

I. Call to Order

The meeting was held in the Library Community Room and called to order by Vice Chair Ledyard at 6:09 PM. A video recording of the meeting can be viewed [here](#).

Present: Board Member David Ledyard; Board Member Rachel Dudley; Commissioner Bob Darre;
Council Member Lisa Brainard Watson

Absent: Chair Susan Charnetsky

Staff: Randy Proch, Planning Director; Rena Dosch, Planning Assistant

II. Pledge of Allegiance

Vice Chair Ledyard led the Pledge of Allegiance.

III. Call to the Community

There were no requests to speak.

IV. Business

A. Approval of Minutes

APPROVED

APPROVE THE JANUARY 8, 2026, REGULAR MEETING MINUTES

MOVER Commissioner Darre, **SECONDER** Board Member Dudley

AYE: Board Member Ledyard, Board Member Dudley, Commissioner Darre, Council Member Brainard Watson

4 - 0 - 1 Passed

B. Saenz Addition

RECOMMENDED

The proposal is to build an addition including an RV garage and patio spaces. The home is located at 460 E. Estero Lane and zoned R1. The applicant is requesting to construct new livable space, additional porch, patio, and courtyard space, along with a garage and RV garage at an existing home. The existing stucco would be refinished, and new Spanish tile would replace the existing roofing. The extent of the improvements will require fire sprinklers, pre vs. post retention basins, and a slight reduction of the overall footprint, as the lot coverage cannot exceed 30%, as 30.51% is currently shown. Due to the inclusion of the RV garage with an overall height exceeding the roofline of the home, Staff is advancing this proposal to the DRB under the Enhanced Track for

recommendation.

MOVE TO RECOMMEND APPROVAL TO THE ZONING ADMINISTRATOR FOR THE PROPOSED ADDITION, FILE NO. PZ-26-03, SUBJECT TO THE EXHIBITS PROVIDED BY THE APPLICANT AND STIPULATIONS 1. THROUGH 4.

MOVER Board Member Dudley, **SECONDER** Commissioner Darre

AYE: Board Member Ledyard, Board Member Dudley, Commissioner Darre, Council Member Brainard Watson

4 - 0 - 1 Passed

V. Staff Report on Current Events

There were no reports provided.

VI. Board Members Reports on Current Events

There were no reports provided.

VII. Adjournment

MOVE TO ADJOURN THE REGULAR MEETING

MOVER Board Member Dudley, **SECONDER** Commissioner Darre

AYE: Board Member Ledyard, Board Member Dudley, Commissioner Darre, Council Member Brainard Watson

4 - 0 - 1 Passed

The regular meeting adjourned at 6:41 P.M

APPROVED:

DESIGN REVIEW BOARD

Susan Charnetsky, Chair
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CERTIFICATION

I, Rena Dosch, hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the Design Review Board of the City of Litchfield Park held on Thursday, February 5, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Rena Dosch, Planning Assistant