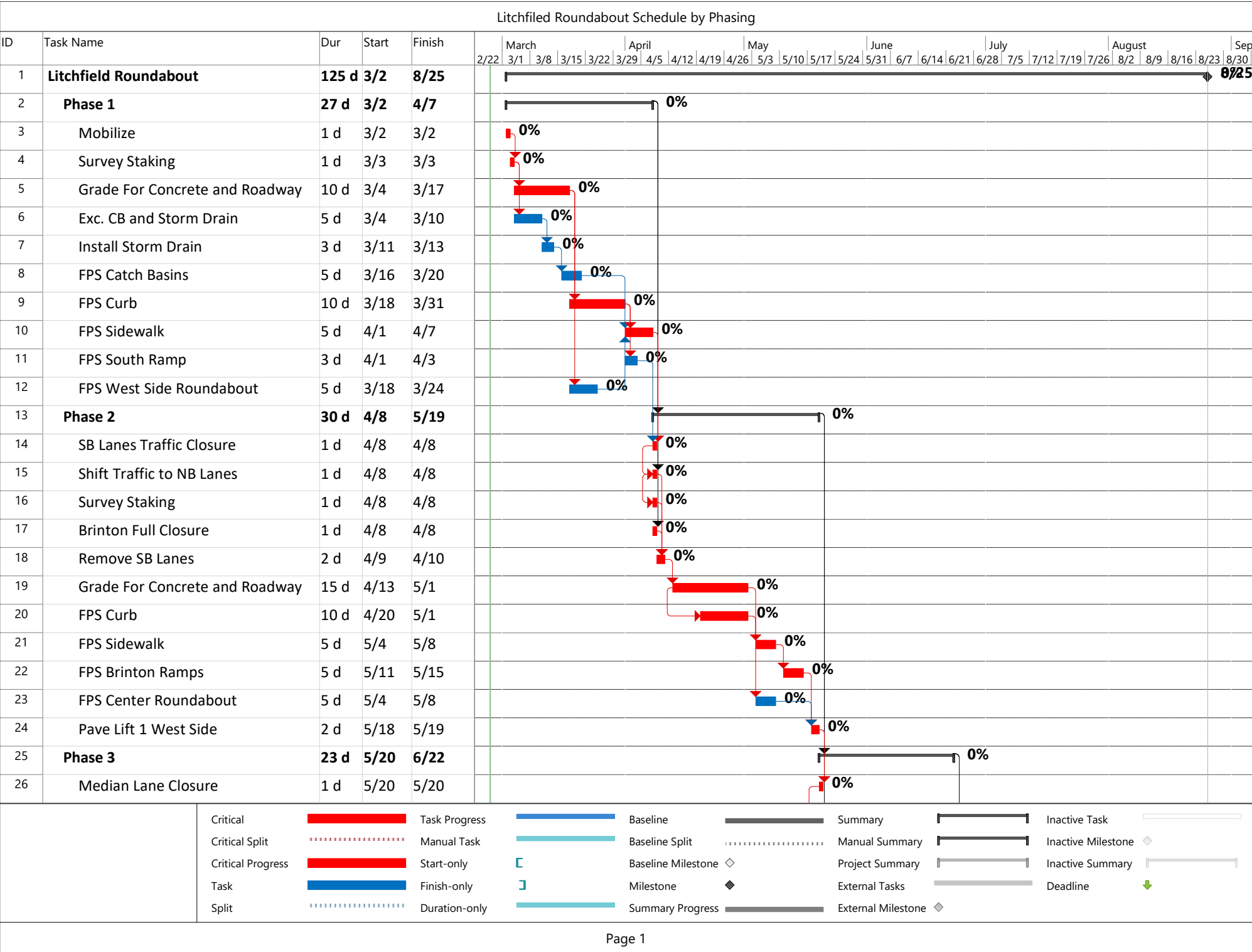


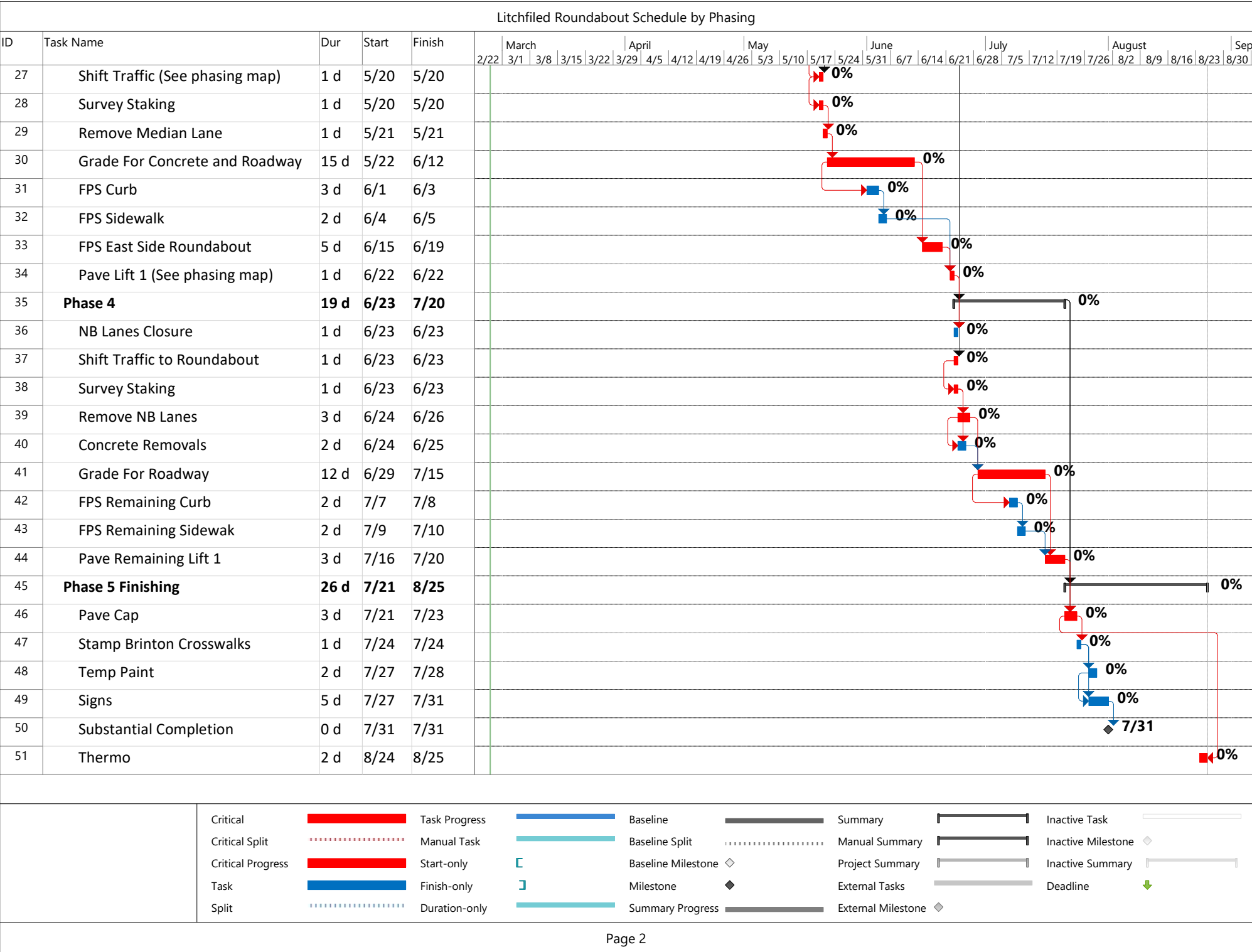
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File Name: 50-0102-01 CF-1 Data Date: 06-Mar-26			Layout: Project All Activities 11x17			Litchfield Park Library Reflection											
#	Activity ID	Activity Name	Orig Dur	Start	Finish	2025				2026							
						Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
150		Dry Utilities	5	31-Mar-26	06-Apr-26												
151	CV-1050	UG Electrical Infrastructure	5	31-Mar-26	06-Apr-26												
152		Mock Up	19	22-Jan-26 A	11-Mar-26												
153		Exterior	19	22-Jan-26 A	11-Mar-26												
154	MCK - 1000	Mock Up 1	10	22-Jan-26 A	04-Feb-26 A												
155	MCK - 1010	A/O Review	5	09-Feb-26 A	11-Mar-26												
156		Interior	10	09-Feb-26 A	11-Mar-26												
157	MCK - 1030	A/O Review	5	09-Feb-26 A	11-Mar-26												
158	MCK - 1020	Mock Up - Concrete	5	11-Feb-26 A	11-Feb-26 A												
159		Structure	104	17-Nov-25 A	15-Apr-26												
160		Foundations	35	17-Nov-25 A	31-Dec-25 A												
161	STR-1130	Rain Event	5	17-Nov-25 A	21-Nov-25 A												
162	STR-1070	Footings Layouts	1	17-Nov-25 A	17-Nov-25 A												
163	STR-1010	Footings	7	22-Nov-25 A	12-Dec-25 A												
164	STR-1100	Electrical UG BLDG Pad	5	03-Dec-25 A	09-Dec-25 A												
165	STR-1020	Masonry Stem Wall	4	09-Dec-25 A	15-Dec-25 A												
166	STR-1000	UG Plumb Rough-in	5	11-Dec-25 A	17-Dec-25 A												
167	STR-1110	Electrical Floor Boxes	3	29-Dec-25 A	31-Dec-25 A												
168		SOG	14	18-Dec-25 A	08-Jan-26 A												
169	STR-1030	SOG Prep	3	18-Dec-25 A	24-Dec-25 A												
170	STR-1120	Trade Partner Coordination	5	18-Dec-25 A	02-Jan-26 A												
171	STR-1080	Vapor Barrier \ Rebar \ Inspection	1	31-Dec-25 A	02-Jan-26 A												
172	STR-1090	Place Concrete	1	05-Jan-26 A	05-Jan-26 A												
173	STR-1040	Conc Cure SOG	3	06-Jan-26 A	08-Jan-26 A												
174		Masonry	73	05-Jan-26 A	15-Apr-26												
175	STR-1050	Masonry (All Lifts)	20	05-Jan-26 A	22-Jan-26 A												
176	STR-1140	Masonry Columns	5	23-Jan-26 A	05-Feb-26 A												
177	STR-1160	Screen Walls CMU	4	10-Apr-26	15-Apr-26												
178		Structural Steel	13	23-Feb-26 A	12-Mar-26												
179	STR-1060	Install Steel Trusses	10	23-Feb-26 A	06-Mar-26 A												
180	STR-1150	Decking	4	09-Mar-26	12-Mar-26												
181		Building Exterior	89	26-Jan-26 A	29-May-26												
182		Roof	10	13-Mar-26	26-Mar-26												
183	EXT-1000	Install Roofing	10	13-Mar-26	26-Mar-26												
184		Exterior Skin	61	26-Jan-26 A	20-Apr-26												
185	EXT-1100	Caulk Main Control Joint	3	26-Jan-26 A	28-Jan-26 A												
186	EXT-1120	Water Proofing	1	19-Feb-26 A	19-Feb-26 A												
187	EXT-1010	Install Brick Veneer	5	20-Feb-26 A	24-Feb-26 A												
188	EXT-1110	Canopy Steel Install	5	26-Feb-26 A	05-Mar-26 A												
189	EXT-1080	Framing (Canopy)	10	02-Mar-26 A	13-Mar-26												
190	EXT-1030	Electric Lighting Rough-in	10	13-Mar-26	26-Mar-26												
191	EXT-1020	Install Concrete Sills	5	16-Mar-26	20-Mar-26												
192	EXT-1090	Install Denz Board \ Drywall	5	20-Mar-26	26-Mar-26												
193	EXT-1040	Install EIFS	10	27-Mar-26	09-Apr-26												
194	EXT-1050	Install Glazing & Storefront	10	03-Apr-26	16-Apr-26												
195	EXT-1060	Install Lights	5	10-Apr-26	16-Apr-26												
196	EXT-1070	Install Faux Wood	7	10-Apr-26	20-Apr-26												
197		Trash Enclosure / Retaining Walls	13	12-May-26	29-May-26												
198	SITE - 4000	Trash Enclosure Footing	3	12-May-26	14-May-26												
199	SITE - 4010	Install Deco CMU Block	4	15-May-26	20-May-26												











**CITY COUNCIL
COMMUNICATION**

**Reports Item VI.B.6
Magistrate Court Monthly Report**

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Craig L. Jennings, Magistrate Judge
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Craig Jennings, Presiding Magistrate Judge

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. Magistrate Monthly Report - February 2026

Date: March 2, 2026
To: Matthew Williams, City Manager
From: Abril Ruiz-Ortega, Court Administrator
Thru: Craig L. Jennings, Presiding Judge
Re: February 2026 Monthly Data Report – Litchfield Park Magistrate Court

February 2026 Workload Indicators

Litchfield Park Magistrate Court Caseload Indicators	
Civil Traffic Violations	227
Criminal Traffic Violations	32
Misdemeanor Violations	7
Felony	0
Local Ordinance – Parking Violations	0
Local Non-Criminal – Other & Civil Violations	0
Orders of Protection & Injunction Harassment	0
Total Number of Filings	266

Trials/Hearings Held	
Civil Traffic Hearings Held	0
Criminal Traffic Trials Held	0
Criminal Misdemeanor Trials Held	0
Civil Hearings Held – OP's & IH's	0
Domestic Violence Indicator	2
Search Warrants	0
Total Number of Matters	2

Note: Data is derived from the AOC Civil Caseload Summary and Misdemeanor/Criminal/Civil Traffic Caseload Summary by Charge Reports.

