

## I. Call to Order

The meeting was held in the Library Community Room and called to order by Vice Chair David Ledyard at 6:01 PM. A video recording of the meeting can be viewed [here](#).

**Present:** Chair Michael Faith, Vice Chair David Ledyard, Commissioner Brian O'Connor, Commissioner Vickilyn Alvey, Commissioner Bob Darre, Commissioner Cody Conklin, Commissioner Susan Fix

**Staff:** Randy Proch, Planning Director; Rena Dosch, Planning Assistant

## II. Pledge of Allegiance

Chair Faith led the Pledge of Allegiance.

## III. Business

### A. Citizen Review - Accessory Structures

**DISCUSSED**

Mr. Blackwell spoke on the topic of accessory structures. He stated it was difficult to speak on this topic, not knowing the proposed changes, as the Citizen Review is held prior to the text amendment discussion. He shared that there is code in place that needs to be enforced and that there are many accessory structures that are in place today that do not meet the code.

### B. Zoning Code Text Amendment - Section 31 Accessory Structures

**DISCUSSED**

Mr. Proch stated that there is no proposed text amendment at this point. The purpose of this work study session is provide information and statistics with the goal of open conversation on if/how to move forward with accessory structures and to provide the Commission's suggestion(s) to City Council.

He read section 31 of the City's current Zoning Code as well as a section that applies to accessory structures in one of the fourteen amendments specific to the Village zoning. He gave examples with photo of different accessory structures throughout Litchfield Park that would not meet the zoning requirements today.

Mr. Proch discussed surrounding cities and their zoning code as it relates to accessory structures, comparing height requirements, building separation, side and rear setbacks, etc.

**IV. Adjournment**

Chair Faith adjourned the work study session at 7:32 PM.

**APPROVED:**

**PLANNING AND ZONING COMMISSION**

\_\_\_\_\_  
Michael Faith, Chair

**CERTIFICATION**

I, Rena Dosch, do hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the Planning & Zoning Commission of the City of Litchfield Park held on Tuesday, November 4, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Rena Dosch, Planning Assistant