CITY OF Litchfield Park

Minutes of the City Council

Wednesday, August 6, 2025 — Regular Meeting

I. Call to Order

The meeting was held in the Library Community Room and called to order by Mayor Schoaf at 7:00 PM. A video recording of the meeting can be seen here.

Present: Vice Mayor Paul Faith, Council Member Suzanne Allen, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Andrew Fraser

Absent: Council Member, Justin James

Staff: Matthew Williams, City Manager; Terri Roth, City Clerk; Robert Wingo, City Attorney; Paige Peterson, Asst. City Manager/Director of Finance (Zoom); Maria Ceaglske, Deputy City Clerk; Lisa Adams-Williams, Human Resource Director; Yosha Brunson Kuhl, Communications Director; Tricia Kramer, Director of Community and Recreation Services; Randy Proch, Planning Director; Keith Drunasky, City Engineer; Edwardo Navarro Gurrola, Maintenance Technician.

Attendees: Lt. Rios and Det. Cordova, APD; Chief Wayne, GYFD.

II. Pledge of Allegiance

Council Member Fraser led the Pledge of Allegiance.

III. Mayor and Council Members Report on Current Events

Council Member Allen: Attended a breakfast meeting with WESTMARC on Workforce Development related to the Agua Fria schools a few months ago. She pitched it to the League as a panel discussion for the League Conference and they have accepted. She believes it is scheduled for Thursday, August 21. She has applied for a program through the League's Civic Craft and will attend for one year. She is excited for the Communications Director position being filled. She also received a lot of positive comments about the 4th of July event and is looking forward to next year's event.

Council Member Fraser: He attended and enjoyed the Sparkle in the Square event on July 3rd. He too received a lot of positive comments.

Council Member Brainard Watson: She enjoyed the 4th of July event and is happy to see the Farmers Market being well attended.

Council Member Clair: Echoed the 4th of July comments.

IV. City Manager's Report on Current Events

Mr. Williams reported the following:

- He thanked Ms. Peterson for stepping in during his absence. He and his family enjoyed their vacation.
- He pointed out how much the ridership has increased with the Rideshare program.

V. Call to the Community

There were no requests to speak.

VI. Presentations

A. Employee of the Quarter

Mayor Schoaf presented Mr. Gurolla with a certificate and congratulated him. He received 8 hours of vacation time.

VII. Reports

A. Public Safety Services Monthly Reports

1. Goodyear Fire Report

Chief Wayne reviewed his report with nothing further to add. Mayor Schoaf thanked him and his team for their efforts during the Sparkle in the Square event. Safety is a priority. Chief Wayne announced they will be holding their 9/11 Breakfast on September 6, 2025 at the fire station on Litchfield Road.

2. Avondale Police Department

Lt. Rios reviewed the report with nothing further to add. Mayor Schoaf thanked him and his team for their efforts during the Sparkle in the Square event.

B. Staff Monthly Reports

1. Finance Monthly Report

Ms. Peterson stated her report in is the packet, with nothing further to add. She did state the end of year is preliminary until the audit is completed this Fall.

2. Contamination / Plume Update

Mr. Drunasky stated his report is in the packet, with nothing further to add. In response to Council Member Fraser, he stated he will provide Council with a more detailed report regarding the PFOS/PFAS report on our wells from LAFB. There is some concern with their findings and Liberty

Utilities is pursuing a lawsuit to receive funds for clean-up.

3. Capital Improvement Projects (CIP) Update

Mayor Schoaf stated the road program is a priority and if expenditures is an issues, it needs to be looked at again. In response to Council Member Clair, Mr. Drunasky is still receiving bids for Camelback Park Perimeter Wall. The bids are coming in higher than budgeted.

4. Special Projects Update

Mr. Proch stated this report will be discussed in the Executive Session.

5. Magistrate Court Monthly Report

Any questions on this report are to be directed to the City Manager. Comments about the layout from Avondale was positive.