Miscellaneous Workload Indicators

Avondale City Court Miscellaneous Indicators	
Self-Represented Litigants	266
Weddings	0
Court Security Screen Counts	64
Scheduled Interpreter Services Provided	0
Active Warrants	162
Total	492



CITY COUNCIL COMMUNICATION

Consent Agenda Item VII.A
Approval of Minutes

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Terri Roth, City Clerk

RECOMMENDED MOTION:

MOVE TO APPROVE THE FEBRUARY 4, 2026 SPECIAL, THE FEBRUARY 18 WORK STUDY SESSION, AND REGULAR, AND THE FEBRUARY 26, 2026 STATE OF THE CITY MEETING MINUTES

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. 020426 SP Minutes - DRAFT tr ver
2. 021826 WSS Minutes - DRAFT tr ver
3. 021826 REG Minutes - DRAFT tr ver
4. 022626 SOTC Minutes - DRAFT tr ver

**DRAFT****Minutes of the
City Council**

Wednesday, February 4, 2026

Special Meeting

I. Call to Order

The meeting was held in the City Clerk's office via Zoom and called to order by Mayor Schoaf at 9:30 AM. A video recording of the meeting can be viewed [here](#).

Present: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Suzanne Allen, Council Member Ron Clair, Council Member Andrew Fraser, Council Member Justin James

Absent: Council Member Lisa Brainard Watson

Staff: Matthew Williams, City Manager; Terri Roth, City Clerk; Joe Estes, City Attorney; Maria Ceaglske, Deputy City Clerk

II. Business**A. Sun Health Contract****APPROVED**

Mr. Williams stated in the 2020 Development Agreement with Sun Health there was language included for the improvements of Camelback Road. Sun Health would be responsible for the northern half, and the City is responsible for the southern half. There was no language stating both parties had to use the same agreement and Sun Health is ready to begin these improvements. Staff feels it is prudent to join the agreement between Sun Health and their engineer, Colliers Engineering, to perform our portion of the design and engineering phase from Bullard Wash to Litchfield Road, which includes the traffic signal at Village Parkway and Sun Health's roundabout. The City would reimburse Sun Health for our portion of the project. The agreement is listed for \$266,000, but staff is asking for a 'do not exceed' amount of \$325,000 for the ability to add things, only if needed and not have to come back to Council for approval.

Discussion included:

- The method used to calculate the City's portion and boundaries for the City, Sun Health, and City of Goodyear
- Sound Wall for residents west of Village Parkway
- Camelback Underpass
- Resident complaints received are mostly from those residents where the rise happens on Camelback Road, which is east of Village Parkway.
- Meetings held to coordinate transition on Camelback Road when jurisdiction changes.
- Assisting Sun Health to avoid demobilization.
- Sun Health's timeline to meet the deadline in the Development Agreement.
- A map will be included with the contract to show what is being designed when it comes to the Council for approval and whose is what.
- A revised scope of work received by Colliers
- Confirmation of the location of the traffic signal

Council Member Allen stated she supports the agreement but wanted to narrow the scope to remove the sound wall and underpass. She prefers to limit this contract to just the road improvements. Mr. Williams responded that by having these items included saves the City money.

Mr. Estes confirmed that there will be the ability to amend the agreement if they decide to add any ancillary changes, and it would need Council approval. Once he has it completed, he will send it to the Council to review and allow comments.

Maor Schoaf responded this item is only to preserve the City's right to make an amendment to the agreement with Colliers in the future and to keep the design costs down. It is the most efficient way to complete this project.

MOVE TO GO FORWARD WITH A CONTRACT WITH SUN HEALTH TO PAY FOR HALF OF THE COST OF DESIGNING CAMELBACK ROAD AND USING COLLIERS AS THE ENGINEERING FIRM

MOVER Council Member Clair, **SECONDER** Council Member Fraser

Vice Mayor Faith asked for clarification on the motion. Council Members Clair and Fraser agreed to the restated motion.

MOVE TO APPROVE THE CITY TO ENTER INTO A REIMBURSEMENT AGREEMENT FOR THE CITY'S SOUTH HALF OBLIGATIONS FOR CAMELBACK ROAD UNDER THE DEVELOPMENT AGREEMENT WITH AN AMOUNT NOT TO EXCEED \$325,000

MOVER Council Member Clair, **SECONDER** Council Member Fraser

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Clair, Council Member Fraser, Council Member James

NAY: Council Member Allen

5 - 1 - 1 Passed

III. Executive Session

- A. **An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**

This item was not held.

IV. Adjournment

Mayor Schoaf adjourned the meeting at 9:58 AM.

APPROVED:

Thomas L. Schoaf, Mayor

CERTIFICATION

I, Terri Roth, MMC, City Clerk. hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Litchfield Park held on Wednesday, February 4, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Terri Roth, MMC, City Clerk

I. Call to Order

The meeting was held in the Library Community Room and called to order by Mayor Schoaf at 6:00 PM. A video recording of the meeting can be viewed [here](#).

Present: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Suzanne Allen, Council Member Ron Clair, Council Member Andrew Fraser, Council Member Justin James

Absent: Council Member Lisa Brainard Watson

Staff: Matthew Williams, City Manager; Terri Roth, City Clerk; Joe Estes, City Attorney; Paige Peterson, Asst. City Mgr./Director of Finance; Maria Ceaglske, Deputy City Clerk; Keith Drunasky, City Engineer; Randy Proch, Planning Director; Troy White, Interim Director of Public Works; Lisa Adams-Williams, Director of Human Resources; Tricia Kramer, Director of Community and Recreation Services; Yosha Brunson Kuhl; Dawn Morocco, IT Specialist; Melvyn Lopez, Maintenance Tech Supervisor.

Attendees: Ofcr. Gaynor and Sgt. Emmett, Avondale PD and Chief Pahl, GYFD; Cricket Barrientos, Sounds of Autism

II. Pledge of Allegiance

Vice Mayor Faith led the Pledge of Allegiance.

III. Business

A. Camelback and Litchfield Road Project Updates

DISCUSSED

Mr. Proch provided a brief presentation and highlighted current and future projects related to Litchfield Road, Camelback Road, Performing Arts Center, and Library. He answered questions from the Council as well.

B. Public Works Maintenance and Projects Update

DISCUSSED

Ms. Peterson provided an overall update on the Public Works department as a whole. She discussed a list of responsibilities, the personnel structure and shared the key findings, workforce structure and specialization needs that Interim Public Works Director Troy White provided.

Mr. White provided an update regarding the list provided to Staff of issues that need attention throughout the City, stating 46 items have been crossed off, while 26 are in progress. He stated this is incredible due to the amount of man hours the crew spends working on special events.

Mr. Drunasky provided an update on the streets issues, including the installation of the rumble strips on Litchfield Road.

Mr. Proch updated the Council on Code issues and introduced the City's new app, SeeClickFix, which allows residents to report any issues to the City.

IV. Executive Session

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**

This item was not held.

V. Adjournment

Mayor Schoaf adjourned the work study session at 7:08 PM.

APPROVED:

Thomas L. Schoaf, Mayor

CERTIFICATION

I, Terri Roth, MMC, City Clerk. hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the City Council of the City of Litchfield Park held on Wednesday, February 18, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Terri Roth, MMC, City Clerk

Wednesday, February 18, 2026

Regular Meeting

I. Call to Order

The meeting was held in the Library Community Room and called to order by Mayor Schoaf at 7:08 PM. A video recording of the meeting can be viewed [here](#).

Present: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Suzanne Allen, Council Member Ron Clair, Council Member Andrew Fraser, Council Member Justin James

Absent: Council Member Lisa Brainard Watson

Staff: Matthew Williams, City Manager; Terri Roth, City Clerk; Joe Estes, City Attorney; Paige Peterson, Asst. City Mgr./Director of Finance; Maria Ceaglske, Deputy City Clerk; Keith Drunasky, City Engineer; Randy Proch, Planning Director; Troy White, Interim Director of Public Works; Lisa Adams-Williams, Director of Human Resources; Tricia Kramer, Director of Community and Recreation Services; Yosha Brunson Kuhl; Dawn Morocco, IT Specialist; Melvyn Lopez, Maintenance Tech Supervisor.

Attendees: Ofr. Gaynor and Sgt. Emmett, Avondale PD and Chief Pahl, GYFD; Cricket Barrientos, Sounds of Autism

II. Mayor and Council Members Report on Current Events

Council Member Fraser reported on the Trout Derby and its success this year.

Council Member James attended the beam signing at the Performing Arts Center site.

Council Member Clair attended the beam signing, the Wigwam Arts Festival, the West Valley Future Economic Development event with Sen. Gallego that included discussion regarding infrastructure on Rte. 30 that will connect MC85 to the 202 Freeway all the way to the Durango Curve.

Vice Mayor Faith attended the P.W. Litchfield Heritage Center Board Meeting with the Mayor, attended a tour of Mr. Litchfield's home led by former Council Member Ann Donahue, attended a meeting with JDM reviewing future plans, attended the beam signing, the Arts Festival at the Wigwam, Buckeye Air Fair and will attend the Litchfield Park Car Club and Farmer's Market on Saturday.

Mayor Schoaf mentioned the State legislature set the record for most bills introduced, exceeding 1,000 just in the House, which some could have a negative impact on the City. The League helps the city lobby against those that would hurt the City, including the food tax and a bill to stop cities from adjusting other taxes if the food tax is eliminated.

III. City Manager's Report on Current Events

Mr. Williams thanked everyone who worked on the SeeClickFix program. In response to Vice Mayor Faith, Ms. Roth stated The Green Olive has applied for a liquor license.

IV. Call to the Community

There were no requests to speak.

V. Presentations**A. Unified Responder Community Award**

Ms. Barrientos presented the City with an award recognizing their support to Sounds of Autism. She briefly shared the history of the program and thanked the Council.

B. National School Breakfast Week Proclamation

Mayor Schoaf declared March 2 - 6, 2026 as National School Breakfast Week. He invited the Council to participate with serving the kids at the elementary school.

C. Employee of the Quarter

Mayor Schoaf presented a certificate to Lisa Adams-Williams.

VI. Reports**A. Public Safety Services Monthly Reports****1. Goodyear Fire Report**

Chief Pahl provided this report and responded to questions.

2. Avondale Police Department

Sgt. Emmett provided this report and responded to questions. Mayor Schoaf stated there has been a significant increase in traffic citations and wants to reassure these citations will not make money for the City. Sgt. Emmett confirmed that because there is a designated officer enforcing traffic, there will be an increase in citations.

B. Staff Monthly Reports**1. Finance Monthly Report**

Ms. Peterson stated the Native American Arts Festival numbers are forthcoming. Council Member Fraser asked why it runs as a deficit. Mayor Schoaf explained the history of the event.

2. Communications Update

Ms. Brunson Kuhl stated the report is in the packet and can answer questions from Council. There were none.

3. Contamination / Plume Update

Mr. Drunasky stated his report is in the packet and can answer questions from Council. There were none.

4. Capital Improvement Projects (CIP) Update

Mr. Drunasky responded to several questions regarding upcoming road projects.

5. Special Projects Update

Mr. Proch stated that McCarthy's and Haydon Builders Gantt Charts are included in his report. Nesbitt's and Waltz will be added next month for upcoming projects. Mr. Williams responded to questions from Council Member Fraser regarding the spoils piles, the planting schedule and deadlines in the Development Agreements.

Mr. Proch stated there is a delay in the delivery of steel by two weeks.

6. Magistrate Court Monthly Report

This report is non-verbal. Any questions regarding it should be directed to the City Manager.

VII. Consent Agenda

Vice Mayor Faith pulled Item D. for further discussion.

MOVE TO APPROVE ITEMS A - C

MOVER Council Member Clair, **SECONDER** Vice Mayor Faith

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Clair, Council Member Fraser, Council Member James

6 - 0 - 1 Passed

A. Approval of Minutes**APPROVED**

MOVE TO APPROVE THE JANUARY 21, 2026, WORK STUDY SESSION AND REGULAR MEETING MINUTES

B. Street Closures for Boy Scout Troop 99 Run**APPROVED**

MOVE TO APPROVE STREET CLOSURES FOR BOY SCOUT TROOP 99'S "ARE YOU FASTER THAN A SCOUT" RUN ON MARCH 21, 2026

C. Camelback Road Intersection Emergency Repairs**APPROVED**

MOVE TO APPROVE COOPERATIVE PURCHASE CONTRACT WITH NESBITT CONSTRUCTION CO, INC. PURSUANT TO A COOPERATIVE CONTRACT BETWEEN NESBITT AND THE CITY OF SCOTTSDALE, AZ FOR CIVIL/SITE WORK CONSTRUCTION SERVICES IN AN AMOUNT NOT TO EXCEED \$171,000 TO COMPLETE EMERGENCY REPAIRS AT THE INTERSECTIONS OF CAMELBACK RD/DYSART RD AND CAMELBACK RD/LITCHFIELD RD & APPROVE A NIGHT CLOSURE FOR THE PAVING OPERATION AT THE DYSART INTERSECTION AND AUTHORIZE THE MAYOR TO EXECUTE THE REQUIRED DOCUMENTS

D. Hilltop Booster Pump Surplus Disposal**APPROVED**

Vice Mayor Faith pulled this item to receive clarification as to what Staff is asking Council to do.

