



**Minutes of the
Design Review Board**

Regular Meeting

Thursday, May 7, 2026

I. Call to Order

The meeting was held in the Library Community Room and called to order by Chair Charnetsky at 6:23 PM. A video recording of the meeting can be viewed [here](#).

Present: Chair Susan Charnetsky; Board Member Rachel Dudley; Council Member Lisa Brainard Watson

Absent: Board Member Bob Darre; Commissioner Jon Bohm

Staff: Randy Proch, Planning Director; Rena Dosch, Planning Assistant

II. Call to the Community

There were no requests to speak.

III. Business

A. Election of Officers

APPROVED

Board Member Dudley nominated Chair Charnetsky for Chairperson and Chair Charnetsky nominated Board Member Dudley for the Vice Chair position. There were no other nominations.

MOVER Chair Charnetsky, **SECONDER** Council Member Brainard Watson

AYE: Chair Charnetsky, Board Member Dudley, Council Member Brainard Watson

3 - 0 - 2 Passed

B. Approval of Minutes

APPROVED

MOVE TO APPROVE THE MARCH 5, 2026, REGULAR MEETING MINUTES.

MOVER Board Member Dudley, **SECONDER** Council Member Brainard Watson

AYE: Chair Charnetsky, Board Member Dudley, Council Member Brainard Watson

3 - 0 - 2

C. Khan RV Garage Amendment (PZ-26-21)

APPROVED

The proposed amendment is to expand the paved driveway and add a new RV gate for a previously approved DRB case. The property is located at 4889 N. Village Parkway and is zoned R1-6 (PD) within The Village.

The RV garage was approved by the DRB in August 2025. The applicant has now constructed and completed the RV garage, which was anticipated and approved to have a standard 16 to 18 foot driveway width from the door to the street. The contractor expanded the driveway as pavers to flair to the north connecting the existing driveway and to the south to access a new RV gate. The southern gate, along with the flared driveway were not a part of the original approval. The amendment request is contingent on the variance approval, with the public hearing immediately preceding this meeting.

MOVE TO RECOMMEND APPROVAL TO THE ZONING ADMINISTRATOR FOR THE PROPOSED AMENDMENT FOR THE EXPANDED DRIVEWAY AND RV GATE, FILE NO. PZ-26-21, SUBJECT TO THE EXHIBITS PROVIDED

MOVER Board Member Dudley, **SECONDER** Council Member Brainard Watson

AYE: Chair Charnetsky, Board Member Dudley, Council Member Brainard Watson 3 - 0 - 2 Passed

IV. Staff Report on Current Events

Mr. Proch gave an update on the Hilltop, mentioning the first day of school is on August 3rd. He also spoke about staff is still talking with Desert Botanical Gardens and that lot 1 & 2 in Litchfield Square will have their ground-breaking in the coming weeks.

V. Board Members Reports on Current Events

There were no reports provided.

VI. Adjournment

MOVE TO ADJOURN THE REGULAR MEETING

MOVER Council Member Brainard Watson, **SECONDER** Board Member Dudley

AYE: Chair Charnetsky, Board Member Dudley, Council Member Brainard Watson

3 - 0 - 2 Passed

The regular meeting adjourned at 6:32 P.M.

APPROVED:

DESIGN REVIEW BOARD

Susan Charnetsky, Chair

CERTIFICATION

I, Rena Dosch, hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the Design Review Board of the City of Litchfield Park held on Thursday May 7, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Rena Dosch, Planning Assistant