

I. Call to Order

The meeting was held in the Library Community Room and called to order by Vice Chair David Ledyard at 6:01 PM. A video recording of the meeting can be viewed [here](#).

Present: Chair Michael Faith, Vice Chair David Ledyard, Commissioner Brian O'Connor, Commissioner Vickilyn Alvey, Commissioner Bob Darre, Commissioner Cody Conklin, Commissioner Susan Fix

Staff: Randy Proch, Planning Director; Rena Dosch, Planning Assistant

II. Pledge of Allegiance

Vice Chair David Ledyard led the Pledge of Allegiance.

III. Business

A. Approval of Minutes

APPROVED

MOVE TO APPROVE THE JANUARY 14, 2025, THE OCTOBER 14, 2025, WORK STUDY SESSION, AND THE MAY 13, 2025, REGULAR MEETING MINUTES

MOVER Commissioner Conklin, **SECONDER** Commissioner Fix

AYE: Chair Faith, Vice Chair Ledyard, Commissioner O'Connor, Commissioner Alvey, Commissioner Darre, Commissioner Conklin, Commissioner Fix

7 - 0 - 0 Passed

B. Proposed Zoning Code Text Amendment Section 3

APPROVED

MOVE TO RECOMMEND APPROVAL OF THE PROPOSED ZONING CODE TEXT AMENDMENT, FILE NO. PZ-25-82, SUBJECT TO THE REDLINE AND CLEAN VERSIONS PROVIDED.

MOVER Commissioner O'Connor, **SECONDER** Commissioner Conklin

AYE: Chair Faith, Board Member Ledyard, Commissioner O'Connor, Commissioner Darre, Commissioner Conklin, Commissioner Fix

NAY: Commissioner Alvey

6 - 1 - 0 Passed

IV. Executive Session

This item was not held.

V. Adjournment

Chair Faith adjourned the work study session at 7:04 PM.

APPROVED:

PLANNING AND ZONING COMMISSION

Michael Faith, Chair

CERTIFICATION

I, Rena Dosch, do hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the Planning & Zoning Commission of the City of Litchfield Park held on Tuesday, November 4, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Rena Dosch, Planning Assistant