Mr. Williams stated he is asking permission to either surplus the item or dispose of it. The item is very large and would be costly to move. It is not operable but may have some value to someone.

MOVE TO APPROVE THE SALE OR DISPOSAL OF THE HILLTOP IRRIGATION BOOSTER PUMP AND HOUSING

APPROVED

MOVER Council Member Clair, **SECONDER** Council Member Fraser

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Clair, Council Member Fraser, Council Member James

6 - 0 - 1 Passed

VIII. Business

A. Resolution 26-599 Personnel Policy Amendment HR-2044

ADOPTED

There was no discussion on this item.

MOVE TO ADOPT RESOLUTION 26-599 RELATED TO HR - 2044 STAND-BY TIME APPROVED

MOVER Vice Mayor Faith, **SECONDER** Council Member Clair

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Clair, Council Member Fraser, Council Member James

6 - 0 - 1 Passed

IX. Executive Session

MOVE TO CONVENE EXECUTIVE SESSION

MOVER Council Member Fraser, **SECONDER** Vice Mayor Faith

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Clair, Council Member Fraser, Council Member James

6 - 0 - 1

Executive Session convened at 8:10 PM.

A. An Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for discussions or consultations with the City Attorney regarding legal considerations associated with City facility designations and uses, and implementation of the City's vision statement and strategic plan.

This item was held.

The regular meeting was reconvened at 8:31 PM.

X. Adjournment

Mayor Schoaf adjourned the regular meeting at 8:31 PM.

APPROVED:

Thomas L. Schoaf, Mayor

CERTIFICATION

I, Terri Roth, MMC, City Clerk. hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the City Council of the City of Litchfield Park held on Wednesday, February 18, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Terri Roth, MMC, City Clerk

Thursday, February 26, 2026

State of the City Meeting

I. Call to Order

The meeting was held at The Church of Litchfield Park Souers Hall and Mayor Schoaf called the meeting to order at 6:10 PM. A video recording of the meeting can be viewed [here](#).

Present: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Suzanne Allen, Council Member Ron Clair, Council Member Andrew Fraser, Council Member Justin James

Absent: Council Member Lisa Brainard Watson

Staff: Matthew Williams, City Manager; Terri Roth, City Clerk; Paige Peterson, Asst. City Manager; Maria Ceaglske, Deputy City Clerk; Keith Drunasky, City Engineer; Randy Proch, Planning Director; Lisa Adams Williams, Director of Human Resources; Tricia Kramer, Director of Recreation and Community Services; Jena Huffman, Executive Assistant; Allison Garvey, Administrative Assistant; Melvyn Lopez, Maintenance Technician Supervisor; Morgan Hunter, Administrative Assistant.

II. Pledge of Allegiance

Mayor Schoaf led the Pledge of Allegiance.

III. State of the City - Welcome by Mayor Thomas L. Schoaf

Mayor Schoaf welcomed all those in attendance and recognized various dignitaries from local and State governments.

IV. State of the City Address

Mayor Schoaf turned the time over to watch a video presentation. Topics discussed during this presentation were the health of the city's finances, Litchfield Square updates, downtown parking, Scout Lodge, Public Works, Liberty Rate Case, La Loma Hilltop projects including the P.W. Litchfield Heritage Center, the Agua Fria Performing Arts Center, the new Maricopa County Library, and the new app called Engage LP allowing residents to report service requests.

V. Council Remarks

Council Member Allen shared her gratitude for the completion of her first year in her first term. She is thrilled to serve this community and is continuing to share her vision about progress, preservation, and fiscal responsibility. She mentioned she serves on Westmarc's Regional Board and wants to ensure Litchfield Park has a voice for issues that affect us. She shared her passion for the hilltop project and is excited to see it to its completion.

Council Member Fraser stated this is his first year on Council as well, and is proud to live here. He shared his background and what he brings to this Council and community. He is grateful for the community's trust as a Council Member.

Mayor Schoaf read a statement on behalf of Council Member Brainard Watson.

Vice Mayor Faith has been the Vice Mayor for the last 22 years. He is proud of the financial position the city is in today compared to when he first started on the Council. By being fiscally responsible, revenue has increased and allowed the City to purchase property for Litchfield Square. He reminded the attendees that the entire Council volunteers their time; they do not get paid. They do it because they love the City and the community feel it has. He thanked the Mayor for his dedication to the City and his leadership. He encouraged the residents to attend meetings and let the Council know what they need.

VI. Public Questions

Requests to Speak were received from Peter Mahoney, Sherry Berles, Judd Souers, Carter Wilson, Tom Rizzo, Steven Lopez, Larry Baker, Rebekah Singh, John Van Wagner, Diane Dudley, and Cheryl Sassen.

The Council provided responses to their comments and concerns.

VII. Adjournment

Mayor Schoaf adjourned the State of the City at 7:43PM.

APPROVED:

Thomas L. Schoaf, Mayor

CERTIFICATION

I, Terri Roth, MMC, City Clerk. hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the City Council of the City of Litchfield Park held on Thursday, February 26, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Terri Roth, MMC, City Clerk



CITY COUNCIL COMMUNICATION

Consent Agenda Item VII.B
Adoption of Resolution 26-601
CDBG Agreement

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Terri Roth, City Clerk

RECOMMENDED MOTION:

MOVE TO ADOPT RESOLUTION NO. 26-601 MARICOPA URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TO CONTINUE THE COOPERATIVE AGREEMENT WITH MARICOPA COUNTY TO INCLUDE THE CITY'S POPULATION IN THEIR CDBG APPLICATION.

BACKGROUND/DISCUSSION:

This resolution allows Maricopa County to include Litchfield Park's population in its Community Development Block Grant (CDBG) application. Litchfield Park itself is not eligible for CDBG standard funds, as we do not meet the low to moderate income requirements for CDBG funds. This is a three-year Cooperative Agreement (IGA) Amendment from July 1, 2026 through June 30, 2029.

STAFF RECOMMENDATION:

Staff recommends adoption.

FINANCIAL IMPACT:

There is no financial impact.

ATTACHMENTS:

1. Resolution 26-601 Maricopa Urban County Community Development Block Grant Program
2. 03.02.2026 Maricopa County Letter Received

**CITY OF LITCHFIELD PARK
RESOLUTION NO. 26-601**

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF LITCHFIELD PARK, MARICOPA COUNTY, ARIZONA, APPROVING THE COOPERATION AGREEMENT (IGA) AMENDMENT BETWEEN THE COUNTY OF MARICOPA AND THE CITY OF LITCHFIELD PARK FOR THE MARICOPA URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City of Litchfield Park wishes to be included in the Maricopa Urban County Community Development Block Grant Program from July 1, 2026 through June 30, 2029 for U.S. Department of Housing and Urban Development (HUD) program years 2027, 2028 and 2029;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Litchfield Park, Arizona, that the City of Litchfield Park is authorized to enter into a Cooperation Agreement (IGA) Amendment with the County of Maricopa for a Maricopa Urban County Community Development Block Grant Program for the three-year period of Federal Fiscal Years 2027 through 2029 (July 1, 2026 through June 30, 2029).

PASSED AND ADOPTED by the Common Council of the City of Litchfield Park, Maricopa County, Arizona, this 18th day of March, 2026.

Thomas L. Schoaf, Mayor

ATTEST:

Terri Roth, MMC, City Clerk

APPROVED AS TO FORM:

Pierce Coleman PLLC, City Attorneys
By: Joseph D. Estes



February 26, 2026

The Honorable Thomas Schoaf, Mayor
City of Litchfield Park
214 W. Wigwam Boulevard
Litchfield Park, AZ 85340

Sent via U.S. Mail & eMail

RE: NOTIFICATION OF OPPORTUNITY TO BE INCLUDED OR EXCLUDED FROM THE MARICOPA URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Dear Mayor Schoaf,

The City of Litchfield Park currently **has** a Cooperation Agreement with Maricopa County for your municipality's population to be included in the Maricopa Urban County CDBG program.

The U.S. Department of Housing and Urban Development (HUD) requires a Cooperation Agreement to be executed by all units of local government wishing to participate in the **Maricopa Urban County CDBG Program (UC CDBG Program)**. The Maricopa County Human Services Department, through its Housing and Community Development Division (HCD), serves as administrator of the UC CDBG Program, and must ensure completion and submission to HUD of the Cooperation Agreements and any other required documents for the participating Cities and Towns.

The City of Litchfield Park has the option to elect having its population included in or excluded from the UC CDBG Program. The decision will be effective for the **three-year period of July 1, 2026 through June 30, 2029 for HUD program years 2027, 2028 and 2029**. A proposed draft of the agreement is forthcoming. We are awaiting the HUD CPD Notice to review required provisions and legal approval.

To meet HUD deadlines the County needs to receive a letter indicating your municipality's decision to be included or excluded from the UC CDBG Program **no later than March 13, 2026**.

To be **included**: Submit

- A formal letter of intent confirming approval from the governing body for your municipality to opt in and enter into the three-year agreement by **March 13, 2026**.
- The Executed three-year Cooperative Agreement (IGA) Amendment and resolution authorizing the action by **June 15, 2026**.

The Maricopa County Board of Supervisors' action to approve the IGA is scheduled for June 24, 2026.

To be **excluded**: Submit a letter confirming your municipality's exclusion from the Maricopa Urban County CDBG Program.

Failure to receive a response from your municipality by **March 13, 2026** will be interpreted as an election to be included in the Maricopa County HUD programs. If this occurs, Maricopa County will reach out for clarification on included/excluded status.



Human Services
234 N. Central Ave., Suite 3000
Phoenix, Arizona 85004

P: 602.506.0131
E: HCD@Maricopa.gov

If you have any questions regarding the Cooperation Agreement or participation in the Maricopa Urban County CDBG Program, please contact Jamie Macfarlane, Assistant Director Housing and Community Development, by email at jamie.macfarlane@maricopa.gov.

Sincerely,

Tamara Bridwell

Tamara Bridwell (Feb 26, 2026 13:22:37 MST)

Tamara Bridwell
Director, Human Services Department

cc: City of Litchfield Park
Matthew Williams, City Manager

Maricopa County Human Services
Jamie Macfarlane, Assistant Director, Housing and Community Development
Stephanie Torigian, Planning & Compliance Coordinator, Housing and Community Development
Emily Garcia, CDBG Coordinator, Housing and Community Development





CITY COUNCIL COMMUNICATION

Consent Agenda Item
VII.C
Adoption of City
Vision Statement

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:
MOVE TO ADOPT THE NEW VISION STATEMENT

BACKGROUND/DISCUSSION:

The current vision statement reads as follows:

"Together, through responsible government and citizen involvement, we will enhance the City of Litchfield Park while preserving the City's unique beauty, heritage and community values fostered by our founder, Paul Litchfield."

The amended vision statement reads as follows:

"Litchfield Park is a thriving, vibrant community where our neighbors connect, our history is honored, our culture is celebrated, and our accountable leadership is rooted in active citizen engagement."

STAFF RECOMMENDATION:

Staff recommends adoption of the new vision statement.

FINANCIAL IMPACT:

There is no financial impact other than revision of existing documents.

ATTACHMENTS:



CITY COUNCIL COMMUNICATION

Consent Agenda Item
VII.D
Naming of Hilltop
Park

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

MOVE TO APPROVE LA LOMA PARK AS THE NAME OF THE NEW PARK LOCATED AT THE HILLTOP

BACKGROUND/DISCUSSION:

The historic hilltop area was developed in the 1920s as part of Paul Litchfield's "Rancho La Loma". This property has been owned by the City for many years and is now being developed into a cultural center including the Agua Fria Hilltop School for the Arts, new Litchfield Park library, Paul W. Litchfield Heritage Center, and the new hilltop park. This 20-acre property is surrounded by the Sun Health property, which is being designated "Rancho La Loma".

Due to the historic nature of this property and multiple cultural elements, it is important it is named accordingly. Current leading recommendations are "Hilltop Park" or "La Loma Park". For reference purposes, "La Loma" in spanish translates to "the hill."

STAFF RECOMMENDATION:

Staff recommends naming of new hilltop park "La Loma Park."

FINANCIAL IMPACT:

There is no financial impact.

ATTACHMENTS:



CITY COUNCIL COMMUNICATION

Consent Agenda Item
VII.E
Naming of City
Library

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

MOVE TO OFFICIALLY NAME THE NEW CITY LIBRARY "LITCHFIELD PARK LIBRARY IN HONOR OF MAX WILSON"

BACKGROUND/DISCUSSION:

The current library building was named in honor of Florence Brinton Litchfield in the 1970's as she helped raise & donated funds for the first city library. This name should stay with that building even as its purposes change such as the Florence Brinton Litchfield Community Center.

The new library will be opened in August 2026 at the historic Rancho La Loma property.

Staff would recommend naming the new library "Litchfield Park Library" in honor of Max Wilson. The late Max Wilson was a former Council Member, County Supervisor and local businessman. Max Wilson passed away in 2024.

A formal dedication and ribbon cutting will be scheduled for August 2026.

STAFF RECOMMENDATION:

Staff recommends naming the new library "Litchfield Park Library in honor of Max Wilson".

FINANCIAL IMPACT:

There is no financial impact.