VIII. Consent Agenda

MOVE TO APPROVE ITEMS A - F

MOVER Council Member Clair, **SECONDER** Vice Mayor Faith
AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Brainard Watson, Council Member Clair, Council Member Fraser
ABSENT: Council Member James
6 - 0 - 1 Passed

A. Approval of Minutes ***APPROVED***

MOVE TO APPROVE THE JULY 8, 2025 SPECIAL MEETING MINUTES

B. 2025 Proposed Resolutions - League of Arizona Cities and Towns ***ADOPTED***

MOVE TO AUTHORIZE THE MAYOR TO VOTE ON PROPOSED RESOLUTIONS DURING THE LEAGUE OF ARIZONA CITIES AND TOWNS ANNUAL CONFERENCE AUGUST 19 - 22, 2025

C. Agreement for Oracle Cloud Services ***APPROVED***

MOVE TO APPROVE THE AGREEMENT FOR ORACLE CLOUD SERVICES

D. Ratification of Perimeter Wall Phase VI Change Order ***APPROVED***

MOVE TO RATIFY A CHANGE ORDER TO THE COOPERATIVE PURCHASE CONTRACT WITH STRAIGHT ARROW CONTRACTING IN AN AMOUNT NOT TO EXCEED $60,000 AND AUTHORIZE THE MAYOR TO EXECUTE THE REQUIRED CONTRACT DOCUMENTS.

E. Resolution 25-593 Transit Services ***ADOPTED***

MOVE TO ADOPT RESOLUTION 25-593 APPROVING THE SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY

F. Charter Committee Amendment ***APPROVED***

MOVE TO AUTHORIZE THE MAYOR TO VOTE ON THE AMENDMENT AS PRESENTED

IX. Business

A. Litchfield Square Wigwam Boulevard Parking ***APPROVED***

Mr. Proch presented information related to the on-street parking option for Wigwam Boulevard between Litchfield Road and Old Litchfield Road as part of the offsite improvements for the developer of Lot 13 and Lot 14 of Litchfield Square and City-initiated improvements for the long-term parking solutions around downtown.

He stated Wigwam Boulevard presents a good opportunity to expand on-street parking at the southern edge of Litchfield Square and may help with speed mitigation on Wigwam Blvd, creating 43 angled and parallel parking spaces on Wigwam Boulevard and 16 spaces on Old Litchfield Road.

The discussion included the realignment of the center medians and efforts to ensure the palm and orange trees are not distressed. This will also change the irrigation system in this location.

MOVE TO APPROVE OPTION D FOR ON-STREET PARKING OPTIONS ON WIGWAM BOULEVARD

MOVER Council Member Clair, **SECONDER** Council Member Brainard Watson
AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Brainard Watson, Council Member Clair, Council Member Fraser
ABSENT: Council Member James
6 - 0 – 1 Passed

B. Amendment to DA for Litchfield Square Lots 1 & 2 ***APPROVED***

This item was voted on after discussion in Executive Session.

MOVE TO APPROVE AN EXTENSION RELATED TO THE DEVELOPMENT AGREEMENT FOR LITCHFIELD SQUARE LOTS 1 & 2 ALLOWING FOR A 3-MONTH EXTENTION AND POSSIBLY A SECOND 3-MONTH EXTENSION IF NEEDED

MOVER Council Member Clair, **SECONDER** Council Member Brainard Watson
AYE: Mayor Schoaf, Council Member Allen, Council Member Brainard Watson, Council Member Clair, Council Member Fraser
ABSENT: Council Member James

ABSTAIN: Vice Mayor Faith
5 - 0 - 1 Passed

X. Executive Session

MOVE TO CONVENE EXECUTIVE SESSION

MOVER Council Member Clair, **SECONDER** Council Member Brainard Watson

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Brainard Watson, Council Member Clair, Council Member Fraser
ABSENT: Council Member James
6 - 0 - 1 Passed

Executive Session convened at 8:08 PM.

B. An Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding Sun Health Development Agreement.

This item was held

C. An Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding Scout Lodge Agreement.

This item was held.

D. An Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding Colliers Design.

This item was held.

E. An Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding the Rudolfo Development Agreement.

This item was held.

MOVE TO RECONVENE THE REGULAR MEETING

MOVER Council Member Brainard Watson, **SECONDER** Council Member Clair

AYE: Mayor Schoaf, Vice Mayor Faith, Council Member Allen, Council Member Brainard Watson, Council Member Clair, Council Member Fraser
ABSENT: Council Member James
6 - 0 - 1 Passed

The regular meeting was reconvened at 9:48 PM.

XI. Adjournment

Mayor Schoaf adjourned the regular meeting at 9:49 PM

APPROVED:

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Thomas L. Schoaf, Mayor
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CERTIFICATION

I, Terri Roth, MMC, City Clerk. hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the City Council of the City of Litchfield Park held on Wednesday, August 6, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

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Terri Roth, MMC, City Clerk