ATTACHMENTS:

**CITY COUNCIL
COMMUNICATION**

Consent Agenda Item
VII.F
Approval of IPM
Agreement
Amendment

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

MOVE TO APPROVE THE RATIFICATION OF THE PROFESSIONAL SERVICES AGREEMENT WITH INTERIM PUBLIC MANAGEMENT

BACKGROUND/DISCUSSION:

Staff contracted with Interim Public Management (IPM) for a Public Works consultant in November 2025. The original intent was to have the consultant work three days per week for three months at a cost of \$3,695 per week. This would have cost approximately \$44,340, which is within the City Manager's spending authority. In December 2025, the former Public Works Director went out on leave, so the consultant started working five days per week as the Interim Public Works Director. In February, the director resigned from the position, so the consultant is still working as the interim director. The IPM agreement allows for flexibility in the schedule and the fees are prorated based on actual hours worked. The cost of the consultant will now exceed the City Manager's spending authority, so we are requesting Council to ratify the agreement to allow the City to continue to contract with the consultant until the Grounds Superintendent and Facilities Manager positions are filled, and the consultant has onboarded them. We anticipate this can be accomplished by the end of April. The weekly cost is \$6,158 based on a 40-hour work week plus mileage and administrative expenses.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Not to exceed \$106,000.

ATTACHMENTS:

1. Professional Services Agreement Litchfield Park IPM with Schedule A Int Public Works Consultant 11.1.pdf (SECURED)

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the “Agreement”) is entered into between the City of Litchfield Park, a municipal corporation of the State of Arizona (“Client”) acting through its City Manager (the “Manager”), and Interim Public Management, LLC, an Arizona limited liability company (“IPM”).

RECITALS

WHEREAS, the Code and Ordinances of Client, Client policies and/or Client’s Council empower the Manager to enter into contracts on behalf of Client for professional services; and

WHEREAS, Client is in need of professional management-level services, at this time and possibly in the future; and

WHEREAS, Client desires to enter into this Agreement for IPM to provide professional services to Client upon the terms and conditions set forth herein and to agree to terms and conditions that will govern other such related services as may be requested by the Manager from time to time (the “Services”); and

WHEREAS, IPM desires to provide the Services upon the terms and conditions set forth herein;

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, the mutual covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Details of Services. For each engagement hereunder, a description of the Services to be provided, the expected start date, fees and expenses, and other details regarding the Services shall be set forth in a Schedule to this Agreement signed by the Manager and IPM. The Client hereby represents that the City Council has fully authorized and empowered the Manager to enter into services agreements, including Schedules to this. The individuals to be provided by IPM to perform the Services shall be referred to herein each as “Consultant” and collectively the “Consultants.” In addition, the Consultants, other IPM representatives and the Chief Executive Officer of IPM (the “CEO”) will be reasonably available by telephone and email to Client for additional workdays and/or hours, subject to appropriate additional charges based on the fee structure set forth in the applicable Schedule, if such additional work and charges have been preapproved in writing (email acceptable) by the Manager.

2. Selection of Consultants. IPM and Client will agree from time to time to certain Consultant(s) to provide Services to Client, and each such engagement will become effective

upon the Effective Date of the applicable Schedule to this Agreement. IPM and Client agree each such Consultant has been selected to perform the Services after mutual consultation and is a suitable individual with sufficient education and prior experience to provide the designated Services to Client. IPM may replace a Consultant if such Consultant becomes unavailable to IPM for any reason. In each such event, IPM will endeavor to provide a reasonably sufficient replacement Consultant within two (2) weeks, and this Agreement and the applicable Schedule shall then apply with respect to that replacement Consultant. IPM may use secondary vendors to fulfill any or all of its obligations hereunder without securing Client's consent.

3. Term. This Agreement shall commence upon its execution by both parties hereto (the "Effective Date") and shall continue until terminated by either party, with or without cause, by providing the other party 30 days' prior written notice of termination. Each Schedule shall set forth the terms under which it may be terminated. Any termination of this Agreement shall not automatically terminate any then-effective Schedule(s), each of which must be terminated pursuant to its specific terms and conditions.

4. Fees, Invoicing and Payment

4.1. In consideration of the Services to be rendered by IPM, Client shall pay to IPM all fees and expenses arising hereunder and arising pursuant to the terms of each active Schedule.

4.2. In addition, if at any time during the term of this Agreement or the applicable Schedule or within one (1) year thereafter Client hires, contracts with or engages in any way, directly or indirectly, any Consultant that has been provided by IPM to provide Services to Client under this Agreement or any Schedule hereto to perform any services for or for the benefit of Client (other than through IPM), Client hereby agrees to pay IPM an Engagement Fee equal to 20.8% of the annualized salary, fees or other compensation to be paid to or for the benefit of such Consultant, payable to IPM at the time of such engagement of the Consultant's services.

4.3. Client agrees to timely review and approve reports of time worked by IPM employees, if submitted to Client. If Client is unavailable to approve, IPM may approve such reports on Client's behalf. Reports of time worked approved as set forth herein will be conclusive as to the Services provided by each IPM Consultant assigned to Client.

4.4. IPM will invoice Client semi-monthly for all amounts arising hereunder, which invoices are payable by Client on net 10-day payment terms. Late payments will be subject to a service charge of one and one-half percent (1.5%) per month, or the maximum charge permitted by law, whichever is less. In addition to charging interest, IPM reserves the right to suspend performance of the Services while any amount due hereunder is past due and remains unpaid.

5. Independent Contractor Status; Obligations and Duties of Parties. With respect to the services provided by IPM hereunder, IPM shall be an independent contractor, and no Consultant shall be construed in any way to be an employee of Client.

5.1. As the employer, IPM will maintain all necessary personnel and payroll records for its employees; calculate their wages and withhold taxes; remit such taxes to the appropriate governmental entity; pay net wages and benefits, if any, to its employees; and provide workers' compensation insurance coverage as required by law.

5.2. IPM shall be responsible for providing proper compensation to the Consultants and all other IPM representatives per IPM's agreed terms therewith, and no employee or contractor of IPM shall be entitled to or have any right to demand salary, wages, benefits, employment or income taxes, reimbursements, workers compensation coverage, retirement, insurance or any other benefit, compensation or remuneration directly from Client, whether or not Client affords any such payment or benefit to its employees. Notwithstanding the foregoing, if applicable Client shall be responsible to pay any alternative pension contributions as required by state law that arise as a result of the Services provided hereunder; Client agrees that it shall otherwise pay no wages, salary or other forms of direct or indirect compensation, including employee benefits, to any Consultant.

5.3. IPM shall have the sole authority to assign and/or remove the Consultants. Notwithstanding the foregoing, Client may request in writing that IPM remove or reassign a Consultant, and IPM shall not unreasonably withhold its approval of any such request.

5.4. Client shall provide IPM's employees with a suitable workplace, if and as applicable, that complies with all applicable safety and health requirements; and adequate instructions, assistance, supervision and time to perform the Services. Where an IPM employee is given access to any of Client's computer equipment or systems, Client is responsible for maintaining a current backup copy of any data associated with those systems and appropriate written internal control procedures relating thereto. Client agrees to give IPM immediate written notice of any concern or complaint regarding a Contractor's performance or conduct. Client agrees that it shall report all on-the-job illnesses, accidents and injuries of any Contractor to IPM immediately upon Client's receipt of notice or knowledge of same.

6. Compliance with Law. IPM agrees to comply, and to ensure that the Consultants and all other IPM representatives comply, with the provisions of Federal law, State statutes, Client's Code and any and all other applicable laws. Client agrees to comply with its obligations under all applicable laws, regulations and orders, including but not limited to laws relating to workplace safety and employment discrimination. Client represents that its actions under this Agreement do not violate its obligations under any agreement it has with any labor union.

7. Indemnification

7.1. IPM agrees to indemnify, defend and hold harmless Client, to the extent of the insurance limits set forth in Section 10, from and against all claims, liabilities, damages, attorneys' fees, costs and expenses ("Losses") arising out of IPM's breach of its obligations under this Agreement or any direct claim for workers' compensation benefits for job-related bodily injury or death asserted against Client by any IPM employees or, in the event of death, by their personal representatives. IPM's obligation to indemnify, defend and hold harmless will not apply to: indirect, special or consequential Losses; the extent Losses are due to Client's failure to fulfill its duties under this Agreement or any applicable law; the extent any Losses, except for the payment of workers' compensation benefits, are the result of any negligent act or omission or intentional misconduct of Client, its employees or agents; or the extent Client is required to indemnify IPM against such Damages as set forth in this Agreement.

7.2. Client agrees to indemnify, defend and hold harmless IPM and its officers, directors, employees and agents from and against all Losses imposed upon or incurred by IPM, other than for job-related bodily injury or death of IPM's employees on assignment to Client, arising out of Client's breach of its obligations under this Agreement or Client's failure to comply with its obligations under applicable laws, regulations or orders. Client's obligation to indemnify, defend and hold harmless will not apply to: indirect, special or consequential Losses, or the extent any Losses are the result of any negligent act or omission or intentional misconduct of IPM, its employees or agents.

7.3. IPM and all IPM Consultants and representatives shall be entitled to the defense and indemnification provisions of Client's Code and any other indemnification protections available by statute.

7.4. The party that is seeking indemnity from the other party pursuant to this Section 7 shall give the indemnifying party prompt notice of any such claim, allow the indemnifying party to control the defense and settlement thereof, and cooperate with the indemnifying party relating thereto. If the indemnifying party does not assume control of the defense, the indemnified party may do so at the expense of the indemnifying party. Failure or delay of notice of any claim hereunder shall not relieve an indemnifying party of its obligations with respect to such claim except to the extent such indemnifying party can demonstrate that its interests have been materially prejudiced by such failure or delay.

7.5. The provisions of this Section 7 shall survive the termination of this Agreement and the expiration or termination of any Schedule hereto.

8. Bonding. Client shall provide all required bonding, if any, relating to the performance of Services as set forth herein.

9. Performance Warranty. IPM warrants that the Services rendered by the Consultants will conform to the requirements of this Agreement and to the prevailing professional standards for comparable services in the Phoenix metropolitan area. In the event of breach of the foregoing warranty, IPM will re-perform the deficient Services and correct the breach at no additional cost. Except for the warranties described herein, IPM disclaims all other warranties concerning the Services, express or implied, including without limitation any warranty of merchantability or fitness for a particular purpose and any warranty that might otherwise arise pursuant to applicable law. Client's remedies and IPM's liability under this Agreement are limited to the remedies and liabilities set forth in this Section 9.

10. Insurance

10.1. IPM agrees to procure and maintain in force during the term of this Agreement, at its own cost, the following coverages or sufficient evidence of qualified self-insured status of same:

10.1.1. Commercial General or Business Liability Insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate.

10.1.2. Professional Liability coverage with minimum limits of one million dollars (\$1,000,000) each claim and one million dollars (\$1,000,000) general aggregate.

10.2. All coverages shall be continuously maintained to cover all liability, claims, demands and other obligations assumed by IPM pursuant this Agreement. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Client reserves the right to continue payment of the premium for which reimbursement will be deducted from amounts due or subsequently due IPM.

10.3. A Certificate of Insurance shall be completed by IPM's insurance agent(s) as evidence that policies providing the required coverages, conditions and minimum limits are in full force and effect. The Certificate shall identify this Agreement and shall provide that the coverages afforded under the policies shall not be canceled, terminated or limits reduced until at least 30 days prior written notice has been given to Client. The Certificate of Insurance will name Client as an additional insured, except for workers compensation and professional liability insurance. The Certificate of Insurance shall be sent or emailed to the Manager.

11. Applicable Law; Venue. This Agreement shall be governed by the laws of the State of Arizona and suit pertaining to this Agreement may be brought only in courts in the County in the State of Arizona in which Client is located.

12. Miscellaneous

12.1. Amendments. Except as may be otherwise stated herein, this Agreement or any Schedule hereto may be modified only by a written amendment signed by persons duly authorized to enter into contracts on behalf of Client and IPM.

12.2. Severability. The provisions of this Agreement are severable to the extent that any provision or application held to be invalid by a court of competent jurisdiction shall not affect any other provision or application of the Agreement which may remain in effect without the invalid provision or application.

12.3. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, representatives and assigns.

12.4. Entire Agreement; Interpretation; Parol Evidence. This Agreement and the Schedules hereto collectively represent the entire agreement of the parties with respect to its subject matter, and all previous agreements, whether oral or written, entered into prior to this Agreement are hereby revoked and superseded thereby. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in any other contemporaneous written agreement executed for the purposes of carrying out the provisions of this Agreement. This Agreement shall be construed and interpreted according to its plain meaning, and no presumption shall be deemed to apply in favor of, or against the party drafting the Agreement. The parties acknowledge and agree that each has had the opportunity to seek and utilize legal counsel in the drafting of, review of, and entry into this Agreement.

12.5. Waiver. The failure by one party hereto to require performance by the other party shall not be deemed to constitute a waiver of any such breach, nor of any subsequent breach by the other party of any provision of this Agreement, and shall not affect the validity of this Agreement, nor prejudice either party's rights in connection with any subsequent action. This Agreement or any provision hereof may be waived by a party hereto only via a writing signed by such party.

12.6. Force Majeure. IPM will not be responsible for failure or delay in assigning its employees to Client if the failure or delay is due to labor disputes and strikes, fire, riot, war, acts of nature or of God, or any other causes beyond the control of IPM.

12.7. Dispute Resolution. The parties agree in good faith to attempt to resolve amicably, without litigation, any dispute arising out of or relating to this Agreement or any Schedule hereto. In the event that any dispute cannot be resolved through direct discussions, the parties agree to endeavor to settle the dispute by mediation. Either party may make a written demand for mediation, upon which demand the matter shall be submitted to a mediation firm mutually selected by the parties. The mediator shall hear the matter and provide an informal

opinion and advice within twenty (20) days following written demand for mediation. Said informal opinion and advice shall not be binding on the parties, but shall be intended to help resolve the dispute. The mediator's fee shall be shared equally by the parties. Each party shall pay its own attorneys' fees and costs. If the dispute has not been resolved, the matter may then be submitted by either party to the judicial system.

12.8. Attorneys' Fees and Costs. Should any legal action, including mediation or other alternative dispute resolution methods, be necessary to enforce any term of provision of this Agreement or to collect any portion of the amount payable hereunder, then all reasonably incurred expenses of such legal action or collection, including witness fees, costs of the proceedings and attorneys' fees, shall be awarded to the substantially prevailing party.

12.9. Notices and Requests. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if (a) delivered to the party at the address set forth below, (b) deposited in the U.S. Mail, registered or certified, return receipt requested, to the address set forth below, or (c) given to a recognized and reputable overnight delivery service, to the address set forth below:

If to Client: Matthew Williams, City Manager
City of Litchfield Park Arizona
214 West Wigwam Blvd
Litchfield Park AZ 85340
Email: mwilliams@litchfieldpark.gov

If to IPM: Interim Public Management, LLC
Timothy G. Pickering, President and CEO
29408 N. Verde River Way W.
Scottsdale AZ 85263
Email: Tim@IPMaz.com

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this subsection. Notices shall be deemed received the earlier of (a) when delivered to the party, (b) three business days after being placed in the U.S. Mail, properly addressed, with sufficient postage, or (c) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day. If a copy of a notice is also given to a party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a party shall mean and refer to the date on which the party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

12.10. Confidentiality of Records. IPM shall establish and maintain commercially reasonable procedures and controls for the purpose of ensuring information contained in its

records or obtained from Client or from others in carrying out its obligations under this Agreement shall not be used or disclosed by it, its agents, officers, or employees, except as required to perform IPM's duties under this Agreement or for the management of IPM's business. Persons requesting such information should be referred to Client.

12.11. Americans With Disabilities Act. This agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFF Parts 35 and 36. (Non-Discrimination: IPM shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation shall have equal access to employment opportunities, and all other applicable state and federal employment laws, rules and regulations, including the Americans With Disabilities Act. IPM shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, age, national origin or political affiliation or disability.)

12.12. Compliance With Federal and State Laws. IPM understands and acknowledges the applicability to it of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989.

12.12.1. Under the provisions of A.R.S. § 41-4401, IPM hereby warrants to Client that IPM and each of its subcontractors will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A) (hereinafter "Contractor Immigration Warranty").

12.12.2. Client retains the legal right to inspect the papers of any contractor or subcontractor employee who works on this Agreement to ensure that the contractor or subcontractor is complying with the Contractor Immigration Warranty. IPM agrees to assist Client in regard to any such inspections.

12.12.3. Client may, at its sole discretion, conduct random verification of the employment records of IPM and any subcontractors to ensure compliance with Contractor's Immigration Warranty. IPM agrees to assist Client in regard to any random verifications performed.

12.12.4. Neither IPM nor any subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if IPM or any subcontractor establishes that it has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214, Subsection A.

12.12.5. The provisions of this article must be included in any contract that IPM enters into with any and all of its subcontractors who provide services under

this Agreement or any subcontract. "Services" are defined as furnishing labor, time or effort in the State of Arizona by a contractor or subcontractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.

12.13. Scrutinized Business Operations. In signing this Agreement, IPM certifies pursuant to ARS §35-391 that it does not have scrutinized business operations in the Sudan and pursuant to ARS §35-393 that it does not have scrutinized business operations in Iran.

12.14. No Kick-back Certification. No person has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee; and that no member of Client's Council or any employee of Client has any interest, financially or otherwise, in IPM's firm.

12.15. Conflict of Interest. From the date of this Agreement through the termination of its service to Client, IPM shall not accept, negotiate or enter into any contract or agreements for services with any other party that may create a substantial interest, or the appearance of a substantial interest in conflict with the timely performance of the work or ultimate outcome of this Agreement and/or adversely impact the quality of the work under this Agreement without the express approval of the Manager. Whether such approval is granted shall be in the sole discretion of the Manager. The parties hereto acknowledge that this Agreement is subject to cancellation pursuant to the provisions of ARS § 38-511.

SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF the parties have executed this Agreement, effective on the Effective Date described above.

Client: City of Litchfield Park, Arizona


Matthew C. Williams (Nov 13, 2025 15:30:13 MST)

Matthew Williams, City Manager

ATTEST:



Terri Roth, MMC, City Clerk

APPROVED AS TO FORM:



Pierce | Coleman PLLC, City Attorney

By: Joseph D. Estes

Agreed to and accepted by Interim Public Management, LLC:

DocuSigned by:

35F943D4FF5D40F...

11/14/2025

Tim Pickering, President and CEO

Date

**SCHEDULE A
TO
PROFESSIONAL SERVICES AGREEMENT**

Effective Date of Schedule: November 14 , 2025

Client: City of Litchfield Park, Arizona

Services: Interim Public Works Consultant

Expected Commencement Date for Engagement: Tuesday, November 18, 2025

Expected Services Performance Schedule: Three days per week, typically Tuesday through Thursday.

Fees: Client shall pay to IPM the Fees set forth below, in consideration of the Services rendered by IPM hereunder:

Services Fees	The Client shall pay IPM the following fee for each for each week during which the Consultant or other IPM representatives provide Services per the Expected Services Performance Schedule to the Client: \$3,695 per week, per Consultant or other IPM resource.
---------------	---

The Services Fees set forth above shall increase by five percent on July 1, 2026, and annually thereafter. Services Fees may be prorated by IPM as appropriate. If Client expressly approves or requests that a Contractor work overtime hours, and if IPM is required to pay such Consultant overtime rates for such work, Client hereby agrees that its rates for such Consultant with respect to such overtime hours shall be 1.5 times the Services Fees rates set forth above.

Expenses. Client shall reimburse IPM for the following expenses:

- Actual cost for business-related mileage at IRS standard rates, supplies, copies, postage, and other customarily reimbursed expenses reasonably related to the performance of the Services; and
- An administrative charge of 15% on all reimbursed expenses.

Term: This Schedule shall commence upon its stated Commencement Date and shall continue until February 19, 2026, and shall continue month to month after said date. After February 19, 2026, this Schedule may be terminated (a) by either party without cause by providing the other party 30 days' prior written notice of termination; or (b) by either party with cause by providing the other party at least fifteen (15) days' prior written notice of termination for cause, provided that if the party giving such notice agrees that such cause has been cured during the first seven (7) days of such notice period then such notice of termination shall have no force or effect.

Should the Client terminate the agreement before February 19, 2026, Client shall pay to IPM as a termination fee and not as a penalty fifty percent (50%) of the Services Fee set forth above for each week remaining between the date of Client's early termination and February 19, 2026.

IN WITNESS WHEREOF the parties have executed this Schedule effective on the Effective Date described above.

Client: City of Litchfield Park, Arizona


Matthew C. Williams (Nov 13, 2025 15:30:13 MST)
Matthew Williams, City Manager

ATTEST:



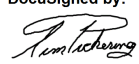
Terri Roth, City Clerk, MMC

APPROVED AS TO FORM:



Pierce | Coleman PLLC, City Attorney
By: Joseph D. Estes

Agreed to and accepted by Interim Public Management, LLC:

DocuSigned by:

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11/14/2025

Tim Pickering, President and CEO Date

Professional Services Agreement Litchfield Park IPM with Schedule A Int Public Works Consultant 11.10.25 tr ver

Final Audit Report

2025-11-14

Created:	2025-11-13
By:	Terri Roth, MMC (troth@litchfieldpark.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAw-fskOWacNE6ZqDRFJt16CaE9NwjwMeQ

"Professional Services Agreement Litchfield Park IPM with Schedule A Int Public Works Consultant 11.10.25 tr ver" History

-  Document created by Terri Roth, MMC (troth@litchfieldpark.gov)
2025-11-13 - 9:56:21 PM GMT
-  Document emailed to Joseph Estes (joe@piercecoleman.com) for signature
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-  Document e-signed by Joseph Estes (joe@piercecoleman.com)
Signature Date: 2025-11-13 - 10:21:20 PM GMT - Time Source: server
-  Document emailed to mwilliams@litchfieldpark.gov for signature
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-  Email viewed by mwilliams@litchfieldpark.gov
2025-11-13 - 10:29:04 PM GMT
-  Signer mwilliams@litchfieldpark.gov entered name at signing as Matthew C. Williams
2025-11-13 - 10:30:11 PM GMT
-  Document e-signed by Matthew C. Williams (mwilliams@litchfieldpark.gov)
Signature Date: 2025-11-13 - 10:30:13 PM GMT - Time Source: server
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2025-11-14 - 1:06:45 AM GMT

 Document e-signed by Terri Roth, MMC (troth@litchfieldpark.gov)

Signature Date: 2025-11-14 - 1:07:19 AM GMT - Time Source: server

 Agreement completed.

2025-11-14 - 1:07:19 AM GMT



**CITY COUNCIL
COMMUNICATION**

**Consent Agenda Item
VII.G
Adoption of
Resolution 26-602
Ride Share Contract**

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

MOVE TO ADOPT RESOLUTION 26-602 RIDESHARE CONTRACT ANNUAL RENEWAL WITH VALLEY METRO FOR A COST OF \$21,323.

BACKGROUND/DISCUSSION:

Annual renewal of contract with Valley Metro for rideshare services. The City has had a contract with Valley Metro for rideshare services since 2023. This contract is adjusted annually according to ridership costs.

For FY27 ridership & costs are estimated as follows (from the current trends):

FY27 RideChoice Service
Funded by City of Litchfield Park

	<u>RideChoice</u>
Trips:	
RideChoice ADA Trips	5
RideChoice Non-ADA Trips	576
Total Trips	581
<i>% Trips</i>	
Cost:	
Contractor Transportation Cost	\$23,318
RPTA Salaries, Fringes & OHD	\$1,238
Total Gross Program Cost	\$24,556
Total Fare Revenue	(\$2,369)
Federal Funding	(\$736)
Total Net Program Cost before PTF	\$21,451
Cost for ADA Service	\$128
Cost for Non-ADA Service	\$21,323
PTF Applied	\$128
Member City Contributions:	
Ride Choice Service	\$21,323
Total Member City Contribution	\$21,323

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Not to exceed \$21,323.

ATTACHMENTS:

1. Resolution 26-602 clean
2. LITCHFIELD PARK TSA FY 2026-27 LV - F Clean

**CITY OF LITCHFIELD PARK
RESOLUTION NO. 26-602**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE
CITY OF LITCHFIELD PARK, COUNTY OF MARICOPA, ARIZONA,
AUTHORIZING THE CITY TO ENTER INTO THE THIRD AMENDMENT
TO THE INTERGOVERNMENTAL AGREEMENT WITH THE REGIONAL
PUBLIC TRANSPORTATION AUTHORITY FOR TRANSIT SERVICES.**

WHEREAS, A.R.S. § 11-951, *et. seq.* provides authority for public agencies to enter into intergovernmental agreements for the provision of services, or joint or cooperative action; and,

WHEREAS, on July 1, 2023, the City of Litchfield Park (the “City”) and the Regional Public Transportation Authority (“RPTA”) entered into an Intergovernmental Agreement for the purposes of providing a Ride Choice Program, Transit Services Agreement Contract # 142-75-2024 (the “Agreement”);

WHEREAS, pursuant to the terms of the Agreement, the City and RPTA desire to amend certain terms of the Agreement as provided for in the Second Amendment to the Agreement, a copy of which is attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF LITCHFIELD PARK, ARIZONA,

Section 1. The Intergovernmental Agreement between the City of Litchfield Park and the Regional Public Transportation Authority for Transit Services (Contract # 142-75-2027) is hereby amended effective July 1, 2026, pursuant to the Third Amendment, in substantially the form and substance attached hereto as Exhibit “A,” and the City Manager is hereby authorized and directed to execute and deliver said Amendment on behalf of the City of Litchfield Park.

PASSED AND ADOPTED by the Mayor and Council of the City of Litchfield Park, Arizona, this 18th day of March, 2026.

Thomas L. Schoaf, Mayor

ATTEST:

Terri Roth, MMC, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorneys

**TRANSIT SERVICES AMENDMENT
BETWEEN
THE CITY OF LITCHFIELD PARK
AND
THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY
CONTRACT# 142-75-2027-02-00**

THIS AMENDMENT dated this 1st day of July, 2026, amends the following items of the Transit Services Agreement Contract # 142-75-2026 entered into between the City of Litchfield Park and the Regional Public Transportation Authority dated the 1st day of July 2024, as amended July 1, 2025.

The following Schedules replace and supersede those Schedules of the agreement entered into July 1, 2025.

The attached Schedule D replaces and supersedes Schedule D entered into July 1, 2025.

The attached Schedule E replaces and supersedes Schedule E entered into July 1, 2025.

All other terms of the Transit Services Agreement dated July 1, 2024 remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties have each executed this Agreement as of the date first set forth above.

REGIONAL PUBLIC TRANSPORTATION AUTHORITY (RPTA)

By: _____
Jessica Mefford-Miller, Chief Executive Officer

APPROVED AS TO FORM:

By: _____
Michael Wawro, Chief Legal Officer

CITY OF LITCHFIELD PARK

By: _____
Matthew Williams, City Manager

Attest: _____
Terri Roth, MMC, City Clerk

APPROVED AS TO FORM:

By: _____
Joe D. Estes, Attorney for Litchfield Park

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with the requirements of A.R.S. Section 11-952(D), each of the undersigned attorneys acknowledge that: (1) they have reviewed the above Agreement on behalf of their respective clients; and, (2) as to their respective clients only, each attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Joe Estes
Attorney for Litchfield Park

Michael Wawro,
Chief Legal Officer

SCHEDULE "D"- RIDECHOICE SERVICES COST ESTIMATE

For the period from July 1, 2026 through June 30, 2027, City will pay RPTA a total of **\$21,323.00** for the provision of ridechoice services. This payment will be broken into quarterly installments of **\$5,330.75**, which shall be due and payable within thirty (30) calendar days of the receipt of an invoice from RPTA. IGA billings will be processed for the full fiscal year based on the above referenced installments. A final invoice will occur once the final recon has been completed after our year end close. This final invoice and payment may be adjusted based on the extent to which the actual cost of service is higher than the budget amount for service.

FY27 RideChoice Service Funded by City of Litchfield Park

	<u>RideChoice</u>
Trips:	
RideChoice ADA Trips	5
RideChoice Non-ADA Trips	576
<u>Total Trips</u>	<u>581</u>
Cost:	
Contractor Transportation Cost	\$23,318
RPTA Salaries, Fringes & OHD	\$1,238
<u>Total Gross Program Cost</u>	<u>\$24,556</u>
 Total Fare Revenue	 (\$2,369)
Federal Funding	(\$736)
<u>Total Net Program Cost before PTF</u>	<u>\$21,451</u>
 Cost for ADA Service	 \$128
Cost for Non-ADA Service	\$21,323
 PTF Applied	 \$128
Member City Contributions:	
Ride Choice Service	\$21,323
<u>Total Member City Contribution</u>	<u>\$21,323</u>

**SCHEDULE "E" - AMERICANS WITH DISABILITIES ACT (ADA) -
PUBLIC TRANSPORTATION FUNDS (PTF) AVAILABILITY**

For the period July 1, 2026 to June 30, 2027 the estimated amount of Public Transportation Funds (“PTF”) available to Member is **\$128.00**. This amount is only applicable to ADA. The ADA PTF will pay actual costs for ADA trips for paratransit service made by ADA certified Riders up to the maximum amount. A final reconciliation at fiscal year-end will be performed and adjustments, if necessary, will be made using actual ADA eligible costs.

Any additional ADA certified rider eligible expenses incurred directly by Member and certified by Member’s Chief Financial Officer or designee may be reimbursed by RPTA with ADA PTF. RPTA will reimburse Member within thirty (30) business days based upon availability of funds. Member may request that reimbursements be made electronically. Wire transfers must be pre-arranged through the RPTA Finance Department.

Maximum amount	FY 2026-27	\$128.00
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CITY COUNCIL COMMUNICATION

Consent Agenda Item VII.H
Approval of MCDOT IGA for
Traffic Signals

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Keith Drunasky, City Engineer
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Keith Drunasky, City Engineer

RECOMMENDED MOTION:

MOVE TO APPROVE AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN MARICOPA COUNTY AND THE CITY OF LITCHFIELD PARK FOR OPERATING AND MAINTAINING EXISTING AND FUTURE TRAFFIC SIGNALS AND AUTHORIZE THE MAYOR TO SIGN ALL REQUIRED DOCUMENTS.

BACKGROUND/DISCUSSION:

The Mayor and Council previously approved an Intergovernmental Agreement (IGA), including 2 previous amendments, with Maricopa County (County) to operate and maintain the traffic signals within the City, and to reimburse the County for associated costs. The original and amended agreements include a full traffic signal at Camelback Road & Litchfield Road, Camelback Road & Dysart Road, and ¼ of the signals at 127th Avenue and Camelback Road. This new amendment extends and enhances the terms of the previous versions with the inclusion of MCDOT plan reviews, permitting and construction inspection services as well as the City will now be able to add new traffic signals with only a letter of agreement and not be required to execute additional amendments. MCDOT will furnish invoices on an annual basis, or for each occurrence, for these services and the City will remit payment.

The attachment to this communication is the current draft of the IGA currently being reviewed by MCDOT staff and their legal department. This has not been reviewed by the City Attorney yet. All future versions of the agreement received from MCDOT will be reviewed and processed by Staff and the City Attorney. We do not anticipate any substantive changes or modifications to the provided terms or conditions in the final version versus this current draft version.

If this IGA is executed, Maricopa County will operate and provide routine and emergency maintenance on all traffic signals, existing and future, within the City's limits.

STAFF RECOMMENDATION:

Staff recommends approval as presented.

FINANCIAL IMPACT:

From 2016 to 2023, the City has paid to the County an average of \$1,815 for operation and maintenance of the signals. In 2024, the City had to reimburse MCDOT just under \$26,000 to replace the damaged traffic control equipment at Litchfield/Camelback as a result a traffic accident (the City received insurance reimbursement). With the addition of potentially 3 to 4 additional traffic signals, the FY26/27 budget for traffic signal maintenances has been increased to \$25,000.

ATTACHMENTS:

1. DRAFT_MCDOT IGA_Traffic Signals_3-2026

INTERGOVERNMENTAL AGREEMENT
BETWEEN MARICOPA COUNTY AND THE CITY OF LITCHFIELD PARK
FOR OPERATION AND MAINTENANCE OF TRAFFIC SIGNALS

This Intergovernmental Agreement (**Agreement**) is between the Maricopa County, a political subdivision of the State of Arizona (**County**), and the City of Litchfield Park, a municipal corporation (**City**). The County and City are collectively referred to as the **Parties** or individually as a **Party**.

STATUTORY AUTHORIZATION

1. The County is authorized, pursuant to Arizona Revised Statutes (**A.R.S.**) § 11-251 and 28-6701 *et. seq.*, to lay out, maintain, control and manage public roads within the County.
2. The City is authorized, pursuant to A.R.S. § 9-240 and 9-276 *et seq.*, to lay out and establish, regulate, and improve streets within their jurisdiction and to enter into this Agreement.
3. Public agencies are authorized, pursuant to A.R.S. §§ 11-951 *et. seq.*, to enter into Intergovernmental Agreements for the provision of services or for joint or cooperative action.

BACKGROUND

4. The Parties previously entered into an Intergovernmental Agreement (**2022 IGA**) under agenda item number C-64-23-152-X-00 for the operation and maintenance of City-owned traffic signals. The 2022 IGA was recorded as Maricopa County Recorder No. 20220890599 and became effective on December 7, 2022, the date it was approved by the Maricopa County Board of Supervisors. This Agreement supersedes and replaces the previously approved 2022 IGA, and neither County nor City shall have any obligations or liabilities under the previously approved 2022 IGA.
5. The County has agreed to operate and maintain up to a total of seven (7) traffic signals within City limits. At this time, four (4) locations have been identified at the following intersection locations:
 - 5.1 Camelback Road and Litchfield Road
 - 5.2 Camelback Road and Dysart Road
 - 5.3 Camelback Road and 127th Avenue (northwest corner only)
 - 5.4 Litchfield Road and Missouri Avenue

6. The total average annual maintenance cost for each signal is estimated at approximately \$2,000. However, costs can vary significantly if non-routine maintenance is required.

PURPOSE OF THE AGREEMENT

7. The purpose of this Agreement is to identify and define the responsibilities of the County and City for the maintenance and operations traffic signals that are owned by the City.

TERMS OF THE AGREEMENT

8. The list of City-owned traffic signals to be operated and maintained by the County may be modified through a Letter of Agreement (**LOA**) signed by the City Manager (or designee) and the Director of the Maricopa County Department of Transportation (or designee), without requiring a formal amendment to this Agreement.
9. Any LOA shall describe which traffic signals are being removed or added to the list of signals the County operates and maintains within the City, based on the list in Paragraph 5.
10. No LOA shall expand the list of signals the County operates and maintains within the City to more than seven (7) signals.
11. Nothing in any LOA shall be interpreted to enlarge or expand the County's or City's authority.
12. **Responsibilities of the County:**
 - 12.1 Be responsible for all routine and emergency operation and maintenance of the traffic signals identified in this Agreement or subsequent LOAs according to County standards. This includes normal scheduled maintenance and repair, as well as responsibility of response to or correction of failure or damaged signals.
 - 12.2 Provide reviews of preliminary and final construction documents for each new traffic signal, initiated after LOA is executed, through the standard County review process, and received by County from applicant. Applicant shall be approved to make submittals on behalf of the City, as approved in writing by the City. The purpose for review and permit by the County is to ensure proposed improvements are complete and compatible with County design, construction, operational and maintenance requirements.
 - 12.3 County shall provide permit for each traffic signal through the standard County permitting process for any new or modified traffic signals.
 - 12.4 Collect fees from applicants for reviews and permits as outlined in the paragraphs above. Fees shall be per County current standard fee tables at the time of permitting services rendered and shall be collected from applicant.
 - 12.5 County shall inspect and provide technical support services necessary for all new or modified traffic signals, including preconstruction, construction and final acceptance services necessary to complete installation of traffic signals, conduit, fiber, wiring and equipment, ensuring system and all components meet County requirements and are fully functional & approved for operation and accepted.

- 12.6 Invoice the City at least annually for all costs associated with the operation and maintenance of the signals identified in this Agreement and/or subsequent LOAs. This includes, but is not limited to, routine operation and maintenance fees, in addition to all fees associated with the response to signal failures and reconstruction of damaged equipment.

13. Responsibilities of the City:

- 13.1 Allow the County to properly operate and maintain traffic signals identified in this Agreement or subsequent LOAs within the jurisdictional limits of the City. This includes normal scheduled maintenance and repair, as well as corrective action necessary for failure or damaged equipment.
- 13.2 Provide written approval of each applicant making a permit submittal for any new or modified traffic signals.
- 13.3 Reimburse County for all review and permitting services that are not covered under County standard fee tables, or for any other fair or reasonable expenses incurred by County as part of their review and permitting services. Reimburse County for inspection and technical support for the preconstruction, construction and final acceptance of new or modified signals. Reimbursement amounts shall be fair and reasonable costs incurred by County and invoiced to the City.
- 13.4 Remit payment within thirty (30) days of receipt of the County's invoice for all costs associated with the operation and maintenance of the signals identified in this Agreement and/or subsequent LOAs.

GENERAL TERMS AND CONDITIONS

14. To the extent permitted by law, each Party will indemnify, defend, and hold the other Party harmless, including any of the Party's departments, agencies, officers, employees, elected officials, or agents, from and against all liability, loss, expense, damage or claim of any nature whatsoever that is caused by any activity, condition or event arising out of the performance or nonperformance by the indemnifying Party of any of the provisions of this Agreement, including but not limited to injuries or death of persons or damages to or destruction of property. In the event of an action, the damages that are the subject of this indemnity shall include costs, expenses of litigation, and reasonable attorney's fees.
15. This Agreement shall become effective as of the date it is executed by all the governing bodies of the Parties and shall remain in full force and effect for 10 years, or until all responsibilities of the Parties in this Agreement have been completed. Any and all obligations of maintenance hereunder shall remain perpetual and shall survive any termination hereof and the assignment or assumption of this Agreement or the Project by another competent jurisdiction or entity. Any property acquired in performance of this Agreement shall be disposed of at termination of the Agreement pursuant to the terms herein.
16. This Agreement may be amended only upon written agreement by all Parties.
17. This Agreement is subject to the provisions of A.R.S. § 38-511.
18. The Parties warrant that they are following A.R.S. § 41-4401 and further acknowledge that:

- 18.1 Any contractor or subcontractor who is contracted by a Party to perform work on the Project shall warrant their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A), and shall keep a record of the verification for the duration of the employee's employment or at least three (3) years, whichever is longer.
- 18.2 Any breach of the warranty shall be deemed a material breach of this agreement of which breaching party may be liable for penalties including termination of the agreement.
- 18.3 The Parties retain the legal right to inspect the papers of any contractor or subcontractor employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty above and that the contractor agrees to make all papers and employment records of said employee available during normal working hours to facilitate such an inspection.
- 18.4 Nothing in this Agreement shall make any contractor or subcontractor an agent or employee of the Parties to this Agreement.
19. Any contractor or subcontractor who engages in for-profit activity and has 10 or more employees, if the value of the contract is a minimum of \$1,000,000, certify it is not currently engaged in and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued according to 50 U.S.C. § 4842.
20. Each Party warrants and certifies that no contractor or vendor under contract with the Party to provide goods or services toward the accomplishment of the objectives of this Agreement currently has, and for the duration of the contract will not, use:
- 20.1 The forced labor of ethnic Uyghurs in the People's Republic of China.
- 20.2 Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
- 20.3 Any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

If any Party becomes aware during the term of the Agreement that any contractor or vendor is not in compliance with this paragraph, the Party shall notify the other Party within five business days after becoming aware of the noncompliance. Failure of the Party to provide a written certification that the contractor or vendor has remedied the noncompliance within one hundred eighty (180) days after notifying the public entity of its noncompliance, this Agreement shall terminate unless the Term of this Agreement shall end prior to said one hundred eighty (180) day period.

21. It shall be a material breach of this Agreement for a Party to fail to observe or perform any of the material covenants, conditions or provisions of this Agreement, where such failure shall continue for a period of thirty (30) days after the non-defaulting Party provides the defaulting Party with written notice of such failure; provided, however, that such failure shall not be a Default if the defaulting Party has commenced to cure the Default within

such thirty (30) day period and thereafter is diligently pursuing such cure to completion. The total aggregate cure period shall not exceed ninety (90) days unless the Parties otherwise agree in writing. In the event of Default, the non-defaulting Party, at its option, may terminate this Agreement without waiving any available remedies at law or in equity.

22. All notices required under this agreement to be given in writing shall be sent to:

Maricopa County Department of Transportation
Attn: Intergovernmental Relations Branch
2901 W. Durango Street
Phoenix, Arizona 85009
TaiAnna.Yee@maricopa.gov

City of Litchfield Park
Attn: City Manager
214 W. Wigwam Boulevard
Litchfield Park, Arizona 85340
EMAIL

All notices required or permitted by this Agreement or applicable law shall be in writing and may be delivered by e-mail, in person (by hand or courier) or may be sent by regular or certified mail or U.S. Postal Service Express Mail, with postage prepaid, or by commercial delivery service performed with receipt. Any notice sent by certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon. If sent by regular mail, the notice shall be deemed given 72 hours after the notice is addressed as required in this paragraph and mailed with postage prepaid. Notices delivered by the United States Express Mail or overnight delivery service that guarantees next-day delivery shall be deemed given 24 hours after delivery of the notice to the Postal Service or courier for delivery. Notice given by e-mail shall be deemed delivered one business day after the e-mail was sent.

23. Any funding provided for in this Agreement, other than in the current fiscal year, is contingent upon being budgeted and appropriated by the governing bodies of the Parties in such fiscal year.
24. This Agreement shall be construed as a whole and under its fair meaning and without regard to any presumption or other rule requiring construction against the party drafting this Agreement. If a court of competent jurisdiction finds that any provision is invalid, all remaining provisions shall remain in full effect.
25. No waiver of any term of this Agreement shall be deemed to be a continuing waiver of such term.
26. Except as otherwise provided in this Agreement, all covenants, agreements, representations, and warranties outlined in this Agreement, or any certificate or instrument executed or delivered according to this Agreement shall survive the expiration or earlier termination of this Agreement for a period of one (1) year.
27. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Electric

signatures are acceptable as original signatures.

28. The Parties will execute and deliver to each other such other instruments and documents as may be reasonably necessary to fulfill the covenants and obligations to be performed by such Party according to this Agreement.
29. The venue for any claim arising out of or in any way related to this Agreement shall be Phoenix, Arizona.
30. This Agreement shall be governed by the laws of the State of Arizona.

End of Agreement - Signature Page Follows

IN WITNESS WHEREOF, the Parties have executed this Agreement.

MARICOPA COUNTY

Recommended by:

Jesse Gutierrez, P.E. Date
Transportation Director

Approved and Accepted by:

Chairman Date
Board of Supervisors

Attest by:

Clerk of the Board Date

APPROVAL OF DEPUTY COUNTY ATTORNEY

The foregoing Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Deputy County Attorney, who has determined that it is in proper form and within the powers and authority granted to the Board of Supervisors under the laws of the State of Arizona.

Deputy County Attorney Date



CITY COUNCIL COMMUNICATION

Business Item VIII.A
Public Hearing - Liquor License
Application for The Green Olive
Bar and Grill, LLC

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Terri Roth, City Clerk

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:



CITY COUNCIL COMMUNICATION

Business Item VIII.A
Public Hearing -
Liquor License
Application for The
Green Olive Bar and
Grill, LLC

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Meeting Date: 3/18/2026
Presenter: Terri Roth, City Clerk

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:



CITY COUNCIL COMMUNICATION

Business Item VIII.B
The Green Olive Bar and Grill, LLC
New Liquor License Application

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Terri Roth, City Clerk
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Terri Roth, City Clerk

RECOMMENDED MOTION:

MOVE TO MAKE A RECOMMENDATION TO THE ARIZONA DEPT. OF LIQUOR LICENSE AND CONTROL (ADLLC) FOR THE SERIES 12 RESTAURANT NEW APPLICATION FROM THE GREEN OLIVE BAR AND GRILL, LLC TO (1) APPROVE, (2) DENY, OR (3) MAKE NO RECOMMENDATION

BACKGROUND/DISCUSSION:

On January 30, 2026, the City received this application for The Green Olive Bar and Grill, LLC. They are adding a Manager to the license, and ADLLC requires Council recommendation.

The Series 12 license is a non-transferable, on-sale retail privilege liquor license and allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food. Failure to meet the 40% food requirement shall result in revocation of the license.

State law requires that the property be posted for at least 20 days before the public hearing. The property was posted on Monday, February 3, 2026, which more than meets the required time. As of this writing, no comments have been received by the City Clerk's office, either pro or con, regarding this application.

Council is not being asked to approve or deny the license. Rather, Council makes a recommendation to the ADLLC regarding the license application. There are three options for a recommendation: (1) approve, (2) disapprove, or (3) make no recommendation.

STAFF RECOMMENDATION:

Staff recommends that Council recommend approval of the application.

FINANCIAL IMPACT:

The City would receive 2.8% sales tax revenue from the sale of liquor.

ATTACHMENTS:

1. The Green Olive Application

State of Arizona
Department of Liquor Licenses and Control

RECEIVED
JAN 30 2026

Created 01/28/2026 @ 10:38:35 AM

Local Governing Body Report

City of Litchfield Park

LICENSE

Number: Type: 012 RESTAURANT
Name: THE GREEN OLIVE BAR AND GRILL
State: Pending
Issue Date: Expiration Date:
Original Issue Date:
Location: 4860 N LITCHFIELD ROAD
#103-104
LITCHFIELD PARK, AZ 85340
USA
Mailing Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (602)354-3424
Alt. Phone: (623)302-2234
Email: AELIQUORLICENSE@GMAIL.COM

AGENT

Name: JUANITA ALICIA ESPARZA
Gender: Female
Correspondence Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (623)302-2234
Alt. Phone:
Email: AELIQUORLICENSE@GMAIL.COM

OWNER

Name: THE GREEN OLIVE LITCHFIELD LLC
Contact Name: JUANITA ALICIA ESPARZA
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: 23920296 State of Incorporation: AZ
Incorporation Date: 12/10/2025
Correspondence Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (623)302-2234
Alt. Phone:
Email: AELIQUORLICENSE@GMAIL.COM

Officers / Stockholders

60th day
03-29-2026

Name:
EMAD ROSHDY WAHBA

Title:
Member

% Interest:
100.00

THE GREEN OLIVE LITCHFIELD LLC - Member

Name: EMAD ROSHDY WAHBA
Gender: Male
Correspondence Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (602)354-3424
Alt. Phone:
Email: EWAHBA12@GMAIL.COM

MANAGERS

Name: EMAD ROSHDY WAHBA
Gender: Male
Correspondence Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (602)354-3424
Alt. Phone:
Email: EWAHBA12@GMAIL.COM

APPLICATION INFORMATION

Application Number: 381227
Application Type: New Application
Created Date: 01/23/2026

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
Yes
What date are you taking ownership? Please upload the Interim Permit Notary page when you reach the upload page.
01/28/2026
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
PROPERTY TENANT
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
EVICTION WITH LEGAL PROCEEDINGS
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
ZERO
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
CONTIGUOUS PATIO
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 9) What type of business will this license be used for?
RESTAURANT

IP

State of Arizona
Department of Liquor Licenses and Control

Created 01/28/2026 @ 10:39:14 AM

Local Governing Body Report

LICENSE

Number:	INP070036779	Type:	INP INTERIM PERMIT
Name:	THE GREEN OLIVE BAR AND GRILL		
State:	Active		
Issue Date:	01/28/2026	Expiration Date:	05/08/2026
Original Issue Date:	01/28/2026		
Location:	4860 N LITCHFIELD ROAD #103-104 LITCHFIELD PARK, AZ 85340 USA		
Mailing Address:	PO BOX 1189 TOLLESON, AZ 85353 USA		
Phone:	(602)354-3424		
Alt. Phone:	(623)302-2234		
Email:	AELIQUORLICENSE@GMAIL.COM		

AGENT

Name:	JUANITA ALICIA ESPARZA
Gender:	Female
Correspondence Address:	PO BOX 1189 TOLLESON, AZ 85353 USA
Phone:	(623)302-2234
Alt. Phone:	
Email:	AELIQUORLICENSE@GMAIL.COM

OWNER

Name:	THE GREEN OLIVE LITCHFIELD LLC		
Contact Name:	JUANITA ALICIA ESPARZA		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23920296	State of Incorporation:	AZ
Incorporation Date:	12/10/2025		
Correspondence Address:	PO BOX 1189 TOLLESON, AZ 85353 USA		
Phone:	(623)302-2234		
Alt. Phone:			
Email:	AELIQUORLICENSE@GMAIL.COM		

Officers / Stockholders

Name:
EMAD ROSHDY WAHBA

Title:
Member

% Interest:
100.00

THE GREEN OLIVE LITCHFIELD LLC - Member

Name: EMAD ROSHDY WAHBA
Gender: Male
Correspondence Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (602)354-3424
Alt. Phone:
Email: EWAHBA12@GMAIL.COM

MANAGERS

Name: EMAD ROSHDY WAHBA
Gender: Male
Correspondence Address: PO BOX 1189
TOLLESON, AZ 85353
USA
Phone: (602)354-3424
Alt. Phone:
Email: EWAHBA12@GMAIL.COM

APPLICATION INFORMATION

Application Number: 381228
Application Type: New Application
Created Date: 01/23/2026

QUESTIONS & ANSWERS

INP Interim Permit

- 1) Enter License Number currently at location
012070033892
- 2) Is the license currently in use?
Yes
- 3) Submit the interim permit section of the license series application you are applying for when you reach the upload page.
Yes
A Document of type INTERIM NOTARY PAGE is required.



CITY COUNCIL COMMUNICATION

Business Item VIII.C
Adoption of
Resolution 26-600
Surplus Property

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:
MOVE TO ADOPT RESOLUTION 26-600 SURPLUS PROPERTY POLICY

BACKGROUND/DISCUSSION:

See below from City Code Chapter 6:4 (City Charter Article IX:4)

Section 4. Transfer and Sale of Property The City Manager may transfer to or between offices, departments, and agencies, sell at public auction, or by other reasonable means dispose of surplus or obsolete supplies, materials, and equipment, subject to such regulations as the Council may prescribe. Sale of City-owned land parcels must be approved by Council ordinance. Notwithstanding the foregoing, the City shall maintain ownership of the La Loma Homestead property and preserve it as a social, cultural, and historical amenity benefiting the City and community of Litchfield Park and honoring the legacy of Paul W. Litchfield.

The attached resolution 26-600 would establish policy to require the City Manager to have Council approval to sell real estate. However, all other items would be at the discretion of the City Manager.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Dependent upon sales.

ATTACHMENTS:

1. Resolution 26-600 surplus policy clean

**CITY OF LITCHFIELD PARK
RESOLUTION NO. 26-600**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE
CITY OF LITCHFIELD PARK, COUNTY OF MARICOPA, ARIZONA,
ESTABLISHING A POLICY FOR THIS DISPOSAL OF SURPLUS CITY
PROPERTY.**

WHEREAS, Chapter IX:4 of the Litchfield Park City Charter provides that the City Manager may transfer to or between offices, departments, and agencies, sell at public auction, or by other reasonable means dispose of surplus or obsolete supplies, materials, and equipment, subject to such regulations as the Council may prescribe; and,

WHEREAS, the sale of City-owned real property must be approved by Council by way of ordinance, however, the City shall maintain ownership of the La Loma Homestead property and preserve it as a social, cultural, and historical amenity benefiting the City and community of Litchfield Park and honoring the legacy of Paul W. Litchfield; and,

WHEREAS, the City council has determined that it would be in the best interests of the City and its residents to establish a policy to address disposal of the City's surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Litchfield Park, Arizona, as follows:

SECTION 1. The City does hereby adopt the following "Surplus Property," policy which provides as follows:

SURPLUS PROPERTY

PROPERTY TRACKING; DISPOSAL; PROCEEDS

- A. The City Manager shall be responsible for the tracking and management of City supplies and property during their entire life cycle.
- B. The City Manager may sell, lease, transfer, or dispose of surplus supplies and property [but excluding real property interests], in accordance with state law, in the best interests of the city, and in as competitive a manner as the City Manager determines to be practicable.
- C. The City Manager shall make recommendations and present for Council approval all transfers and disposals of real property interests.
- D. No City employee or their immediate family shall be entitled or permitted to purchase or otherwise acquire any surplus supplies or property from the City.
- E. Unless otherwise provided by law or Council direction, all proceeds from the sale of surplus supplies and property will be deposited into the City's general fund. Proceeds from sale of enterprise, federal or state grant or other special

designation property will be reimbursed, less pro-rated selling expenses, to the appropriate fund, after completion of each sale and in accordance with any contractual requirements of such grants.

SECTION 2. All resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed in their entirety.

SECTION 3. If any section of this Resolution is held to be invalid by a court of competent jurisdiction all other sections will remain in full force and effect.

SECTION 4. This Resolution shall be effective on the date of adoption.

PASSED AND ADOPTED by the Mayor and Council of the City of Litchfield Park, Arizona, this 18th day of March 2026.

Thomas L. Schoaf, Mayor

ATTEST:

Terri Roth, MMC, City Clerk

APPROVED AS TO FORM:

Pierce Coleman, PLLC, City Attorneys
By: Joseph D. Estes



CITY COUNCIL COMMUNICATION

**Business Item VIII.D
Engineering
Professional Services**

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

MOVE TO APPROVE THE SPENDING OF UP TO \$100,000 ON PROFESSIONAL ENGINEERING SERVICES

BACKGROUND/DISCUSSION:

Staff requests approval to spend up to \$100,000 on professional engineering services. These monies would be spent thru systems such 1-GPA, state bid, cooperative agreements, etc and may be split among various projects.

Note: This is currently limited under the City Manager's discretion to \$49,999. This increase is needed due to the current large amount of capital projects.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Not to exceed \$100,000.

ATTACHMENTS:

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Randy Proch, Planning Director
Through: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Randy Proch, Planning Director

RECOMMENDED MOTION:

MOVE TO APPROVE THE FINAL DESIGN OF THE PUBLIC WORKS FACILITY, FILE NO. PZ-25-98, LOCATED AT 105 S. DESERT AVENUE, SUBJECT TO THE EXHIBITS PROVIDED.

BACKGROUND/DISCUSSION:

The proposal is to modernize the Public Works Facility campus, including construction of a new building, parking lot, and yard storage area at the existing location. The former Rural Metro fire station site is located at 105 S. Desert Avenue and zoned Public Facility.

The planned facility improvements come from the approved Capital Improvement Program list of projects for the current fiscal year with a budget of \$2,000,000 to be exhausted prior to June 30, 2026 (Resolution 25-586). The facility is intended to provide the necessary space for the approximate 25-person public works department as well as community development staff, office space, meeting and break rooms, and a large rear garage to house vehicle repair bays, and semi-conditioned storage space. Larger outdoor equipment and trucks will utilize the surrounding yard space in the secured, rear area surrounding the building in a U-shape. A staff and guest parking lot is located along the front of the building. The elevations have been updated based on feedback provided by DRB and City Council and reflect the City's desired design influence. DRB has reviewed the updated plans and appreciated the changes, giving unanimous recommendation for approval to City Council at this month's meeting.

Staff has not received any public comments on this proposal

STAFF RECOMMENDATION:

Staff recommends approval subject to the exhibits provided.

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

1. PZ-25-98 Updated Planset



View from North



View from Northwest



View from Northeast



View from Southeast

Litchfield Park Public Works Facility

25-006

Schematic - Not for Construction Use
 VERSION DATE: 2/23/2026 PRINTED ON: 2/23/2026

MOTLEY

Design Group, LLC

Architecture - Historic Preservation - Planning - Landscape Design

1114 NW Grand Avenue

Phoenix AZ 85007

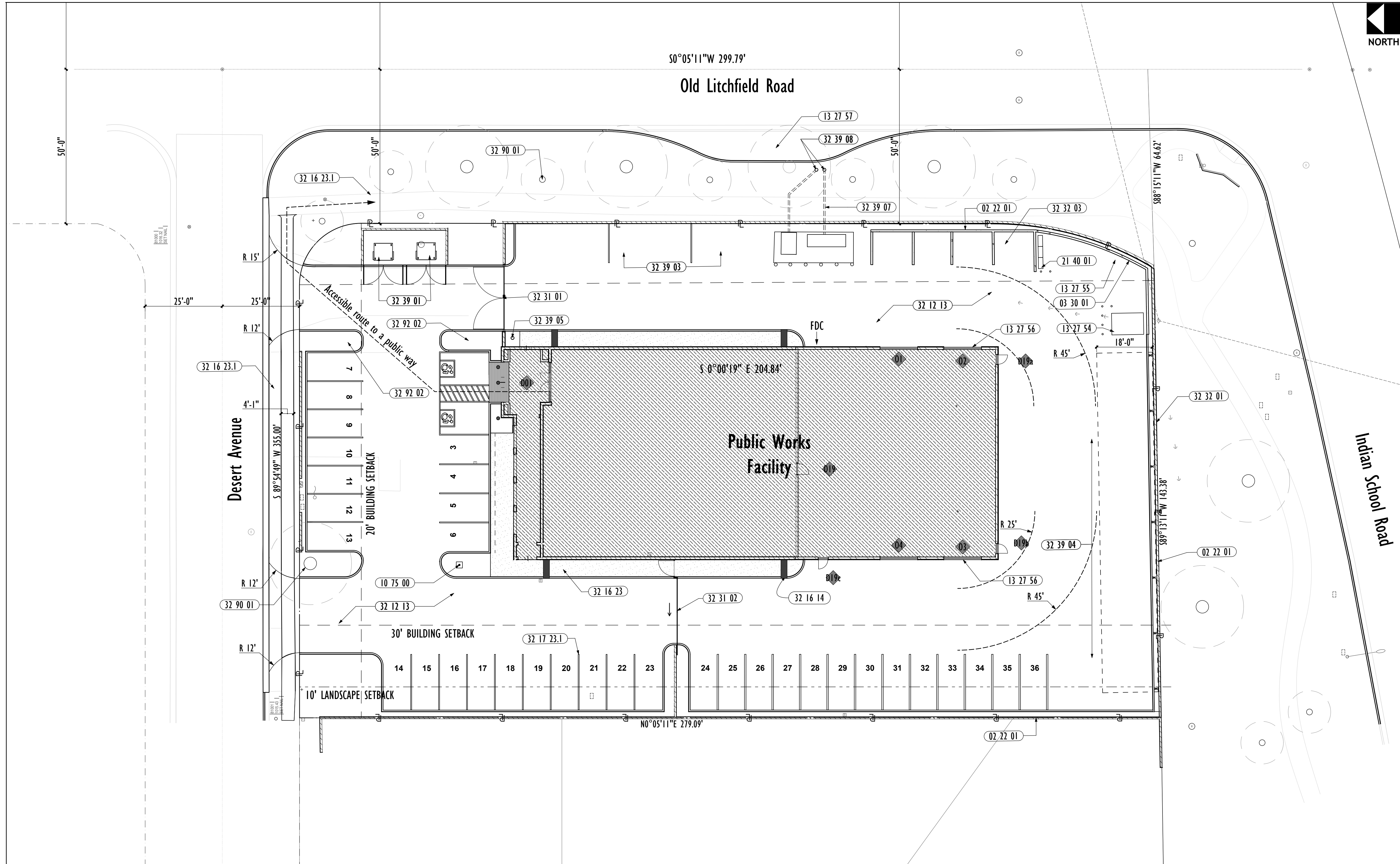
602.254.5599 motleydesigngroup.com

Site Plan

$$1/16'' = 1'-0'$$


Keynotes

02 22 01	existing wall to remain
03 30 01	Cast-in-place concrete wall for aggregate and green waste storage, to match height of adjacent aggregate storage bin walls
10 75 00	New 30' tall flagpole
13 27 54	Pesticide storage
13 27 55	Green waste storage
13 27 56	Drive through maintenance
13 27 57	Vehicle turn-in and fueling station
21 40 01	Relocated fire cabinets location
32 12 13	Asphalt paving
32 16 14	Sidewalk scupper
32 16 23	4" concrete sidewalk
32 16 23.1	Existing 4" concrete sidewalk
32 17 23.1	4" Parking space striping
32 31 01	Automatic swinging gate - opticom access w/Knox Box back-up
32 31 02	Automatic sliding gate - opticom access w/Knox Box back-up
32 32 01	Existing perimeter wall to remain
32 32 03	New aggregate bay
32 39 03	Street sweeper and associated parking spaces
32 39 04	Fleet vehicles associated parking spaces
32 39 01	6 yard trash dumpsters in enclosure to match standard City detail
32 39 05	New water buffalo refill station location
32 39 07	Refuel station conveyance piping for both fuel tanks (to be further detailed in mechanical plans)
32 39 08	Refuel station with connection to existing fuel tanks. See mechanical
32 90 01	Existing planting
32 92 02	New decomposed granite and planting area. See landscape



Project Data

Project Name:	Litchfield Park Public Works Facility	Use:	Business/Storage	Building Footprint (Net):	
Project Address:	105 W. Desert Ave., Litchfield Park, AZ, 85340	Zoning:	Public/Quasi-Public Facility	Office:	5,400 sq ft
Assessor's Parcel Number:	501-70-117	Site Area:	Gross: 58,381 s.f. (1.340 Acres) Net: 44,153 s.f. (1.013 Acres)	Warehouse:	4,301 sq ft
Legal Description:	Tract A, Litchfield Park Subdivision NO. 16, according to Book 153 of Maps, page 15, records of Maricopa County, Arizona; EXCEPT all ores, minerals, oil, gas or other hydrocarbon substances as reserved in instrument recorded in Docket 5783, page 229, records of Maricopa County, Arizona.	Site Coverage:		PARKING CALCULATIONS	
		Maximum:	60%	OFFICE 1/200	WAREHOUSE 1/500
				5,400/200	4,301/500
				27.0	8.602
		Building Setback Requirements:		Required Parking:	36
		Front:	20'	Provided Parking:	36
		Interior side:	20', 30'	Accessible Spaces:	
		Rear:	0'	Typ. Parking Stall Dimensions:	
Scope of work:	Construction of a new conventional office building and a pre-engineered metal building and interior improvements for an office and a workshop, respectively, in addition to related site paving, grading/drainage and utility connections				



McTear
Design Group, LLC

Architecture - Historic Preservation - Planning - Landscape Design
1114 Grand Avenue - Phoenix AZ 85007 - 602.254.5599 - motleydesigngroup.com

PROJECT: **Litchfield Park Public Works Facility**
ADDRESS: **105 W Desert Ave, Litchfield Park, AZ 85340**

PROJECT NO.: 25-006
SHEET TITLE:

Site Plan

DATE of ISSUE: 10/21/2025 CURRENT REVISION: ,
SHEET REVISION HISTORY

[illegible]

PRELIMINARY
NOT FOR
CONSTRUCTION

Sheet No. _____

A-01

First Floor Notation Plan

$$1/8'' = 1'-0''$$


NORTH

I-E
A-09

I-W
A-09

Keynotes

05 00 00	Metals
05 51 00	Metal mezzanine stair. See details and pre-engineered metal building drawings
10 00 00	Specialties
10 51 13	Metal lockers. See specifications
13 00 00	Special Construction
13 34 00	fabricated engineered structures
21 00 00	Fire Suppression
21 12 00	fire suppression standpipes
22 00 00	Plumbing
22 45 00	Emergency eyewash station

Wall Types

- —  B
- Partition (New):
5/8" gyp. board each side of 3-5/8" mtl. stud.
with R-11 sound batt insulation full height.
Height:
Top of wall to terminate at structure above.
- —  C
- Partition (New):
5/8" gyp. board each side of 3-5/8" mtl. stud.
with no sound insulation.
Height:
Top of wall to terminate at structure above.
- —  D
- Partition (New):
5/8" gyp. board each side of 6" mtl. stud.
with R-11 sound batt insulation full height.
Height:
Top of wall to terminate at structure above.
- —  E
- Plumbing Partition:
5/8" gyp. board each side of 6" mtl. stud.
see RCP for wall heights.
- —  F
- Partition:
3 5/8" mtl. furring, 5/8" gyp. board
see specifications.
- —  H
- 7 5/8" CMU wall
- —  I
- 7 5/8" CMU, 2 1/2" mtl. furring, 5/8" gyp. board
- —  J
- 7 5/8" CMU, 6" mtl. furring, 5/8" gyp. board
- —  K
- Low Wall:
5/8" gyp. board each side of 3-5/8" mtl. stud.
Height:
3' above finish floor, verify with owner.



MOTLEY
Design Group, LLC

Architecture - Historic Preservation - Planning - Landscape Design
1114 Grand Avenue - Phoenix AZ 85007 - 602.254.5599 - motleydesigngroup.com

PROJECT: **Litchfield Park Public Works Facility**
ADDRESS: **105 W Desert Ave, Litchfield Park, AZ 85340**

PROJECT NO.: 25-006
SHEET TITLE:

Floor Plan - Notation

DATE of ISSUE: 10/21/2025 CURRENT REVISION: ,

SHEET REVISION HISTORY

no. exp.	Class	Change's region

NOTIFICATION: As instruments of architectural service, the designs, details, and concepts incorp

**PRELIMINARY
NOT FOR
CONSTRUCTION**

Sheet No.

A-05



CITY COUNCIL COMMUNICATION

Executive Session Item IX.A

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams, City Manager
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:



CITY COUNCIL COMMUNICATION

Executive Session Item IX.B

To: Mayor Thomas L. Schoaf and Members of the City Council
From: Matthew Williams
Meeting Date: 3/18/2026
Presenter: Matthew Williams, City Manager

RECOMMENDED MOTION:

N/A

BACKGROUND/DISCUSSION:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS: